

**Washington Borough Board of Education  
December 11, 2017**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, December 11, 2017 at the Memorial School. The meeting was called to order by the President; Mr. Reyes in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mr. Reyes
- Mrs. Andreula
- Mrs. Vitalos
- Mrs. Eller
- Mrs. Dufner
- Mrs. Moore

**The following members were absent:**

- Mr. Howley, Mr. Hartl, Mrs. Wydner

**Also, Present:**

- Mrs. Jackie Nassry, Superintendent
- Mrs. Sherry Koeppen, Principal
- Mr. Earl Jenkins
- Mr. Tim Mantz
- Mrs. Florence Dolobach

**Public Present:** Mr. Harris

**FLAG SALUTE** –Mr. Reyes (Start at 7:30 P.M.)

**ROLL CALL** – Mr. Mantz

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**APPROVAL OF MINUTES** – Regular Meeting – November 13, 2017

Motion made by Mrs. Vitalos and seconded by Mrs. Eller granting approval of the Regular Minutes on November 13, 2017.

**Motion carried by voice vote all voting affirmative, with Mr. Reyes abstaining.**

**CORRESPONDENCE**

**PUBLIC PARTICIPATION** – Mr. Harris inquired about current district goals and applying for grants.

**A. BUILDING LEVEL – (Memorial, Taylor)**

- Motion made by Mr. Reyes and seconded by Mrs. Andreula to accept the 9/1/17 through 12/11/17 Harassment-Intimidation-Bullying Incident/Report as provided by the Superintendent of Schools.

**Motion carried by unanimous roll call vote.**

**B. CURRICULUM / TECHNOLOGY**

Ms. Mullen & Mrs. Hausamann attended a cluster curriculum meeting on how to infuse technology and writing into Social Studies and Math. Charles Castano from PC doctor attended a building level meeting to help the teachers with technology questions.

**C. CO-CURRICULAR / ACTIVITIES**

- Motion made by Mrs. Dufner and seconded by Mrs. Eller to approve the following field trips for the 2017-2018 school year, as recommended by the Superintendent.

**Motion carried by unanimous roll call vote.**

Class Field Trips

Grade	Date	Destination
K	10/24/17	Donaldson Farms, Hackettstown, NJ
1	5/18/18	Fulper Family Farmstead, Lambertville, NJ
2	5/15/18	DaVinci Science Center, Allentown, PA
3	4/20/18	RVCC Planetarium, Somerville, NJ
4	5/30/18	Waterloo Village, Stanhope, NJ
5	11/21/17	Morris Museum, Morristown, NJ
6	5/22/18	Safety Patrol Trip, Bridgewater Sports Arena, NJ
6	5/25/18	Medieval Times, Lynhurst, NJ
PE	10/12/17	Dunfields Creek, Delaware Water Gap, NJ

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Student Enrichment Trips

Grade	Date	Event/Destination
4	10/26/17	MIndnastics, Blairstown Evangelical Church, Blairstown, NJ
5,6	11/15/17	Battle of the Minds, Harmony School, Harmony, NJ
6	1/10/18	Fine Arts Showcase, Warren Hills High School, Washington, NJ
3	1/25/18	Legos on the Loose, Hatchery Hill School, Hackettstown, NJ
5-6	2/2/18 snow date 2/9/18	Honor Choir @WHHS, Washington, NJ
3	2/26/18	Math-a Magician, Harmony Firehouse, Harmony, NJ
6	2/27/18 snow date 2/28/18	All Star Band, Phillipsburg High School, NJ
3,4	3/2/17	Phabulous Physics, Mansfield School, NJ
5,6	4/12/18	Battle of the Books, Great Meadows School District, NJ
4	4/26/18	Invention Expo, Hatchery Hill School, NJ
3,4	5/16/18	Battle of the Books, Oxford Street School, Belvidere, NJ
5	5/23/18	Strategic Thinking Day, Memorial School, Washington, NJ

**D. FINANCE / BUDGET**

**1a.** Motion made by Mrs. Eller and seconded by Mrs. Vitalos to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of November, 2017, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of November 30, 2017, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motion carried by unanimous roll call vote.**

**2.** Discussion, as needed followed by a motion made by Mr. Reyes and seconded by Mrs. Vitalos of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Motion carried by unanimous roll call vote.**

**3.** Motion made by Mr. Reyes and seconded by Mrs. Eller to approve supplementing approximately 100% of the 2017-2018 base salaries of Christina Howley (\$24,496), Cathy Opdyke (\$25,728) and Ellen Wildrick (\$25,728) with IDEA Basic Funds.

**Motion carried by unanimous roll call vote.**

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4. Motion made by Mrs. Moore and seconded by Mrs. Eller to approve the district’s participation in the Sustainable Jersey for Schools Grant Program.  
**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

**F. PERSONNEL**

1. Comprehensive motion made by Mrs. Vitalos and seconded by Mr. Reyes – both retroactive and standard approving the enclosed list of workshops for staff from Tuesday, September 5 through those listed on the attachment that includes staff members’ names, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable.  
**Motion carried by unanimous roll call vote.**

<b>WORKSHOP REQUESTS FOR DECEMBER 2017 BOE Meeting</b>				
<b>DATE</b>	<b>NAME</b>	<b>TITLE</b>	<b>LOCATION</b>	<b>COST</b>
1/12/2018	Beth Schundler	Pratical Therapy Techniques	Allentown, PA	249+Mileage

2. Motion made by Mrs. Eller and seconded by Mrs. Vitalos to continue a medical leave for Margaret Ferrara, December 5 through December 14, 2017.  
**Motion carried by unanimous roll call vote.**
3. Motion made by Mrs. Andreula and seconded by Mrs. Eller to add Ms. Emeley Reyes to our Substitute Nurse List for the 2017-2018 academic year.  
**Motion carried by voice vote all voting affirmative, with Mr. Reyes abstaining.**
4. Motion made by Mrs. Dufner and seconded by Mrs. Eller to add Mrs. Patricia Rosado to our Substitute Teacher List pending receipt of her substitute credentials for the 2017-2018 academic year.  
**Motion carried by unanimous roll call vote.**

**G. PLANT**

- Motion made by Mrs. Eller and seconded by Mr. Reyes to approve the use of Memorial School gymnasium by Warren United Soccer Club from 9:45-5:45 p.m. on Sundays: January 7, 14, 21, 28; February 4, 11, 25; and March 4, 11, 18.  
**Motion carried by unanimous roll call vote.**

**H. SPECIAL EDUCATION / OTHER INFORMATION**

1. Motion made by Mr. Reyes and seconded by Mrs. Vitalos to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of November 2017.  
**Motion carried by unanimous roll call vote.**

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2. Motion made by Mr. Reyes and seconded by Mrs. Eller to approve home/bedside instruction for one fifth grade student beginning 12/11/17, 10 hours per week, \$34 per hour.

**Motion carried by unanimous roll call vote.**

•**SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction** - Memorial School-Mr. Jenkins-Kudos to Mrs. Wade who brought a free Character Education program called “NED” acronym for Never Give Up, Encourage Others, and Do Your Best.

•**PRINCIPAL’S REPORT** – Taylor Street School-Mrs. Koeppen had a mid-November building meeting over the recent security concerns at area schools. Called several parents for positive reinforcement for several “Upstander” students. Teacher Brag- Ms. Peters has been fundraising in her classroom for various charities. The latest money raised was sent to classrooms in Texas, that were affected by the hurricane.

•**SUPERINTENDENT/PRINCIPAL’S REPORT** – District-Mrs. Nassry- Broadway is beginning soon, Band, Choir having been meeting after school, and Big brother big Sister program have been meeting twice a month. Congratulations to MaryAnn Andreula and Chris Reyes for having a positive impact in our community

•**EXECUTIVE REPORT** (District-wide, discussion, as necessary)

**EXECUTIVE SESSION**

At 7:55 P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

**WHEREAS:** Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

**WHEREAS,** this public body is of the opinion that such circumstances presently exist:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

**Motion carried by unanimous voice vote.**

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At 8:04 P.M. motion was introduced by Mr. Vitalos and seconded by Mrs. Eller granting approval to reconvene the meeting in regular session.

**Motion carried by unanimous voice vote.**

**Adjournment**

At 8:05 P.M motion was introduced by Mrs. Andreula and seconded by Mrs. Eller granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator