

**Washington Borough Board of Education  
February 12, 2018**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, February 12, 2018 at the Memorial School. The meeting was called to order by the President; Mrs. Moore in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mrs. Moore
- Mrs. Vitalos
- Mr. Howley
- Mrs. Eller
- Mrs. Dufner
- Mrs. Del Salto
- Mr. Freda

**The following members were absent:**

- Mrs. Wydner
- Mr. Hartl

**Also, Present:**

- Mrs. Jackie Nassry, Superintendent
- Mr. Earl Jenkins
- Mr. Tim Mantz
- Mrs. Florence Dolobach

**Public Present:** Mrs. Kaspereen

**FLAG SALUTE** –Mrs. Moore (Start at 7:31 P.M.)

**ROLL CALL** – Mr. Mantz

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Regular Meeting –February 12, 2018**

**APPROVAL OF MINUTES – Reorganizational Meeting – January 8, 2018**

Motion made by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Regular Minutes on January 8, 2018.

**Motion carried by voice vote all voting affirmative, with Mrs. Dufner abstaining.**

**APPROVAL OF MINUTES – Regular Meeting – January 8, 2018**

Motion made by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Regular Minutes on January 8, 2018.

**Motion carried by voice vote all voting affirmative, with Mrs. Dufner abstaining.**

**APPROVAL OF MINUTES – Executive Session – January 8, 2018**

Motion made by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Executive Session Minutes on January 8, 2018.

**Motion carried by voice vote all voting affirmative, with Mrs. Dufner abstaining.**

**CORRESPONDENCE**

**PUBLIC PARTICIPATION – President**

**A. BUILDING LEVEL – (Memorial, Taylor)**

Motion made by Mrs. Moore and seconded by Mrs. Vitalos to accept the 12/11/17 through 2/12/18 Harassment-Intimidation-Bullying Incident/Report as provided by the Superintendent of Schools.

**Motion carried by unanimous roll call vote.**

**B. CURRICULUM / TECHNOLOGY**

1. Updated Statewide Assessment Testing Schedule 2017-2018

2. Brief comment on NJ School Performance Summary Reports

3. Motion made by Mrs. Moore and seconded by Mrs. Vitalos to approve the district's participation in the NJ Child Assault Prevention Program at a cost not to exceed \$518.40.

**Motion carried by unanimous roll call vote.**

**C. CO-CURRICULAR / ACTIVITIES**

**D. FINANCE / BUDGET**

1a. Motion made by Mrs. DelSalto and seconded by Mr. Howley to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of January, 2018, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of January 31, 2018, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Motion carried by unanimous roll call vote.**

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2. Discussion, as needed followed by a motion made by Mrs. Dufner and seconded by Mrs. Eller of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.  
**Motion carried by unanimous roll call vote.**

3. Motion made by Mr. Freda and seconded by Mr. Howley to approve to support the dissolution of the Skyland Education Foundation as per the enclosure.  
**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

**F. PERSONNEL**

1. Motion made by Mr. Howley and seconded by Mrs. Eller to approve moving Ms. Laura Borrmann from Step 3 BS (\$51,335) to Step 3 BS+15 (\$51,935) on the 2016-2018 W.E.A. Salary Guide.  
**Motion carried by unanimous roll call vote.**
2. Motion made by Mr. Howley and seconded by Mrs. Vitalos to accept with regret the letter of resignation from Mrs. Christine Voris effective January 29, 2018.  
**Motion carried by unanimous roll call vote.**
3. Motion made by Mrs. Vitalos and seconded by Mrs. Eller to add Ms. Luz Reynoso to our Substitute Nurses List and Mrs. Maura Vail to our Substitute Secretary's List for the 2017-18 school year.  
**Motion carried by unanimous roll call vote.**
4. Motion made by Mrs. Eller and seconded by Mrs. Moore to approve David Lance as a full time teacher, Step 1 on the WEA salary guide, \$49,215 plus benefits.  
**Motion carried by unanimous roll call vote.**

**G. PLANT**

1. Motion made by Mrs. Vitalos and seconded by Mrs. Eller to approve the use of our Memorial Butterfly Garden for the Karen Ann Quinlan Hospice Butterfly Release Celebration on Saturday, June 9, 2018, from 9:00 a.m. to 1:00 p.m.  
**Motion carried by unanimous roll call vote.**
2. Motion made by Mrs. DelSalto and seconded by Mrs. Eller to approve the use of the Memorial School gymnasium by Washington Borough Recreation Youth Basketball on Saturday, February 17, February 24, March 3, 2018 – 8:00-2:00 p.m. at a cost of \$35/hr. to cover custodial costs.  
**Motion carried by unanimous roll call vote.**

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3. Motion made by Mrs. Dufner and seconded by Mrs. Vitalos to approve Participation in the Sustainable Jersey for School Certification Program as per the attachment.

**Motion carried by unanimous roll call vote.**

4. Brief comment on Critical Response Group

**H. SPECIAL EDUCATION / OTHER INFORMATION**

1. Motion made by Mrs. Eller and seconded by Mrs. Moore- to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of January, 2018.

**Motion carried by unanimous roll call vote.**

2. Motion made by Mr. Freda and seconded by Mrs. Vitalos to approve a joint transportation agreement with the Warren County Special Services School District for the 2018-2019 school year with an Administrative Fee of 4%.

**Motion carried by unanimous roll call vote.**

3. Motion made by Mr. Howley and seconded by Mrs. Eller to approve the district's participation in the Special Education Medicaid Initiative (SEMI) with assurances and data sharing agreement.

**Motion carried by unanimous roll call vote.**

4. Motion made by Mr. Howley and seconded by Mrs. Vitalos to approve a Functional Behavior Assessment (FBA) through WCSSSD at a rate not to exceed \$1800.

**Motion carried by unanimous roll call vote.**

•**SUPERVISOR OF INSTRUCTION'S REPORT – Curriculum & Instruction - Memorial School -Mr. E. Jenkins-Both Memorial and Taylor Street schools had evacuations within the past month and both evacuations ran smoothly, kudos to all staff and students. Pillow Polo will be this Friday, February 16<sup>th</sup>, the 6<sup>th</sup> graders vs. Teachers.**

•**PRINCIPAL'S REPORT – Taylor Street School (Mrs. S. Koeppen)N/A**

•**SUPERINTENDENT/PRINCIPAL'S REPORT – District -Mrs. J. Nassry- Report cards will be going home this week.**

**EXECUTIVE SESSION**

At 7:54P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

**WHEREAS:** Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

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**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)
- (3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.
- (4) This resolution shall take effect immediately.
- (5) Action may be taken.

**Motion carried by unanimous voice vote.**

At 8:21 P.M. motion was introduced by Mrs. Moore and seconded by Mrs. Vitalos granting approval to reconvene the meeting in regular session.

**Motion carried by unanimous voice vote.**

1. Motion made by Mrs. Moore and seconded by Mr. Eller to approve amending the school calendar and make April 4, a full day of school.

**Motion carried by unanimous roll call vote.**

2. Motion made by Mrs. Moore and seconded by Mrs. Eller to adjust the school calendar as needed.

**Motion carried by unanimous roll call vote.**

**Adjournment**

At 8:24 P.M motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator