

**Washington Borough Board of Education**  
**July 18, 2016**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, July 18, 2016 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mr. Reyes
- Mrs. Andreula
- Mrs. Vitalos
- Mrs. Dufner
- Mrs. Wydner

**The following members were absent:**

- Mrs. Albrecht
- Mr. Howley
- Mrs. Eller
- Mrs. Moore

**Also Present:**

- Lance S. Rozsa, Superintendent
- Jackie Nassry
- Tim Mantz
- Florence Dolobach

**Public Present:** None

**FLAG SALUTE** –Mr. Reyes (Start 7:30 P.M.)

**ROLL CALL** – Mr. Mantz

**Washington Borough Board of Education  
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**APPROVAL OF MINUTES** – ~~Regular Meeting – June 13, 2016, Executive Session – June 13, 2016~~ *MOTION TABLED UNTIL NEXT BOE MEETING.*

**CORRESPONDENCE**

**PUBLIC PARTICIPATION** – President

**A. BUILDING LEVEL – (Memorial, Taylor)**

1. Follow-up by the Superintendent of Schools on a 3/22/16 estimate of replacement of the larger playground slide. Al is going to try and repair the slide. We are looking to the PTO to possibly replace the entire playground.
2. Follow-up on Mr. Reyes request for information as to the possibility of the Borough repaving McDonald Street / Stewart Street crosswalk/Mr. Rozsa said that the Boro will repair road.

**B. CURRICULUM / TECHNOLOGY**

- Motion made by Mrs. Andreula and seconded by Mrs. Wydner to adopt an updated version of the Cluster-Wide Health and Physical Education and Science Curricula.

**C. CO-CURRICULAR / ACTIVITIES**

**D. FINANCE / BUDGET**

- 1a.** Motion made by Mrs. Andreula and seconded by Mrs. Wydner to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June, 2016, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of June 30, 2016, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Board Report hand carried)

**Motion carried by unanimous roll call vote.**

- 1b.** Discussion, as needed followed by a motion made by Mrs. Dufner and seconded by Mrs. Vitalos of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Motion carried by unanimous roll call vote.**

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2. Retroactive motion to 6/16/16 made by Mr. Reyes and seconded by Mrs. Andreula to approve a carryover \$4637 from the 2015-2016 No Child Left Behind Formula Grant to the Title IIa 2016-2017 Grant Period.

**Motion carried by unanimous roll call vote.**

3. Retroaction motion to 6/24/16 made by Mr. Reyes and seconded by Mrs. Andreula to approve a submission of the No Child Left Behind 2016-2017 Formula Grant with Assurances.

**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

1. Motion made by Mrs. Dufner and seconded by Mrs. Vitalos to approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administration Services for the 2016-2017 school year at a fee of \$65,000.

**Motion carried by unanimous roll call vote.**

- 2a. Motion made by Mrs. Andreula and seconded by Mrs. Wydner to approve an agreement with Maschio's Food Service, Inc. to provide operation and management of the district's food service program for the 2016-2017 school year for a management fee of \$5,408 and a break-even, no cost guarantee food service operation including the management fee.

**Motion carried by unanimous roll call vote.**

- 2b. Motion made by Mrs. Vitalos and seconded by Mrs. Wydner to approve a student breakfast price of \$1.00 for the 2016-2017 school year.

**Motion carried by unanimous roll call vote.**

- 2c. Motion made by Mrs. Vitalos and seconded by Mrs. Wydner to approve a student lunch price of \$2.75 and a milk price of 50¢ for the 2016-2017 school year.

**Motion carried by unanimous roll call vote.**

3. Motion made by Mrs. Wydner and seconded by Mrs. Vitalos to approve submission of the School Safety Grant application in the amount of \$2600 to New Jersey School Insurance Safety Program.

**Motion carried by unanimous roll call vote.**

- 4a. Motion made by Mrs. Dufner and seconded by Mrs. Wydner to approve submission to the N.J. Department of Education our School-Level Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (7/1/15-6/30/16) for Memorial School.

**Motion carried by unanimous roll call vote.**

- 4b. Motion made by Mrs. Andreula and seconded by Mrs. Vitalos to approve submission to the N.J. Department of Education our School-Level Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (7/1/15-6/30/16) for Taylor Street School.

**Motion carried by unanimous roll call vote.**

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**F. PERSONNEL**

1. Motion made by Mrs. Dufner and seconded by Mrs. Wydner to amend the retirement date of Mr. Gary Apgar from August 31, 2016 to October 31, 2016 (enclosure).

**Motion carried by unanimous roll call vote.**

2. Motion made by Mr. Reyes and seconded by Mrs. Vitalos to approve all staff to be eligible for the annual sick day pay out, dependent on the number of sick days used, for the 2015-2016 school year.

**Motion carried by unanimous roll call vote.**

3. Motion made by Mrs. Vitalos and seconded by Mrs. Wydner to approve PC Doctor, LLC to provide technology services at a \$95 per hour rate averaging 6 hours per week for the 2016-2017 school year.

**Motion carried by unanimous roll call vote.**

4. Motion made by Mrs. Andreula and seconded by Mrs. Wydner to appoint Mr. David Lance to continue as a full-time long-term maternity leave replacement teacher for Mrs. Stefanie Venturino (Grade 6 Social Studies) effective September 1, 2016 through June 30, 2017 at a salary of \$47,700 plus benefits (B.A. Step 0) on the 2016-2018 W.E.A. Salary Guide.

**Motion carried by unanimous roll call vote.**

**G. PLANT**

**H. SPECIAL EDUCATION / OTHER INFORMATION**

1. Motion made by Mrs., Vitalos and seconded by Mrs. Wydner to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of June, 2016.

**Motion carried by unanimous roll call vote.**

2. Motion made by Mrs. Wydner and seconded by Mrs. Andreula to approve our 2016-2017 Board of Education and Administrative District-Wide Goals.

**Motion carried by unanimous roll call vote.**

3. Motion made by Mrs. Wydner and seconded by Mrs. Vitalos to approve a tuition contract for placement of the identified student in the Midland School for the 2016-2017 school year at an annual tuition rate of \$65,843.40.

**Motion carried by unanimous roll call vote.**

4. Motion made by Mrs. Dufner and seconded by Mrs. Wydner to approve a Memorandum of Agreement with the Warren County Special Services School District to provide services for the Multiple Disabilities Classroom for the 2016-2017 school year at an annual cost of \$67,434.15.

**Motion carried by unanimous roll call vote.**

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5. Motion made by Mrs. Andreula and seconded by Mrs. Vitalos to approve a Memorandum of Agreement with the Warren County Special Services School District to provide services for the ABA Autistic Classroom for the 2016-2017 school year at an annual cost of \$65,091.19.

**Motion carried by unanimous roll call vote.**

6. Motion made by Mrs. Dufner and seconded by Mrs. Wydner to approve a Memorandum of Agreement with the Warren County Special Services School District to provide services for the Pre-School Disabilities Classroom for the 2016-2017 school year at an annual cost of \$67,434.15.

**Motion carried by unanimous roll call vote.**

7. Motion made by Mr. Reyes and seconded by Mrs. Wydner to approve a Memorandum of Agreement with the Warren County Special Services District to provide services for the Pre-School Disabilities Extended School Year Classroom for the 2016 school year at an hourly rate of \$49.55.

**Motion carried by unanimous roll call vote.**

8. Motion made by Mrs. Andreula and seconded by Mrs. Vitalos to approve OT Inc. to provide occupational therapy services for the 2016-2017 school year at an hourly rate of \$74 not to exceed a total cost of \$75,000.

**Motion carried by unanimous roll call vote.**

•**SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction -** Memorial School-Mr. Rozsa-Curriculum writer is now a dual position.

•**PRINCIPAL’S REPORT –** Taylor Street School-Mrs. J. Nassry-currently working on grants and school schedules.

•**SUPERINTENDENT/PRINCIPAL’S REPORT –** District -Mr. L. Rozsa-The 2016-2017 School Calendar is set

•**EXECUTIVE REPORT** (District-wide, discussion, as necessary)NA

**Adjournment**

At 8:06 P.M motion was introduced by Mrs. Wydner and seconded by Mrs. Vitalos granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz, Business Administrator

