

**Washington Borough Board of Education  
February 13, 2017**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, February 13, 2017 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mr. Reyes
- Mr. Howley
- Mrs. Eller
- Mrs. Dufner
- Mrs. Moore
- Mrs. Wydner
- Mr. Hartl

**The following members were absent:**

Mrs. Andreula, Mrs. Vitalos

**Also Present:**

- Lance S. Rozsa, Superintendent
- Jackie Nassry
- Earl Jenkins
- Tim Mantz
- Florence Dolobach

**Public Present: Mrs. Kaspereen, Mr. & Mrs. Cooper & two students**

**FLAG SALUTE** –Mr. Reyes (Start 7:30 P.M.)

**Washington Borough Board of Education  
Regular Meeting – February 13, 2017**

**Administer Oath of Allegiance to Board Member**

Mr. Mantz administered Oath of Allegiance to the newly elected Board Member, Mrs. Wydner.

**ROLL CALL – Mr. Tim Mantz**

**APPROVAL OF MINUTES – Regular Meeting – January 9, 2017**

Motion introduced by Mrs. Eller and seconded by Mrs. Moore granting approval of the Regular Minutes on January 9, 2017.

**Motion carried by voice vote all voting affirmative, with Mrs. Wydner abstaining.**

**APPROVAL OF MINUTES – Reorganization Meeting – January 9, 2017**

Motion introduced by Mrs. Moore and seconded by Mrs. Eller granting approval of the Reorganization Meeting Minutes on January 9, 2017.

**Motion carried by voice vote all voting affirmative, with Mrs. Wydner abstaining.**

**APPROVAL OF MINUTES – Executive Session – January 9, 2017**

Motion introduced by Mrs. Moore and seconded by Mr. Howley granting approval of the Executive Session on January 9, 2017.

**Motion carried by voice vote all voting affirmative, with Mrs. Wydner abstaining.**

**CORRESPONDENCE**

**PUBLIC PARTICIPATION – President-No comments**

**A. BUILDING LEVEL – (Memorial, Taylor)**

- Retroactive motion made by Mr. Reyes and seconded by Mrs. Eller to 1/13/17 to accept the 2015-2016 New Jersey Department of Education's school and district H.I.B. grade reports as required under the Anti-Bullying Bill of Rights Act (ABR).

**Motion carried by unanimous roll call vote.**

**B. CURRICULUM / TECHNOLOGY**

**C. CO-CURRICULAR / ACTIVITIES**

Updates as needed regarding our ongoing 2016-2017 Co-Curricular Activities and Clubs (enrollment/special functions/After Care) (Mr. Rozsa)

**D. FINANCE / BUDGET**

- 1a.** Motion made by Mrs. Dufner and seconded by Mrs. Wydner to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of January, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of January 31, 2017, after review of the secretary's monthly financial report and upon

**Washington Borough Board of Education  
Regular Meeting – February 13, 2017**

consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motion carried by unanimous roll call vote.**

- 1b.** Discussion, as needed followed by a motion made by Mrs. Eller and seconded by Mrs. Wydner of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Motion carried by unanimous roll call vote.**

- 2.** Retroactive motion made by Mr. Hartl and seconded by Mrs. Wydner to 1/30/17 to submit the district's 2017 NCLB Amendment to include \$4793 in Title IA and \$4837 in Title IIA carryover funds.

**Motion carried by unanimous roll call vote.**

- 3.** Retroaction motion made by Mr. Howley and seconded by Mrs. Eller to 2/3/17 to approve the waiver application for participation in the Special Education Medicaid Initiative for 2017-2018.

**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

- Motion made by Mrs. Moore and seconded by Mrs. Wydner of consent for items 1 – 6**

- 1a.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 1510, Administration, Americans with Disabilities Act (Revised) **Mandated**

- 2.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 2415.3, Program, Title I – Educational Stability for Children in Foster Care (New) **Mandated**

- 3.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 2418, Program, Section 504 of the Rehabilitation Act of 1973, Students (New) **Mandated**

- 4.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 5116, Students, Education of Homeless Children (Revised) **Recommended**

- 5.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 5330.04, Students – Administering an Opioid antidote (New) **Suggested**

- 6.** Motion to approve for a 2<sup>nd</sup> and Final Reading, Policy 8330, Operations – Student Records (Revised) **Mandated**

**Motion carried by unanimous roll call vote.**

**Washington Borough Board of Education  
Regular Meeting – February 13, 2017**

**F. PERSONNEL**

**1a.** Motion made by Mr. Reyes and seconded by Mrs. Wydner to approve the appointment of Mrs. Jacqueline M. Nassry as Acting Superintendent of Schools/ Acting Memorial School Principal beginning October 1, 2017 through October 31, 2017 with a stipend reflecting one twelfth of her projected salary as Superintendent of Schools / Memorial School Principal (i.e. \$1350).

**Motion carried by unanimous roll call vote.**

**1b.** Motion made by Mrs. Wydner and seconded by Mrs. Eller to affirm the enclosed (approved by the County Superintendent of Schools) contract with Mrs. Jacqueline M. Nassry as our new Superintendent of Schools / Memorial School Principal effective November 1, 2017.

**Motion carried by unanimous roll call vote.**

**1c.** Motion made by Mr. Reyes and seconded by Mrs. Moore to approve the “Administrative procedure for Approval of Acting Administrator per N.J.A.C. 6A:9-14.1.

**Motion carried by unanimous roll call vote.**

**2.** Administrative comments on recent Cluster-Wide study and assessment of consolidation of Child Study Team Personnel based on a Morris County Cluster-Wide Model.

**3a.** Motion made by Mrs. Eller and seconded by Mrs. Wydner to approve a medical leave of absence for Mrs. Lizette Quinones (from January 26, 2017 through June 30, 2017).

**Motion carried by unanimous roll call vote.**

**3b.** Motion made by Mr. Hartl and seconded by Mrs. Wydner to 2/1/17 to advertise for a long-term substitute replacement (i.e. January 26, 2017 through June 9, 2017 or the end of the 2016-2017 school year) for Mrs. Lizette Quinones.

**Motion carried by unanimous roll call vote.**

**3c.** Motion made by Mr. Howley and seconded by Mrs. Eller to approve Mrs. Carmita A. Mongrella to cover the aforementioned leave of absence for Mrs. Lizette Quinones from February 21, 2017 through June 9, 2017 or the end of the 2016-2017 school year at Step 4 - \$56,770 prorated for time worked.

**Motion carried by unanimous roll call vote.**

**4.** Motion made by Mrs. Moore and seconded by Mrs. Wydner to add Ms. Pamela Kleh to our substitute nurse list for the 2016-2017 school year.

**Motion carried by unanimous roll call vote.**

**5.** Motion made by Mr. Reyes and seconded by Mrs. Eller to add Ms. Sarah Whitford and Ms. Helen Asumadu to our substitute teacher list for the 2016-2017 school year.

**Motion carried by unanimous roll call vote.**

**Washington Borough Board of Education  
Regular Meeting – February 13, 2017**

**G. PLANT**

- Motion made by Mrs. Wydner and seconded by Mr. Howley to approve a joint transportation agreement with the Warren County Special Services School District for the 2017-2018 school year with an Administrative Fee of 4%.

**Motion carried by unanimous roll call vote.**

**H. SPECIAL EDUCATION / OTHER INFORMATION**

1. Motion made by Mr. Reyes and seconded by Mrs. Wydner to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of January 2017.  
**Motion carried by unanimous roll call vote.**
2. Retroactive motion to 2/6/17 made by Mr. Reyes and seconded by Mrs. Moore to approve home instruction to one fourth grade student not to exceed \$34 per hour/10 hours per week.  
**Motion carried by unanimous roll call vote.**
3. Motion made by Mr. Reyes and seconded by Mrs. Eller to approve advertise for a special board meeting on March 6, 2017 to interview principal candidates.  
**Motion carried by unanimous roll call vote.**

•**SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction** - Memorial School (Mr. E. Jenkins) Upcoming events at Memorial School- Wednesday is “Thinking Cap” Quiz Bowl for 5<sup>th</sup> & 6<sup>th</sup> graders and on Thursday is the “Pillow Polo” Teachers vs. Students.

•**PRINCIPAL’S REPORT** – Taylor Street School (Mrs. J. Nassry) Upcoming events at Taylor- Story Telling Festival on 2/2/17-Castle Dental coming to Taylor for the first time.

•**SUPERINTENDENT/PRINCIPAL’S REPORT** – District (Mr. L. Rozsa) interviewing three more potential candidates this Wednesday and Parent/Teacher Conferencs going on this week.

**Adjournment**

At 7:58 P.M motion was introduced by Mrs. Moore and seconded by Mrs. Wydner granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator