

**Washington Borough Board of Education
December 12, 2016**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, December 12, 2016 at the Memorial School. The meeting was called to order by the Vice-President; Mrs. Andreula in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

The following members were present:

- Mrs. Andreula
- Mrs. Vitalos
- Mr. Howley
- Mrs. Eller
- Mrs. Dufner
- Mrs. Moore
- Mr. Lyons

The following members were absent:

- Mr. Reyes, Mrs. Wydner

Also Present:

- Lance S. Rozsa, Superintendent
- Jackie Nassry
- Earl Jenkins
- Tim Mantz
- Florence Dolobach

Public Present: Mr. Connor Hartl & Mrs. Ann Kaspereen

FLAG SALUTE –Mrs. Andreula (Start 7:30 P.M.)

ROLL CALL – Mr. Tim Mantz

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APPROVAL OF MINUTES – Regular Meeting – October 10, 2016

Motion introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval of the Regular Minutes on October 10, 2016.

Motion carried by voice vote all voting affirmative, with Mrs. Moore and Mr. Lyons abstaining.

APPROVAL OF MINUTES – Executive Session – October 10, 2016

Motion introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval of the Executive Session on October 10, 2016.

Motion carried by voice vote all voting affirmative, with Mrs. Moore and Mr. Lyons abstaining.

APPROVAL OF MINUTES – Regular Meeting – November 14, 2016

Motion introduced by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Regular Minutes on November 14, 2016.

Motion carried by voice vote all voting affirmative, with Mrs. Dufner abstaining.

APPROVAL OF MINUTES – Executive Session – November 14, 2016

Motion introduced by Mrs. Vitalos and seconded by Mr. Howley granting approval of the Executive Session on November 14, 2016.

Motion carried by voice vote all voting affirmative, with Mrs. Dufner abstaining.

CORRESPONDENCE

PUBLIC PARTICIPATION – Mrs. Kaspereen was proud to announce that four grants have been approved by the WEA called “Pride”. WEA will be providing dessert for the spaghetti dinner, Cookies & Hot Cocoa for family fun night etc.

A. BUILDING LEVEL – (Memorial, Taylor)

Motion made by Mrs. Andreula and seconded by Mrs. Eller to accept the 9/1/16 through 12/12/16 Harassment-Intimidation-Bullying incidents/reports as provided by the Superintendent of Schools.

Motion carried by unanimous roll call vote.

B. CURRICULUM / TECHNOLOGY

C. CO-CURRICULAR / ACTIVITIES

1. Updates as needed regarding our ongoing 2016-2017 Co-Curricular Activities and Clubs (enrollment/special functions/After Care) (Mr. Rozsa)
2. Results of the 14th local Kiwanis sponsored and Memorial School’s 20th Speech and Drama Festival are attached.

D. FINANCE / BUDGET

- 1a. Motion made by Mrs. Dufner and seconded by Mrs. Vitalos to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of November, 2016, and

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further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of November 30, 2016, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

- 1b.** Discussion, as needed followed by a motion made by Mrs. Eller and seconded by Mr. Howley of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

Motion carried by unanimous roll call vote.

- 2.** Retroactive motion made by Mr. Lyons and seconded by Mrs. Vitalos to 11/17/16 to submit the district's 2017 IDEA Preschool Amendment to reflect supplementing \$3417 of the 2016-2017 base salary of Melissa Brown (LDTC-\$67,950) with IDEA Preschool Funds.

Motion carried by unanimous roll call vote.

- 3.** Retroactive motion made by Mr. Howley and seconded by Mrs. Eller to 11/21/16 to place a Grade 1 student in the Warren County Special Services School District's Behavior Disabilities class located at Taylor Street School at a prorated tuition of \$39,430.

Motion carried by unanimous roll call vote.

E. LEGAL / LEGISLATIVE ISSUES

F. PERSONNEL

- 1.** Comprehensive motion made by Mrs. Moore and seconded by Mrs. Vitalos – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 6 through those listed on the attachment that includes staff members' names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable.

Motion carried by unanimous roll call vote.

- 2a.** Motion made by Mrs. Vitalos and seconded by Mrs. Eller to accept the retirement letter from Lance S. Rozsa, Superintendent as per the attached timelines.

Motion carried by unanimous roll call vote.

- 2b.** Motion made by Mr. Howley and seconded by Mr. Lyons to advertise for a Superintendent of Schools.

Motion carried by unanimous roll call vote.

- 3.** Motion made by Mrs. Andreula and seconded by Mrs. Eller to add Mrs. Sarah Fix to our district wide Substitute Teacher's list.

Motion carried by unanimous roll call vote.

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G. PLANT

- Motion made by Mrs. Dufner and seconded by Mrs. Vitalos to approve the use of Memorial School gymnasium by Warren United Soccer Club from 9:45-5:45 p.m. on Sundays: January 8 15, 22, 29; February 5, 26; and March 5, 12, 19, 26.

Motion carried by unanimous roll call vote.

H. SPECIAL EDUCATION / OTHER INFORMATION

- Motion made by Mrs. Eller and seconded by Mrs. Vitalos to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of November, 2016.

Motion carried by unanimous roll call vote.

- SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction** - Memorial School (Mr. E. Jenkins) Two great programs were brought to the 5th & 6th grade to help with social issues. 1. CST brought in “Mix it up” program during lunch to help with social issues. 2. Warren Hills Middle school peer leaders worked with the 5th & 6th graders doing team building activities. Half the peer leaders were Boro students.

- PRINCIPAL’S REPORT** – Taylor Street School (Mrs. J. Nassry) CAP program came to Taylor Street School today/ Tree Trimming program will be this Wednesday/ Carly Sopko from Shoprite’s healthy eating program has 15 students signed up/The Winter Concert will be held this Thursday.

- SUPERINTENDENT/PRINCIPAL’S REPORT** – District (Mr. L. Rozsa) Reorganizational meeting will be held on January 9th, 2017. Mr. Rozsa stated that Mr. Gautieri has done a fantastic job covering for Mrs. Birdsall. QSAC will be on Thursday, February 16th, 2017.

- EXECUTIVE REPORT** (District-wide, discussion, as necessary)

At 7:50p.m. Mrs. Nassry, Mr. Jenkins, Mr. Mantz and Mrs. Dolobach left the Executive portion of the meeting.

EXECUTIVE SESSION

At 7:51 P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

WHEREAS: Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

WHEREAS, this public body is of the opinion that such circumstances presently exist:

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NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

Motion carried by unanimous voice vote.

At 8:17 P.M. A motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to reconvene the meeting in regular session.

Motion carried by unanimous voice vote.

Adjournment

At 8:18 P.M motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to adjourn the meeting.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator