

WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
October 8, 2018
Agenda

I. INTRODUCTORY ITEMS

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Ana Del Dalto	_____	Bartley Howley	_____
Kristen Dufner	_____	Michele Wydner	_____
Lisa Eller	_____	Melissa Vitalos	_____
Carmine Freda	_____	Katherine Moore	_____
Connor Hartl	_____		

II. PRESENTATIONS

III. COMMUNICATIONS TO THE BOARD

IV. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

Mrs. Koeppen: Principal/CST

Mrs. Nassry: Superintendent

V. PUBLIC COMMENT

VI. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

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Motion made by _____, seconded by _____, to approve the following school affairs agenda item **1.1** through **1.9**.

- 1.1 To approve the minutes of August 27, 2018 regular meeting.
- 1.2 To approve the minutes of August 27, 2018 executive session.
- 1.3 To approve the minutes of September 10, 2018 regular meeting.
- 1.4 To approve the minutes of September 10, 2018 executive session.
- 1.5 To approve the Comprehensive Maintenance Plan (CMP).
- 1.6 To approve the Annual Maintenance Budget Amount Worksheet (M-1).
- 1.7 To approve the Health & Safety Evaluation of School Buildings Checklist
- 1.8 To approve the Nursing Services Plan
- 1.9 To approve the School Safety and Security Plan

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Hartl	_____	Howley	_____
Wydner	_____	Vitalos	_____	Moore	_____

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **2.1** through **2.3**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of September, 2018 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of September 30, 2018, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (to be hand carried)
- 2.2 To approve the September 10, 2018 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers list.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Hartl	_____	Howley	_____
Wydner	_____	Vitalos	_____	Moore	_____

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C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **3.1** through **3.14**.

- 3.1 To approve the enclosed list of workshops for staff from September 10, 2018 through those listed on the attachment that includes staff members' name, said workshop name with location, dates of workshop, cost of workshop and mileage as applicable.
- 3.2 To accept comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of September, 2018.
- 3.3 To approve Jenna Henderson, Fairleigh Dickinson University, Quest Field Experience, 5 days, January 2019.
- 3.4 To approve Kaitlyn Tallamy, Northampton Community College, ten hours of observations in the classrooms.
- 3.5 To approve the Superintendent Professional Development Plan, 11/1/17 to 6/30/22 for Jacqueline Nassry.
- 3.6 To approve the District Professional Development Plan for 2018-2019.
- 3.7 To approve the Memorial School Professional Development Plan for 2018-2019.
- 3.8 To approve the Taylor Street School Professional Development Plan 2018-2019.
- 3.9 To approve the Principal Professional Development Plan for 2018-2019 for Sherry Koeppen.
- 3.10 To approve the Supervisor Professional Development Plan for 2018-2019 for Earl Jenkins.
- 3.11 To approve the Washington Borough School District Mentoring Plan for 2018-19.
- 3.12 To approve Ms. Cailla Mullen as mentor to Mr. Nicholas Pope as per legislation N.J.A.C. 6A:9B-8.9; N.J.A.C. 6A:9C-4.2(b)6; N.J.A.C. 6A:9C-5.3.
- 3.13 To approve Mrs. Sherry Dell Elba as mentor to Mr. Ebin Louden as per legislation N.J.A.C. 6A:9B-8.9; N.J.A.C. 6A:9C-4.2(b)6; N.J.A.C. 6A:9C-5.3.
- 3.14 To approve Mrs. Jennifer Staples effective October 15, 2018 as the district's sixth grade, language arts teacher for the 2018-2019 academic year at a salary of \$58,470 (Step 7+15, BA) on the W.E.A. salary guide with single benefits.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Hartl	_____	Howley	_____
Wydner	_____	Vitalos	_____	Moore	_____

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1** through **4.3**

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- 4.1 To prove home/bedside instruction for one sixth grade student, \$34 per hour, not to exceed ten hours per week.
- 4.2 To approve the following field trips:

Grade	Date	Destination
Preschool	10/10/18	West Portal Pumpkin Patch, Asbury, NJ
K	10/23/18	Donaldson Farms, Hackettstown, NJ
1	11/2/18	Lehigh Valley Zoo, Schnecksville, PA
2	4/4/19	DaVinci Science Center, Allentown, PA
3	5/29/19, 5/31/19 rain	Turtle Back Zoo, East Orange, NJ
4	5/16/19	Waterloo Village, Stanhope, NJ
5	10/18/18	Morris Museum, Morristown, NJ
6	5/22/19	Safety Patrol, Bridgewater Sports Arena, NJ
6	5/24/19	Medieval Times, Lynhurst, NJ
Student Enrichment Trips		
4	11/1/18	Mindnastics, Blairstown Evangelical Church, Blairstown
5,6	11/14/18, 11/15 snow	Battle of the Minds, Harmony School, Phillipsburg
3	11/29/18, 11/30 snow	Math-a-Magician, Harmony Firehouse, Harmony
6	1/16/19	Fine Arts Showcase, WHHS, Washington
6	2/26/19, 2/27 snow	All Star Band, Phillipsburg High School, Phillipsburg
3,4	3/1/19, 3/20 snow	Phabulous Physics, Mansfield School, Port Murray
5,6	4/11/19	Battle of the Books, Great Meadows School District
4	5/2/19	Invention Expo, Hatchery Hill School, Hackettstown
3,4	5/21/19	Battle of the Books, Oxford Street School, Belvidere
5	5/24/19	Strategic Thinking Day, Memorial School

- 4.3 To approve a homeless tuition contract with the Phillipsburg School District for the placement of two students during the 2017-18 school year at an annual tuition cost of \$14,406 per student.

ROLL CALL VOTE

Del Salto	Dufner	Eller
Freda	Hartl	Howley
Wydner	Vitalos	Moore

VII. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that no action pursuant to this executive session will be taken.

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WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VIII. ADJOURNMENT

Motion made by _____, seconded by _____, to adjourn at _____ p.m.