

**Washington Borough Board of Education**  
**July 9, 2018**

The Washington Borough Board of Education convened in regular session at 7:30 P.M. on Monday, July 9, 2018 at the Memorial School. The meeting was called to order by the President; Mrs. Moore in compliance with Chapter 231, laws of 1975, the notice of this meeting was advertised in the Express Times and the Star Ledger. Copies of the agenda of this meeting were appropriately posted and made available for the public, said notice posted in the Washington Borough Municipal Building. The meeting was held for the purpose of transacting appropriate Board business.

**The following members were present:**

- Mrs. Moore
- Mrs. Vitalos
- Mr. Howley
- Mrs. Dufner
- Mrs. Eller
- Mrs. Del Salto
- Mr. Freda

**The following members were absent:**

- Mrs. Wydner
- Mr. Hartl

**Also, Present:**

- Mrs. Jackie Nassry, Superintendent
- Mrs. Sherry Koeppen
- Mr. Earl Jenkins
- Mrs. Florence Dolobach

**Public Present:** Mrs. Kaspereen

**FLAG SALUTE** –Mrs. Moore (Start at 7:31 P.M.)

**ROLL CALL** – Mrs. Dolobach

**Washington Borough Board of Education  
Regular Meeting –July 9, 2018**

**APPROVAL OF MINUTES – Reorganization Meeting-June 11, 2018**

Motion made by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Regular Minutes on May 7, 2018.

**Motion carried by voice vote all voting affirmative, with Mr. Howley abstaining.**

**APPROVAL OF MINUTES – Regular Meeting -June 11, 2018**

Motion made by Mrs. Eller and seconded by Mrs. Vitalos granting approval of the Regular Minutes on May 7, 2018.

**Motion carried by voice vote all voting affirmative, with Mr. Howley abstaining.**

**APPROVAL OF MINUTES – Executive Session – June 11, 2018**

Motion made by Mrs. Eller and seconded by Mr. Vitalos granting approval of the Executive Session Minutes on May 7, 2018.

**Motion carried by voice vote all voting affirmative, with Mr. Howley abstaining.**

**CORRESPONDENCE**

**PUBLIC PARTICIPATION – President**

**A. BUILDING LEVEL – (District/Memorial, Taylor)-Wrapping up summer school this Wednesday/60 students were enrolled.**

**B. CURRICULUM / TECHNOLOGY-Laptops are being configured to each student & printer.**

**C. CO-CURRICULAR / ACTIVITIES**

**D. FINANCE / BUDGET**

**Motion made by Mrs. Del Salto and seconded by Mr. Howley of consent for items 1 – 4**

**1a.**Motion to approve, on the recommendation of the Superintendent of Schools, the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of June, 2018, and further that, in compliance with NJAC 6A:23A-16.10(c)4, the Board of Education certifies that as of June 30., 2018, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**1b.** Discussion, as needed followed by a motion of consent per items: food service and regular account bills; health office updates; compliance with N.J.A.C. 6:20-F.213; budgetary transfers; N.C.L.B. Regular and N.C.L.B. General Assurances; and any and all debt service transactions.

**Washington Borough Board of Education  
Regular Meeting –July 9, 2018**

2. Motion to approve the submission of the district's 2018-2019 ESEA Consolidated Sub Grant Application with Assurances.
3. Motion to approve the submission of the district's 2018-2019 IDEA Entitlement Grant Application with Assurances.
4. Motion to approve PC Doctor, LLC to provide technology services at \$99.00 per hour averaging 6 hours per week during the 2018-2019 school year.  
**Motion carried by unanimous roll call vote.**

**E. LEGAL / LEGISLATIVE ISSUES**

- **Motion made by Mrs. Vitalos and seconded by Mrs. Eller of consent for items 1 – 8**

- 1a. Motion to approve for a 1<sup>st</sup> Reading, Policy 1550, Administration, Equal Employment/Anti-Discrimination Practices (Revised) **Mandated**
- 1b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 1550, Administration, Equal Employment/Anti-Discrimination Practices (Revised) **Mandated**
2. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 2431.2 Program, Medical Examination Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad) **Mandated**
- 3a. Motion to approve for a 1<sup>st</sup> Reading, Policy 5350, Students, Student Suicide Prevention (Revised) **Mandated**
- 3b. Motion to approve for a 1<sup>st</sup> and only Reading, Regulation 5350, Students, Student Suicide Prevention (Revised) **Mandated**
4. Motion to approve for a 1st Reading, Policy 5533, Students, Student Smoking (Revised) **Mandated**
5. Motion to approve for a 1st Reading, Policy 5535, Students, Passive Breath Alcohol Sensor Device (Revised) **Suggested**
- 6a. Motion to approve for a 1st Reading, Policy 5561, Students, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Revised) **Mandated**
- 6b. Motion to approve for a 1st and only Reading, Regulation 5561, Students, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (Revised) **Mandated**
7. Motion to approve for a 1st Reading, Policy 8462, Operations, Reporting Potentially Missing or Abused Children (Revised) **Mandated**

**Washington Borough Board of Education  
Regular Meeting –July 9, 2018**

8. Motion to approve for a 1st Reading, Policy 8561, Operations, Procurement Procedures for School Nutrition Programs (New) **Recommended**  
**Motion carried by unanimous roll call vote.**

**F. PERSONNEL**

**Motion made by Mrs. Moore and seconded by Mrs. Eller of consent for items 1 – 9**

1. Motion to approve the 2018-2019 contract for Mrs. Sherry N. Koeppen as Taylor Street School Principal at a salary of \$102,500. plus a stipend of \$5000. for Director of Child Study Team.
2. Motion to approve the 2018-2019 contract for Mr. Earl Jenkins as Supervisor of Instruction at a salary of \$100,450.
3. Motion to approve the 2018-2019 contract for Mrs. Florence Dolobach as B.O.E. Assistant Secretary/Purchasing at a salary of \$46,023. plus a stipend of \$3050. for facilities management.
4. Motion to approve the 2018-2019 contract for Mrs. Sharon Gulick as Superintendent/Principal Secretary at a salary of \$63,217. plus a stipend of \$4820. for substitute calling and \$3235. for secretarial supervision.
5. Motion to approve the 2018-2019 contract for Mrs. Jessica Hanics as BOE Treasurer of School Monies at a salary of \$6801.
6. Motion to approve Mr. Nicholas Pope as the district's sixth grade Social Studies teacher for the 2018-2019 academic year at a salary of \$49,815 (Step 0, BA + 15) on the W.E.A. salary guide, with single benefits.
7. Motion to accept, with regret, the retirement of Mrs. Pamela Venturini effective August 1, 2018.
8. Motion to approve to advertise for the following positions: special education certified teacher and part time instructional/special education paraprofessionals.
9. Motion to authorize the Superintendent of Schools to take appropriate action to effectuate necessary emergent hires in order to address unfilled vacancies that may occur between today and the date of the next Board of Education meeting to ensure the district's schools are appropriately staffed to provide support and instruction during the 2018-2019 academic year. Any such hires are subject to ratification and approval by the Board of Education at its next regularly scheduled meeting.  
**Motion carried by unanimous roll call vote.**

**Washington Borough Board of Education  
Regular Meeting –July 9, 2018**

**G. PLANT**

**H. SPECIAL EDUCATION / OTHER INFORMATION**

**Motion made by Mrs. Moore and seconded by Mr. Freda of consent for items 1 – 3**

1. Motion to accept comprehensive (student and) staff attendance data (with all fire drill reports, *if applicable*) for the month of June 2018.
  2. Motion to approve a contract with OT Inc. to provide Occupational Therapy Services for the 2018 extended school year at an hourly rate of \$75
  3. Motion to approve a contract with OT Inc. to provide Occupational Therapy Services for the 2018-2019 school year at an hourly rate of \$75
- Motion carried by unanimous roll call vote.**

•**SUPERVISOR OF INSTRUCTION’S REPORT – Curriculum & Instruction** - Memorial School -Mr. E. Jenkins-Initial PARCC reports show tremendous gains over previous years scores. Every grade level showed improvement. Report comes out July 22<sup>nd</sup>. Had end of year meeting with staff to share the PARCC information.

•**PRINCIPAL’S REPORT** – Taylor Street School (Mrs. S. Koeppen)-Taylor Street school is shifting programming and going with the RTI “Response to Intervention” where every child will have a set goal. This program will require staff training.

•**SUPERINTENDENT/PRINCIPAL’S REPORT** – District (Mrs. J. Nassry) RTI will be individualized goals for every student at every level. Custodians have been sent to start summer cleaning at Taylor Street.

**EXECUTIVE SESSION**

At 7:50 P.M. a motion was introduced by Mrs. Vitalos and seconded by Mrs. Eller granting approval to pass the following resolution:

**WHEREAS:** Section 8 of the Open Public Meeting Act, chapter 231, P.L. 1975 Permits the exclusion of the public from meeting in certain circumstances:

**WHEREAS,** this public body is of the opinion that such circumstances presently exist:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Education of the Borough of Washington, County of Warren and State of New Jersey:

- (1) The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
- (2) The general nature of the subject matter to be discussed is as follows: (Personnel)

**Washington Borough Board of Education  
Regular Meeting –July 9, 2018**

(3) It is anticipated at this time that the above-stated subject matter will be made public as soon as it is in the best interest of the public.

(4) This resolution shall take effect immediately.

(5) Action may be taken.

**Motion carried by unanimous voice vote.**

At 8:01 P.M. motion was introduced by Mrs. Eller and seconded by Mrs. Moore granting approval to reconvene the meeting in regular session.

**Motion carried by unanimous voice vote.**

**Adjournment**

At 8:02 P.M motion was introduced by Mrs. Eller and seconded by Mrs. Vitalos granting approval to adjourn the meeting.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Tim Mantz  
Business Administrator