

Mr. Christopher Reyes, President _____
Mrs. Mary Ann Andreula, V. President _____
Mrs. Katherine Albrecht _____

Mrs. Kristen Dufner _____
Mrs. Lisa Eller _____
Mr. Bartley Howley _____

Mrs. Katherine Moore _____
Mrs. Melissa Vitalos _____
Mrs. Michelle Wydner _____

WASHINGTON BOROUGH BOARD OF EDUCATION

Time: 7:30 p.m.

October 10, 2016

Place: Memorial School Library

FLAG SALUTE – President

ANNOUNCEMENT BY THE BOARD PRESIDENT – President

"This is a regular meeting of the Washington Borough Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 231, laws of 1975, notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public."

ROLL CALL – Mr. Mantz

APPROVAL OF MINUTES – Regular Meeting – September 12, 2016

CORRESPONDENCE

PUBLIC PARTICIPATION – President

A. BUILDING LEVEL – (Memorial, Taylor)

- Motion to accept the 9/1/16 through 10/10/16 Harassment – Intimidation-Bullying Incident / reports as provided by the Superintendent of Schools. (Mrs. Albrecht)

B. CURRICULUM / TECHNOLOGY

1. Motion to approve the 2016-2017 Grade 1 Field Trip to the Lehigh Valley Zoo on April 28, 2017 (\$11.00 each for students and adults). (Mrs. Andreula)
2. Motion to approve the 2016-2017 Grade 5 Field Trip to the Morris Museum on October 26, 2016 (\$11.00 each for students and adults). (Mrs. Dufner)
3. Motion to approve the 2016-2017 Kindergarten Field Trip to Donaldson Farms on October 26, 2016 (\$11.00 each for students and adults). (Mrs. Eller)

C. CO-CURRICULAR / ACTIVITIES

- Updates as needed regarding our ongoing 2016-2017 Co-Curricular Activities and Clubs (enrollment/special functions/After Care) (Mr. Rozsa)

D. FINANCE / BUDGET

- 1a. Motion to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of September, 2016, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of September 30, 2016, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Mr. Howley)
- 1b. Discussion, as needed followed by a motion of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions. (Mrs. Moore)

E. LEGAL / LEGISLATIVE ISSUES

F. PERSONNEL

1. Comprehensive motion – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 6 through those listed on the attachment that includes staff members' names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable. (Mrs. Vitalos)
- 2a. Motion to approve a leave of absence through October 31, 2016 for Mrs. Amy Nissen, an aide at Taylor Street School. (Mrs. Wydner)
- 2b. Retroactive motion to appoint Miss Kyrstyn Stasyshyn as a long-term substitute aide covering Mrs. Nissen's position on the Taylor Street School Campus through October 31, 2016. (Mrs. Albrecht)
3. Motion to add Ms. Ann Marie Lee to our District-Wide Substitute Teachers' List. (Mrs. Andreula)
4. Motion to approve a maternity leave request for Mrs. Sarah Ledwith (Grade 2 Teacher at Taylor Street School from approximately March 6, 2017 through May 8, 2017. (Mrs. Dufner)

G. PLANT

1. Motion to approve the annual QSAC requirement (New Jersey Quality Single Accountability Continuum) forms/checklists to be submitted to the Warren County Superintendent's Office School: •Nursing Plan •School Safety and Security Plan •Comprehensive Maintenance Plan (CMP) •Maintenance Budget Amount Worksheet (M1) •Statement of Assurance (SAOD and School Facilities Checklist (Health and Safety Evaluation of School Buildings. (Mrs. Eller)

2. Motion to approve the use of the Memorial School gymnasium by Cub Scout Pack 145 (Pinewood Derby) on January 27, 2017 from 4:00 to 9:00 p.m. and January 28, 2017 from 9:00 a.m. to 4:00 p.m. (Mr. Howley)
3. Motion to approve the use of school facilities by the Washington Borough Recreation Youth Basketball and Li'l Hoopsters Clinic: practices and games 5:45 – 9:00 p.m. @Memorial School gymnasium, practices and games 5:30-9:00 p.m. @ Taylor Street School gymnasium, both facilities Monday through Friday, November 28 to December 31, 2016; using Memorial School gymnasium Monday/Wednesday/Friday, January 3 to March 11, 2017; and Taylor Street School gymnasium Tuesday/Thursday, January 3 to February 2, 2017. (Mrs. Moore)

H. SPECIAL EDUCATION / OTHER INFORMATION

1. Motion to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of September, 2016. (Mrs. Vitalos)
2. Retroactive motion to 9/19/16 for the Union County Educational Services Commission to provide bedside instruction for one Grade 6 student at a rate of \$64 per hour not to exceed 5 hours per week. (Mrs. Wydner)
3. Retroactive motion to 9/27/16 for Brookfield Schools/Summit Oaks Program at Summit Oaks Hospital to provide bedside instruction for one Grade 2 student at a rate of \$34 per hour, not to exceed 5 hours per week. (Mrs. Andreula)

- SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School (Mr. E. Jenkins)
- PRINCIPAL'S REPORT – Taylor Street School (Mrs. J. Nassry)
- SUPERINTENDENT/PRINCIPAL'S REPORT – District (Mr. L. Rozsa)
- EXECUTIVE REPORT (District-wide, discussion, as necessary)