

**Washington Borough Board of Education**  
**May 8, 2017**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, May 8, 2017 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

Mr. Reyes  
Mrs. Andreula  
Mrs. Vitalos  
Mr. Howley  
Mrs. Eller  
Mrs. Dufner  
Mr. Hartl

**The following members were absent:**

Mrs. Wydner, Mrs. Moore

**Also Present:**

Lance S. Rozsa, Superintendent  
Jackie Nassry  
Tim Mantz  
Florence Dolobach

**Public Present: Mr. & Mrs. Carey**

**FLAG SALUTE** –Mr. Reyes (Start 7:31 P.M.)

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**APPROVAL OF MINUTES – Regular Meeting – April 24, 2017**

Motion introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval of the Regular Minutes on April 24, 2017.

**Motion carried by unanimous voice vote.**

**APPROVAL OF MINUTES – Executive Meeting – April 24, 2017**

Motion introduced by Mrs. Vitalos and seconded by Mr. Hartl granting approval of the Executive Minutes on April 24, 2017.

**Motion carried by unanimous voice vote.**

**CORRESPONDENCE**

**PUBLIC PARTICIPATION** – President-Mrs. Carey thanked Mr. Rozsa for giving her the district financial report. Mrs. Carey would like more information on expenditures and will be emailing Mr. Mantz for further information.

**A. BUILDING LEVEL – (Memorial, Taylor)**

**B. CURRICULUM / TECHNOLOGY**

**C. CO-CURRICULAR / ACTIVITIES**

- Updates as needed regarding our ongoing 2016-2017 Co-Curricular Activities and Clubs (enrollment/special functions/After Care) (Mr. Rozsa)

**D. FINANCE / BUDGET**

**1a.** Motion made by Mrs. Andreula and seconded by Mr. Howley to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of April, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of April 30, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Bd. Report may be hand carried)

**Motion carried by unanimous roll call vote.**

**1b.** Discussion, as needed followed by a motion made by Mrs. Dufner and seconded by Mrs. Vitalos of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Motion carried by unanimous roll call vote.**

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2. Motion made by Mrs. Eller and seconded by Mrs. Andreula to adopt the enclosed resolution to approve 2017-2018 Tax Requests.  
**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

- **Motion made by Mr. Hartl and seconded by Mrs. Vitalos of consent for items 1a – 12**
- 1a. Motion to approve for a 1<sup>st</sup> Reading, Bylaw 0000.01, Introduction (Revised) **Mandated**
  - 1b. Motion to approve for a 1<sup>st</sup> Reading, Bylaw 0000.02 Introduction (Revised) **Mandated**
  - 1c. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 0000.03 Introduction (Revised) **Mandated**
  2. Policy 2320 Program, Independent Study Programs **Abolished**
  3. Motion to approve for a 1<sup>st</sup> Reading, Policy 2415.06 Program, Unsafe School Choice Option (Revised) **Mandated**
  - 4a. Motion to approve for a 1<sup>st</sup> Reading, Policy 2460, Program, Special Education (Revised) **Recommended**
  - 4b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460, Program, Special Education (Revised) **Mandated**
  - 4c. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460.1, Program, Special Education – Location, Identification and Referral (Revised) **Mandated**
  - 4d. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460.8, Program, Special Education – Free and Appropriate Public Education (Revised) **Mandated**
  - 4e. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460.9, Program, Special Education – Transition from Early Intervention Program to Preschool Programs (Revised) **Mandated**
  - 4f. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460.15, Program, Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (Revised) **Mandated**
  - 4g. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2460.16, Program, Special Education – Instructional Material to Blind or Print-Disabled Students (Revised) **Mandated**

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5. Motion to approve for a 1<sup>st</sup> Reading, Policy 2467, Program – Surrogate Parents and Foster Parents (Revised) **Mandated**
6. Motion to approve for a 1<sup>st</sup> Reading, Policy 2464, Program – Gifted and Talented (Revised) **Mandated**
7. Motion to approve for a 1<sup>st</sup> Reading, Policy 2622, Program – Student Assessment (Revised) **Mandated**
- 8a. Motion to approve for a 1<sup>st</sup> Reading, Policy 3160, Teaching Staff Members, Physical Examination (Revised) **Recommended**
- 8b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 3160, Teaching Staff Members, Physical Examination (Revised) **Mandated**
- 9a. Motion to approve for a 1<sup>st</sup> Reading, Policy 4160 – Support Staff Members, Physical Examination (Revised) **Mandated**
- 9b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 4160 – Support Staff Members, Physical Examination (Revised) **Mandated**
- 10a. Motion to approve for a 1<sup>st</sup> Reading, Policy 5116 – Students, Education of Homeless Children (Revised) **Recommended**
- 10b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 5116 – Students, Education of Homeless Children (Revised) **Recommended**
11. Motion to approve for a 1<sup>st</sup> Reading, Policy 7446 – Property, School Security Program (New) **Recommended**
12. Motion to approve for a 1<sup>st</sup> Reading, Policy 8350 – Operations, Records Retention (New) **Recommended**

**Motion carried by unanimous roll call vote.**

13. Motion made by Mr. Howley and seconded by Mrs. Eller to approve our ongoing Shared Services Agreement with the Oxford Township Board of Education for the purpose of sharing a World Language Teacher for the 2017-2018 school year whereas the Oxford Township Board of Education will reimburse the Washington Borough Board of Education 50% of the total cost and overall pay and benefit package of Carmen Padilla who will serve as the World Language Teacher of record.  
**Motion carried by unanimous roll call vote.**

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**14.** Motion made by Mr. Reyes and seconded by Mrs. Vitalos to approve our ongoing Shared Services Agreement with the Mansfield Township Board of Education for the purpose of sharing a World Language Teacher for the 2017-2018 school year whereas the Mansfield Township Board of Education will reimburse the Washington Borough Board of Education 50% of the total cost and overall pay and benefit package of Lizette Quinones who will serve as the English as a Second language Teacher of record.

**Motion carried by unanimous roll call vote.**

**15.** Motion made by Mrs. Vitalos and seconded by Mrs. Andreula to approve the addendum as per the enclosure to the agreement made by the Washington Borough Public Schools and Maschio's Food Service, Inc. to provide operation and management of the district's food service program for the 2017-2018 school year for a management fee of \$5,516 and a breakeven, no cost guarantee food service operation, including the management fee.

**Motion carried by unanimous roll call vote.**

**16.** Motion made by Mr. Reyes and seconded by Mrs. Vitalos to approve the Assurance Statement for 2016-2017 Board of Education Policies and Procedures for eligibility under Part B of the IDEA.

**Motion carried by unanimous roll call vote.**

**F. PERSONNEL**

- Comprehensive motion made by Mr. Reyes and seconded by Mrs. Andreula – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 6 through those listed on the attachment that includes staff members' names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable.

**Motion carried by unanimous roll call vote.**

**G. PLANT**

**H. SPECIAL EDUCATION / OTHER INFORMATION**

- Motion made by Mrs. Andreula and seconded by Mrs. Eller to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of April, 2017.

**Motion carried by unanimous roll call vote.**

**•SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School (Mr. E. Jenkins)-Mr. Rozsa –Tomorrow is last day for making up the PARCC test.**

**•PRINCIPAL'S REPORT – Taylor Street School (Mrs. J. Nassry)-19<sup>th</sup> TV Duo Commercial Festival this coming Thursday/Tricky Tray on Friday and Art show coming up on May 16<sup>th</sup>.**

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•**SUPERINTENDENT/PRINCIPAL’S REPORT** – District (Mr. L. Rozsa)-Computer budget by the next board meeting. Academic Awards on Tuesday June 13<sup>th</sup>. Teachers will have a workshop on their last day, June 16<sup>th</sup>.

•**EXECUTIVE REPORT** (District-wide, discussion, as necessary)

**EXECUTIVE SESSION**

At 7:49 P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

**WHEREAS:** Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

**WHEREAS,** this public body is of the opinion that such circumstances presently exist:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

**Motion carried by unanimous voice vote.**

At 7:50 P.M. A motion was introduced by Mrs. Andreula and seconded by Mrs. Eller granting approval to reconvene the meeting in regular session.

**Motion carried by unanimous voice vote.**

**Adjournment**

At 7:51 P.M motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator