

**Washington Borough Board of Education**  
**July 10, 2017**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, July 10, 2017 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mr. Reyes
- Mrs. Andreula
- Mrs. Vitalos
- Mrs. Dufner
- Mrs. Eller
- Mrs. Moore

**The following members were absent:**

- Mrs. Wydner
- Mr. Howley
- Mr. Hartl

**Also Present:**

- Mr. Lance S. Rozsa, Superintendent
- Mrs. Jackie Nassry
- Mr. Earl Jenkins
- Mr. Tim Mantz
- Mrs. Florence Dolobach

**Public Present: Mrs. Koeppen & Mr. Harris & Parent**

**FLAG SALUTE** –Mr. Reyes (Start 7:33 P.M.)

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~~**APPROVAL OF MINUTES** – Regular Meeting – June 12, 2017  
Motion granting approval of the Regular Minutes on June 12, 2017.  
*Tabled until the following Board Meeting*~~

~~**APPROVAL OF MINUTES** – Executive Meeting – June 12, 2017  
Motion granting approval of the Executive Minutes on June 12, 2017.  
*Tabled until the following Board Meeting*~~

**CORRESPONDENCE**

**PUBLIC PARTICIPATION – President**

Mr. Harris addressed the board concerning our school's ratings and asked what is the plan for the next year to three years to improve those ratings. Mrs. Nassry explained the technology plan for the next year to improve test scores for the district. Mr. Harris would like to see further plans for our school district.

**A. BUILDING LEVEL – (Memorial, Taylor)**

**B. CURRICULUM / TECHNOLOGY**

**C. CO-CURRICULAR / ACTIVITIES**

**D. FINANCE / BUDGET**

**1a.** Motion made by Mrs. Dufner and seconded by Mrs. Andreula to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of June 30, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Bills and transfers will be hand carried)

**Motion carried by unanimous roll call vote.**

**1b.** Discussion, as needed followed by a motion made by Mrs. Dufner and seconded by Mrs. Vitalos of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Motion carried by unanimous roll call vote.**

**2.** Motion made by Mrs. Eller and seconded by Mrs. Moore to approve the 2017-2018, 2018-2019, 2019-2020, 2020-2021 salary recommendations for Non-W.E.A. Employees by the Superintendent of Schools.

**Motion carried by unanimous roll call vote.**

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3. Retroactive motion made by Mr. Reyes and seconded by Mrs. Eller to June 21, 2017 to approve the submission and acceptance of the application for “Individuals with Disabilities Education Act” (IDEA) fiscal year 2018 in the following amounts: Basic: \$137,314, Preschool: \$7,716. Total Allocation: \$145,030.  
**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

**• Motion made by Mrs. Moore and seconded by Mrs. Vitalos of consent for items 1 – 15**

1. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 1240, Administration – Evaluation of Superintendent (Revised) **Mandated**
2. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 1511, Administration – Board of Education Website Accessibility (New) **Suggested**
3. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3126, Teaching Staff Members – District Mentoring Program (Revised) **Recommended**
4. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3221, Teaching Staff Members – Evaluation of Teachers (Revised) **Mandated**
5. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3222, Teaching Staff Members – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised) **Mandated**
6. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3223, Teaching Staff Members – Evaluation of Administrators, Excluding Principals, Vice Principals and Ass’t Principals (Revised) **Mandated**
7. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3224, Teaching Staff Members – Evaluation of Principals, Vice Principals and Assistant Principals (Revised) **Mandated**
8. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 3240, Teaching Staff Members – Professional Development for Teachers and School Leaders (Revised) **Mandated**
9. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 5610, Students – Suspension (Revised) **Mandated**
10. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 5620, Students - Expulsion (Revised) **Recommended**
11. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 7424 – Property - Bed Bugs (New) **Suggested**
12. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 7461 – Property, District Sustainable Policy (New) **Recommended**
13. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 8505 – Operations – Local Wellness Policy /Nutrient Standards For Meals and Other Foods (Revised) **Mandated**
14. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 8550 – Operations, Unpaid Meal Charges/Outstanding Food Service (Revised) **Mandated**
15. Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 2340 – Program, Field Trips.  
**Motion carried by unanimous roll call vote.**

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16. Motion made by Mr. Reyes and seconded by Mrs. Andreula to approve our joining with other Boards of Education in School Insurance Trusts for the purpose of forming self-insurance pools as per the entire enclosed resolution.

**Motion carried by unanimous roll call vote.**

**F. PERSONNEL**

- Motion made by Mrs. Moore and seconded by Mrs. Eller to approve PC Doctor, LLC to provide technology services at a \$99. per hour rate averaging 6 hours per week for the 2017-2018 school year.

**Motion carried by unanimous roll call vote.**

**G. PLANT**

1. Brief summary on our mid-June 2017 District-Wide Air Quality Report.
2. Brief summary on our mid-June 2017 District-Wide Water Testing Report.

**H. SPECIAL EDUCATION / OTHER INFORMATION**

1. Motion made by Mrs. Andreula and seconded by Mrs. Vitalos to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of June, 2017.

**Motion carried by unanimous roll call vote.**

2. Motion made by Mrs. Dufner and seconded by Mrs. Andreula to approve a contract with the Warren County Special Services School District for the 2017-2018 School Year for providing services for a Multiple Disabilities Classroom – i.e. Teacher Salary plus ER Taxes, Benefits, and an Administrative Fee of 6% totaling \$92,313.97.

**Motion carried by unanimous roll call vote.**

3. ~~Motion to approve a Shared Services agreement with Warren County Special Services School District for the 2017-2018 School Year for one ABA/Autistic Classroom Teacher as per the enclosure.~~ ***Tabled until next board meeting***

**•SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School (Mr. E. Jenkins) Summer school wraps up tomorrow. Bad news that we had low attendance and the good news is the smaller groups for instruction.**

**•PRINCIPAL'S REPORT – Taylor Street School (Mrs. J. Nassry) Cleaning is almost complete at Taylor and repairs are beginning this month.**

**•SUPERINTENDENT/PRINCIPAL'S REPORT – District (Mr. L. Rozsa)-Further explained our test scores to board and audience.**

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Boro parent addressed the Board and explained her family's experience at her former "Blue Ribbon" school vs. our school district and she is very happy with our schools.

**EXECUTIVE SESSION**

At 8:18 P.M. a motion was introduced by Mrs. Eller and seconded by Mrs. Vitalos granting approval to pass the following resolution:

**WHEREAS:** Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

**WHEREAS,** this public body is of the opinion that such circumstances presently exist:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

**Motion carried by unanimous voice vote.**

**At 8:44 p.m. Mr. Mantz and Mrs. Dolobach returned to the Executive portion of the meeting.**

At 8:09 P.M. A motion was introduced by Mr. Reyes and seconded by Mrs. Andreula granting approval to reconvene the meeting in regular session.

**Motion carried by unanimous voice vote.**

**Adjournment**

At 8:45 P.M motion was introduced by Mr. Reyes and seconded by Mrs. Andreula granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator