

WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
February 11, 2019
Agenda

I. INTRODUCTORY ITEMS

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Adam Robinson	_____
Lisa Eller	_____	Melissa Vitalos	_____
Carmine Freda	_____		

II. PRESENTATIONS

III. COMMUNICATIONS TO THE BOARD

Holly Masenior

IV. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction
Mrs. Koeppen: Principal/CST
Mrs. Nassry: Superintendent

V. PUBLIC COMMENT

VI. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1 through 1.5**.

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- 1.1 To approve the minutes of January 7, 2019 regular meeting.
- 1.2 To approve the minutes of January 7, 2019 executive session.
- 1.3 To entertain the first reading of Policy 5511, Dress and Grooming.
- 1.4 To entertain the first and only reading of Regulation 5511, Dress and Grooming.
- 1.5 To appoint Holly Masenior to a one year term board member.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.3**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of January, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16.10(c)f, The Board of Education certifies that as of January 31, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (to be hand carried)
- 2.2 To approve the February 11, 2019 current expense food service and regular account bill list.
- 2.3 To approve the district's participation in the NJ Child Assault Prevention Program at a cost not to exceed \$518.40.
- 2.4 To approve to submit the New Jersey Tiered System of Supports for Early Reading (NJTSS-ER) grant.
- 2.5 To accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management Report on Administrative Findings for the Year Ending June 30, 2018 and order that a copy be filed in the business office and with the New Jersey Department of Education.

To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2018
Schedule of findings of Non-Compliance
Summary of Recommendations

- | | |
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| 1. Administrative Practices and Procedures | None |
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- | | |
|---------------------------------------|------|
| 2. Financial Accounting and Reporting | None |
| 3. School Purchasing Programs | None |
| 4. School Food Service | None |
| 5. Student Body Activities | None |
| 6. Applications for State School Aid | None |
| 7. Pupil Transportation | None |
| 8. Facilities and Capital Assets | None |
| 9. Miscellaneous | None |
| 10. Follow-up on prior year findings | None |

2.6 To approve the Collective Negotiation Agreement between the Washington Borough Board of Education and the Washington Education Association for the time period of July 1, 2018 through June 30, 2021.

2.7 To approve a professional services contract with Parette Somjen Architects for the 1995 roof replacement project at the Washington Memorial School at a fixed cost of \$22,800 for professional services and a lump sum of \$1,100 for reimbursable expenses.

ROLL CALL VOTE

Del Salto	Dufner	Eller
Freda	Robinson	Vitalos
Howley		

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item 3.1 through 3.9.

- 3.1 To accept comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of January, 2019.
- 3.2 To approve Melissa Brown as our District Master Preschool Teacher to remain compliant with regulations of the Department of Education’s Preschool Education Expansion Aid Grant Program at a stipend of \$1000.
- 3.3 To approve Crystal Donovan effective March 11, 2019 as a long-term substitute teacher covering Mrs. Richards’ position through June 30, 2019 at a prorated salary of \$49,215 (Step 1 BA) on the W.E.A. salary guide.
- 3.4 To approve Diane Koscinski, COTA for an OT observation on 2/1/19.
- 3.5 To approve a COTA, to shadow with J&B occupational therapists, effective 1/11/19 through 6/30/19.
- 3.6 To approve Daniellle Tornillo, a Centenary University student, to conduct classroom observations in Grade 2.

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- 3.7 To approve the enclosed list of workshops for staff from September 5 through those listed on the attachment that includes staff member's name, said workshop name with location, date and cost of workshop and mileage as applicable.
- 3.8 To approve Carmella Amerise, a Centenary University student, to conduct classroom observations in Grade 2.
- 3.9 To approve Brian Butler as a substitute teacher for the district effective March 1, 2019.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 through 4.6**.

- 4.1 To affirm the administrative decision regarding the following HIB cases: System assigned incident #6.
- 4.2 To approve our annual Memorandum of Agreement between Education and (Local) Law Enforcement for school year 2018-2019.
- 4.3 To approve the use of our Memorial Butterfly Garden for the Karen Ann Quinlan Hospice Butterfly Release Celebration on Saturday, June 8, 2019, from 9:00 a.m. to 1:00 p.m.
- 4.4 To retroactively approve home instruction to January 30, 2019 for one sixth grade student, \$34.00 per hour not to exceed 10 hours per week.
- 4.5 To retroactively approve home instruction to January 23, 2019 for one kindergarten student, \$34.00 per hour not to exceed 10 hours per week.
- 4.6 To affirm the administrative decision to revise the 2018-2019 school calendar due to the unexpected school closing on Tuesday, January 29, 2019 for inclement weather that school will now be in session on Wednesday, April 24, 2019.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

VII. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

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This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VIII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at _____ p.m.

