

Mr. Christopher Reyes, President \_\_\_\_\_  
Mrs. Mary Ann Andreula, V. President \_\_\_\_\_  
Mrs. Kristen Dufner \_\_\_\_\_

Mrs. Lisa Eller \_\_\_\_\_  
Mr. Connor Hartl \_\_\_\_\_  
Mr. Bartley Howley \_\_\_\_\_

Mrs. Katherine Moore \_\_\_\_\_  
Mrs. Melissa Vitalos \_\_\_\_\_  
Mrs. Michelle Wydner \_\_\_\_\_

## WASHINGTON BOROUGH BOARD OF EDUCATION

Time: 7:30 p.m.

November 13, 2017

Place: Memorial School Library

**FLAG SALUTE** – President

**ANNOUNCEMENT BY THE BOARD PRESIDENT** – President

"This is a regular meeting of the Washington Borough Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 231, laws of 1975, notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public."

**ROLL CALL** – Mr. Mantz

**APPROVAL OF MINUTES** Regular Meeting – October 9, 2017, Executive Session – October 9, 2017

**CORRESPONDENCE**

**PUBLIC PARTICIPATION** – President

**A. BUILDING LEVEL** – (Memorial, Taylor)

**B. CURRICULUM / TECHNOLOGY**

**C. CO-CURRICULAR / ACTIVITIES**

- Update of current Title IV Extra Curricular Activities

**D. FINANCE / BUDGET**

- 1a. Motion to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of October, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of October 31, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Hand carried) (Mrs. Andreula)
2. Discussion, as needed followed by a motion of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions. (Mrs. Dufner)
3. Motion to approve supplementing approximately 70% of the 2017-18 base salaries of Brian Butler (\$79,415) and Linda Feller (\$79,415) with No Child Left Behind Title I Funds. (Mrs. Eller)
4. Motion to approve supplementing approximately 20% of the 2017-18 base salaries of Sherry Dell Elba (\$76,710) with No Child Left Behind Title IIA Funds. (Mr. Hartl)
5. Motion to approve supplementing approximately 100% of the 2017-2018 base salaries of Christina Howley (\$24,496), Cathy Opdyke (\$25,728) and Ellen Wildrick (\$25,728) with IDEA Basic Funds. (Mr. Howley)
6. Motion to accept the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report on Administrative Findings for the Year Ending June 20, 2016 and order that a copy be filed in the Business Office and with the New Jersey Department of Education.

To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan. (Mrs. Moore)

### Audit for Year Ending June 30, 2017

Schedule of findings of Non-Compliance None  
*Summary of Recommendations*

- |  |      |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting      | None |
| 3. School Purchasing Programs              | None |
| 4. School Food Service                     | None |
| 5. Student Body Activities                 | None |
| 6. Applications for State School Aid       | None |
| 7. Pupil Transportation                    | None |
| 8. Facilities and Capital Assets           | None |
| 9. Miscellaneous                           | None |
| 10. Follow-up on prior year findings       | None |

7. Motion to authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing the following vendor: (Mrs. Vitalos)

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract</u>
Vehicles, Trucks, Class 2, Pickup/Utility, with Snow Plow Option	Beyer Ford LLC	A88727

8. Motion to approve the acceptance of the New Jersey Schools Insurance Group grant in the amount of \$3900.00 (Mrs. Wydner)

**E. LEGAL / LEGISLATIVE ISSUES**

- Motion to approve our annual memorandum of Agreement between Education and (Local) Law Enforcement. (Mrs. Andreula)

**F. PERSONNEL**

1. Comprehensive motion – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 5 through those listed on the attachment that includes staff members' names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable. (Mrs. Dufner)
2. Motion to approve Mrs. Pamela Venturini extended medical leave November 13, 2017 through December 31, 2017. (Mrs. Eller)
3. Motion to add Ms. Janina Presher to our Substitute Teacher List and Ms. Laura Mazzei to our Substitute Nurse List for the 2017-2018 academic year. (Mr. Hartl)
4. Motion to approve a medical leave for Margaret Ferrara, November 3 through December 4, 2017. (Mr. Howley)

**G. PLANT**

1. Motion to approve the annual QSAC requirement (New Jersey Quality Single Accountability Continuum) forms/checklists to be submitted to the Warren County Superintendent's Office School: • Statement of Assurance (SOA) and School Facilities Checklist Health and Safety Evaluation of School Buildings. (Mrs. Moore)
2. Motion to approve the use of school facilities by the Washington Borough Recreation Youth Basketball and Li'l Hoopsters Clinic: practices beginning November 20, 2017;and games 5:45 – 9:00 p.m. @Memorial School gymnasium, practices and games 5:30-9:00 p.m. @ Taylor Street School gymnasium, both facilities Monday through Friday, January 3 to March 16, 2018; using Memorial School gymnasium Monday/Wednesday/Friday, January 3 to March 16, 2018; and Taylor Street School gymnasium (Lil Hoopsters) Tuesday/Thursday, January 2 to February 1, 2018. (Mrs. Vitalos)
3. Motion to approve the use of school facilities by the Washington Borough Recreation Street Hockey, both practices and games – 5:45-8:15 p.m.; 1/9/18 through 3/30/18; Tuesday and Thursdays @Memorial School Gymnasium and Wednesday and Fridays @the Taylor Street Gymnasium. (Mrs. Wydner)
4. Motion to approve the use of school facilities by the Washington Borough Recreation Karate, on Fridays - 6:30-8:00 p.m., December 1, 2017 through February 16, 2018. (Mrs. Andreula)
5. Motion to approve the use of a classroom by Centenary University on Thursdays – 4:00 p.m. to 7:p.m., January 18 through May 10, 2018. (Mrs. Dufner)

**H. SPECIAL EDUCATION / OTHER INFORMATION**

- Motion to accept comprehensive (student and) staff attendance data (with all fire drill reports, if applicable) for the month of October, 2017. (Mrs. Eller)

- SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School (Mr. E. Jenkins)
- PRINCIPAL'S REPORT – Taylor Street School (Mrs. S. Koeppen)
- SUPERINTENDENT/PRINCIPAL'S REPORT – District (Mrs. J. Nassry)
- EXECUTIVE REPORT (District-wide, discussion, as necessary)