

Mr. Christopher Reyes, President \_\_\_\_\_  
Mrs. Mary Ann Andreula, V. President \_\_\_\_\_  
Mrs. Kristen Dufner \_\_\_\_\_

Mrs. Lisa Eller \_\_\_\_\_  
Mr. Connor Hartl \_\_\_\_\_  
Mr. Bartley Howley \_\_\_\_\_

Mrs. Katherine Moore \_\_\_\_\_  
Mrs. Melissa Vitalos \_\_\_\_\_  
Mrs. Michelle Wydner \_\_\_\_\_

## WASHINGTON BOROUGH BOARD OF EDUCATION

Time: 7:30 p.m.

June 12, 2017

Place: Memorial School Library

**FLAG SALUTE** – President

**ANNOUNCEMENT BY THE BOARD PRESIDENT** – President

"This is a regular meeting of the Washington Borough Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 231, laws of 1975, notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public."

**ROLL CALL** – Mr. Mantz

**APPROVAL OF MINUTES** Regular Meeting – May 8, 2017, Executive Session – May 8, 2017

**CORRESPONDENCE**

**PUBLIC PARTICIPATION** – President

**A. BUILDING LEVEL – (Memorial, Taylor)**

- Motion to accept the 9/1/16 through 6/12/17 Harassment-Intimidation-Bullying Incident/Report as provided by the Superintendent of Schools. (Mrs. Andreula)

**B. CURRICULUM / TECHNOLOGY**

1. Motion to approve our Bilingual / English as a Second Language Three-Year Program for School Years 2017-2020.
2. Comment on successful Gr. 6 M.A.S.T., Science and Mathematics Fairs.

**C. CO-CURRICULAR / ACTIVITIES**

1. Updates as needed regarding our ongoing 2016-2017 Co-Curricular Activities and Clubs (enrollment/special functions/After Care) (Mr. Rozsa)
2. Comment: Borough Grade 3 Battle of the Books Team wins 1<sup>st</sup> Place over 21 teams from the entire county!

**D. FINANCE / BUDGET**

- 1a. Motion to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of May, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of May 31, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Mrs. Dufner)
- 1b. Discussion, as needed followed by a motion of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions. (Mrs. Eller)
2. Retroactive motion to 5/23/17 to submit 2017 Title IIA amendment to reflect a transfer of \$4329 from non-instructional supplies (200-600) to salary to reduce class size (100-100). (Mr. Hartl)
3. Motion to approve the NJ DOE General (Statement of Assurances) for both the N.C.L.B. and I.D.E.A. Entitlement Grants (Mrs. Moore)
4. Motion to approve Security Benefit Life as a 403 (b) provider for the Washington Borough Public School District. (Mrs. Vitalos)

**E. LEGAL / LEGISLATIVE ISSUES**

**Part 1**

- **Motion of consent for items 1 – 12** (Mr. Wydner)
- 1. Motion to approve for a 2<sup>nd</sup> and final Reading, Bylaw 0000.01, Introduction (Revised) **Mandated**
- 2. Motion to approve for a 2<sup>nd</sup> and final Reading, Bylaw 0000.02 Introduction (Revised) **Mandated**
- 3. Motion to approve for a 2<sup>nd</sup> and final Reading Policy 2415.06 Program, Unsafe School Choice Option (Revised) **Mandated**
- 4. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 2460, Program, Special Education (Revised) **Recommended**
- 5. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 2467, Program – Surrogate Parents and Foster Parents (Revised) **Mandated**
- 6. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 2464, Program – Gifted and Talented (Revised) **Mandated**
- 7. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 2622, Program – Student Assessment (Revised) **Mandated**
- 8. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 3160, Teaching Staff Members, Physical Examination (Revised) **Recommended**
- 9. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 4160 – Support Staff Members, Physical Examination (Revised) **Mandated**
- 10. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 5116 – Students, Education of Homeless Children (Revised) **Recommended**
- 11. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 7446 – Property, School Security Program (New) **Recommended**
- 12. Motion to approve for a 2<sup>nd</sup> and final Reading, Policy 8350 – Operations, Records Retention (New) **Recommended**
- 13. Motion to approve submission of the School Safety Grant application in the amount of \$3900 to the New Jersey Safety Insurance Program. (Mrs. Andreula)

## Part 2

### • Motion of consent for items 1a – 14

(Mrs. Dufner)

- 1a. Motion to approve for a 1<sup>st</sup> Reading, Policy 1240, Administration – Evaluation of Superintendent (Revised) **Mandated**
- 1b. Motion to approve for a 1<sup>st</sup> Reading and only Reading, Regulation 1240, Administration – Evaluation of Superintendent (Revised) **Mandated**
2. Motion to approve for a 1<sup>st</sup> Reading, Policy 1511, Administration – Board of Education Website Accessibility (New) **Suggested**
- 3a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3126, Teaching Staff Members – District Mentoring Program (Revised) **Recommended**
- 3b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3126, Teaching Staff Members – District Mentoring Program (Revised) **Recommended**
- 4a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3221, Teaching Staff Members – Evaluation of Teachers (Revised) **Mandated**
- 4b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3221, Teaching Staff Members – Evaluation of Teachers (Revised) **Mandated**
- 5a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3222, Teaching Staff Members – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised) **Mandated**
- 5b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3222, Teaching Staff Members – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (Revised) **Mandated**
- 6a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3223, Teaching Staff Members – Evaluation of Administrators, Excluding Principals, Vice Principals and Ass't Principals (Revised) **Mandated**
- 6b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3223, Teaching Staff Members – Evaluation of Administrators, Excluding Principals, Vice Principals and Ass't Principals (Revised) **Mandated**
- 7a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3224, Teaching Staff Members – Evaluation of Principals, Vice Principals and Assistant Principals (Revised) **Mandated**
- 7b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3224, Teaching Staff Members – Evaluation of Principals, Vice Principals and Assistant Principals (Revised) **Mandated**
- 8a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3240, Teaching Staff Members – Professional Development for Teachers and School Leaders (Revised) **Mandated**
- 8b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3240, Teaching Staff Members – Professional Development for Teachers and School Leaders (Revised) **Mandated**
- 9a. Motion to approve for a 1<sup>st</sup> Reading, Policy 5610, Students – Suspension (Revised) **Mandated**
- 9b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 5610, Students – Suspension (Revised) **Mandated**
10. Motion to approve for a 1<sup>st</sup> Reading, Policy 5620, Students - Expulsion (Revised) **Recommended**
- 11a. Motion to approve for a 1<sup>st</sup> Reading, Policy 7424 – Property - Bed Bugs (New) **Suggested**
- 11b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 7424 – Property - Bed Bugs (New) **Suggested**
12. Motion to approve for a 1<sup>st</sup> Reading, Policy 7461 – Property, District Sustainable Policy (New) **Recommended**
13. Motion to approve for a 1<sup>st</sup> Reading, Policy 8505 – Operations – Local Wellness Policy /Nutrient Standards For Meals and Other Foods (Revised) **Mandated**
14. Motion to approve for a 1<sup>st</sup> Reading, Policy 8550 – Operations, Unpaid Meal Charges/Outstanding Food Service (Revised) **Mandated**
15. Motion to approve for a 1<sup>st</sup> Reading, Policy 2340 – Program, Field Trips. (Mrs. Eller)

## F. PERSONNEL

1. Comprehensive motion – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 6 through those listed on the attachment that includes staff members' names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable. (Mr. Hartl)
2. Motion to amend the 2017-2018 contract for Mrs. Jacqueline M. Nassry as Superintendent of Schools to reflect the new salary cap law as per the enclosure that allows for a stipend when serving in a dual capacity – i.e. Superintendent of Schools / Principal. (Mr. Howley)
3. Motion to amend the 2017-2018 contract for Mrs. Sherry N. Koeppen as Taylor Street School Principal to reflect the new salary cap law as per the enclosure that allows for a stipend when serving in a dual capacity – i.e. Principal / Director of Child Study Team. (Mrs. Moore)
4. Motion to amend the 2015-2020 contract for Mr. Lance S Rozsa as Superintendent of Schools / Principal an annual salary equal to the Maximum Salary Amount allowed un N.J.A.C. 6A:23A-1.2 and as per the enclosure, as in effect on July 1, 2017; the new annual base salary may include the stipend for serving as Principal. (Mrs. Vitalos)
5. Motion to approve the hiring of Mrs. Linda Chamberlain as a part-time (i.e.0.6) Music Teacher with the stipulation that said individual will be offered the first opportunity to serve as a substitute teacher 1-2 days per week at a prorated salary of \$56,190 (MA. Step 4 on the 2017-2018 W.E.A. Salary Guide plus benefits). (Mrs. Wydner)
6. Motion to approve the enclosed list of Summer School 2017 Professional, Support Staff, and Seasonal Summer Staff. (Mrs. Andreula)
7. Motion to approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administrator Services for the 2017-2018 school year at a fee of \$65,000. (Mrs. Dufner)

## G. PLANT

- Brief comment by Mrs. Dolobach on our move to "GOING GREEN"

## H. SPECIAL EDUCATION / OTHER INFORMATION

1. Motion to accept comprehensive (student and) staff attendance data (with all fire drill reports, if applicable) for the month of May, 2017. (Mrs. Eller)

2. Motion to approve the placement of one Grade 6 student at the Banyan School for the 2017-2018 Summer and Academic Year (203 days) at a tuition rate of \$62,316.94 plus transportation. (Mr. Hartl)
3. Retroactive motion to 5/31/17 to submit the district's 2016-2017 Special Education Extraordinary Aid application to the New Jersey Department of Education. (Mr. Howley)
4. Motion to approve a tuition contract for placement of the identified student in the Warren County Special Services School District 2017 Extended-School Program at a rate of \$4,240. (Mrs. Moore)
- 5a. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for a Multiple Disabilities Classroom – i.e. Extended School Year Rate @ \$62.16 per hour as per Warren County Special Services Contracts. (Mrs. Vitalos)
- 5b. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for a Pre-School Disabilities Classroom – i.e. Extended School Year Rate @ \$51.01 per hour as per Warren County Special Services Contracts. (Mrs. Wydner)
- 6a. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for a Speech Therapist at a rate of \$85 per hour for therapy, \$85 for meetings, and \$450 per evaluation. (Mrs. Andreula)
- 6b. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for a Physical Therapist at a rate of \$85 per hour for therapy, \$85 for meetings, and \$450 per evaluation. (Mrs. Dufner)
- 6c. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for an Occupational Therapist at a rate of \$85 per hour for therapy, \$85 for meetings, and \$450 per evaluation. (Mrs. Eller)
- 6d. Motion to approve a contract with Warren County Special Services School District for 2017 Summer School Programming (June 19, 2017 through July 11, 2017) for providing services for a Behavioral Therapist at a rate of \$95 per hour for therapy, \$95 for meetings, and \$1800 per evaluation. (Mr. Hartl)

- SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School (Mr. E. Jenkins)
- PRINCIPAL'S REPORT – Taylor Street School (Mrs. J. Nassry)
- SUPERINTENDENT/PRINCIPAL'S REPORT – District (Mr. L. Rozsa)
- EXECUTIVE REPORT (District-wide, discussion, as necessary)