

Washington Borough Board of Education
October 9, 2017

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, October 9, 2017 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

The following members were present:

Mr. Reyes
Mrs. Andreula
Mrs. Vitalos
Mrs. Eller
Mrs. Wydner
Mrs. Dufner
Mrs. Moore

The following members were absent:

Mr. Howley, Mr. Hartl

Also Present:

Mrs. Jackie Nassry, Superintendent
Mrs. Sherry Koeppen, Principal
Mr. Earl Jenkins
Mr. Tim Mantz
Mrs. Florence Dolobach

Public Present: Mr. Jay Harris, Mrs. Ann Kaspereen, Many other concerned citizens

FLAG SALUTE –Mr. Reyes (Start 7:31 P.M.)

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ROLL CALL – Mr. Mantz

APPROVAL OF MINUTES – Regular Meeting – September 11, 2017

Motion made by Mrs. Vitalos and seconded by Mrs. Eller granting approval of the Regular Minutes on September 11, 2017.

Motion carried by voice vote all voting affirmative, with Mr. Reyes abstaining.

CORRESPONDENCE-Note from Mr. Rozsa thanking the Board.

PUBLIC PARTICIPATION – Mrs. Kaspereen Officially welcomed Mrs. Nassry as Superintendent. Made comment on October’s workshop-great presentation done by Mrs. Fantuzzi.

PRESENTATION: MR. CHIP CLYMER, SUPERINTENDENT WARREN HILLS REGIONAL SCHOOL DISTRICT-REGARDING WARREN HILLS REFERENDUM

PRESENTATION: MR. CHUCK GRANDE, SCHOOL HEALTH INSURANCE FUND-REGARDING THE POTENTIAL CHANGE IN HEALTH INSURANCE

EXECUTIVE SESSION

At 8:45 P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

WHEREAS: Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

Motion carried by unanimous voice vote.

At 8:59 P.M. A motion was introduced by Mr. Vitalos and seconded by Mrs. Eller granting approval to reconvene the meeting in regular session.

Motion carried by unanimous voice vote.

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A. BUILDING LEVEL – (Memorial, Taylor)

B. CURRICULUM / TECHNOLOGY

1. Motion made by Mrs. Andreula and seconded by Mrs. Wydner to approve the 2017-2018 English Language Arts, Mathematics, and Science curricula to align with current state standards.

Motion carried by unanimous roll call vote.

2. Discussion of the district's 2016-2017 PARCC assessment results. Setting goals for progress in math and Language Arts, target goal is 750.

C. CO-CURRICULAR / ACTIVITIES

- Update of current Title IV Extra-Curricular Activities

D. FINANCE / BUDGET

1a. Motion made by Mrs. Dufner and seconded by Mrs. Eller to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of September, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of September 30, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion carried by unanimous roll call vote.

1b. Discussion, as needed followed by a motion made by Mrs. Eller and seconded by Mrs. Wydner of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

Motion carried by unanimous roll call vote.

2. Motion made by Mr. Reyes and seconded by Mrs. Vitalos to approve a shared services agreement with the Oxford Township Board of Education for a cluster curriculum writer for the 2017-2018 school year at a cost of \$1400.

Motion carried by unanimous roll call vote.

3. Motion made by Mrs. Moore and seconded by Mrs. Andreula to approve a resolution to terminate all participation under the State Health Benefits Program and School Employees' Health Benefits Program (including Prescription Drug Plan and/or Dental Plan coverage).

BE IT RESOLVED:

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1. The Washington Borough Board of Education in Warren County hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.
2. We shall notify all active employees of the date of their termination of coverage under the program.
3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug and dental insurance plan.
5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

Motion carried by unanimous roll call vote.

4. Motion made by Mr. Reyes and seconded by Mrs. Andreula to approve the following resolution:

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the **SCHOOLS HEALTH INSURANCE FUND** hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Washington Borough Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

i.SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

ii.SCHOOL BOARD will participate in the following type (s) of coverage (s):

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a.)Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

iii.SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.

iv.SCHOOL BOARD shall execute an application for membership and any accompanying certifications.

v.SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

- a.)A long term philosophy on rates.
- b.)A willingness to work with bargaining units to achieve plan design changes.
- c.)Professional management with stability and commitment.
- d.)Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

i.Approval of the SCHOOL BOARD by the SHIF.

ii.Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.

iii.Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF.

Motion carried by unanimous roll call vote.

5. Motion made by Mr. Reyes and seconded by Mrs. Andreula to approve the following resolution:

BE IT RESOLVED by the Washington Borough Board of Education that Tim Mantz is hereby appointed as Fund Commissioner to the School Health Insurance Fund, effective January 1, 2018 to represent the Washington Borough Board of Education.

And

BE IT FURTHER RESOLVED that Florence Dolobach be appointed as Alternate Fund Commissioner to the School Health Insurance Fund effective January 1, 2018.

Motion carried by unanimous roll call vote.

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E. LEGAL / LEGISLATIVE ISSUES

- Motion made by Mrs. Moore and Mrs. Eller to approve for a 2nd Reading, Policy 8550, Operations – Unpaid Meal Charges/Outstanding Food Service Charges.
Motion carried by unanimous roll call vote.

F. PERSONNEL

1. Comprehensive motion made by Mrs. Vitalos and seconded by Mrs. Wydner – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 5 through those listed on the attachment that includes staff members’ names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable.
Motion carried by unanimous roll call vote.

WORKSHOP REQUESTS FOR October 2017 BOE Meeting				
DATE	NAME	TITLE	LOCATION	COST
10/19/2017	Lynne Martoccio	Strategies for teaching students w/Visual Impairments	New Brunswick, NJ	Mileage
10/18/2017	Kathy Borrmann	NJAAP School Health Conference	East Windsor, NJ	\$160+Mileage
10/9/2017	Kathy Borrmann	BLS class	Hackettstown, NJ	\$40+Mileage
10/9/2017	Dotty Knauer	BLS class	Hackettstown, NJ	\$40+Mileage

2. Motion made by Mrs. Wydner and seconded by Mrs. Vitalos to approve the hiring of Carrie Smith Heller as a paraprofessional, at the rate of \$19.84 per hour not to exceed 29 hours per week effective October 10, 2017.
Motion carried by unanimous roll call vote.

3. Motion made by Mrs. Andreula and seconded by Mrs. Eller to approve Mr. Earl Jenkins as our School Safety specialist for the 2017-2018 academic year
Motion carried by unanimous roll call vote.

G. PLANT

1. Motion made by Mrs. Dufner and seconded by Mrs. Wydner to accept a snow removal proposal from Hummel’s Landscape Service per the enclosure.
Motion carried by unanimous roll call vote.
2. Motion made by Mrs. Eller and seconded by Mrs. Vitalos to approve the annual QSAC requirement (New Jersey Quality Single Accountability Continuum) forms/checklists to be submitted to the Warren County Superintendent’s Office School: •Comprehensive Maintenance Plan (CMP) •Maintenance Budget Amount Worksheet (M1)
Motion carried by unanimous roll call vote.

H. SPECIAL EDUCATION / OTHER INFORMATION

1. Motion made by Mrs. Moore and seconded by Mrs. Wydner to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of September 2017.
Motion carried by unanimous roll call vote.

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2. Retroactive motion made by Mr. Reyes and seconded by Mrs. Vitalos to 9/25/17 to approve home instruction for one fifth grade student, \$34.00 per hour not to exceed 10 hours per week.

Motion carried by unanimous roll call vote.

3. Motion made by Mrs. Moore and seconded by Mrs. Eller to approve the Memorandum of Agreement with the Warren County Special Services School District to provide a preschool disabilities classroom service for the 20172018 year at an annual cost of \$83,356.75.

Motion carried by unanimous roll call vote.

4. Motion made by Mrs. Vitalos and seconded by Mrs. Wydner to approve the State of NJ, Department of Human Services, Commission for the Blind and Visually Impaired, a school contract for academic year 2017-2018 (9/1/2017 through 6/30/2018) to provide education services at a cost of \$14,300.

•**SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction** - Memorial School (Mr. E. Jenkins)-25 Warren Hill Middle School Peer leaders coming throughout the year to build Character Education/Role Playing etc..

•**PRINCIPAL’S REPORT** – Taylor Street School (Mrs. S. Koeppen)- Custodians have done an excellent job with the sewer pipe situation. Taylor Street students are in full swing and are all doing well. This Friday everyone will wear blue for Stomp Out Bullying.

•**SUPERINTENDENT/PRINCIPAL’S REPORT** – District (Mrs. J. Nassry)- Thanked the board for the opportunity to serve as superintendent.

Adjournment

At 9:28 P.M motion was introduced by Mrs. Wydner and seconded by Mrs. Eller granting approval to adjourn the meeting.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator

