

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL BOARD MEETING**  
**March 11, 2019**  
**Agenda**

**I. INTRODUCTORY ITEMS**

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Holly Masenior	_____
Lisa Eller	_____	Adam Robinson	_____
Carmine Freda	_____	Melissa Vitalos	_____

**II. PRESENTATIONS**

Karen Nash Memorial Butterfly Garden Presentation – Tomas Gonzales

**III. COMMUNICATIONS TO THE BOARD**

**IV. ADMINISTRATIVE REPORTS**

Mr. Jenkins: Supervisor of Instruction

Mrs. Koeppen: Principal/CST

Mrs. Nassry: Superintendent

**V. PUBLIC COMMENT**

**VI. ACTION ITEMS: Superintendent's Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1 through 1.31**.

1.1 To approve the minutes of February 11, 2019 regular meeting.

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- 1.2 To entertain the second and final reading of Policy 5511, Dress and Grooming.
- 1.3 To entertain the first reading of Bylaw 0141.1 Board Member and Term (Revised)
- 1.4 To entertain the first reading of Bylaw 0141.2 Board Member and Term (Revised)
- 1.5 To entertain the first reading of Policy 2422 Health and Physical Education (Revised)
- 1.6 To entertain the first reading of Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- 1.7 To entertain the first reading of Policy 2610 Educational Program Evaluation (Revised)
- 1.8 ~~To entertain the first reading of Policy 4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (Revised)~~ **Tabled****
- 1.9 To entertain the first reading of Policy 5111 Eligibility of Resident/Nonresident Students (Revised)
- 1.10 To entertain the first and only reading of Regulation 5111 Eligibility of Resident/Nonresident Students (Revised)
- 1.11 To entertain the first reading of Policy 5330.04 Administering an Opioid Antidote (Revised)
- 1.12 To entertain the first and only reading of Regulation 5330.04 Administering an Opioid Antidote (Revised)
- 1.13 To entertain the first reading of Policy 5337 Service Animals (Revised)
- 1.14 To entertain the first reading of Policy 5756 Transgender Students (Revised)
- 1.15 To entertain the first reading of Policy 7440 School District Security (Revised)
- 1.16 To entertain the first and only reading of Regulation 7440 School District Security (Revised)
- 1.17 To entertain the first reading of Policy 8561 Procurement Procedures for School Nutrition Programs (Revised)
- 1.18 To entertain the first reading of Policy 8860 Memorials (Revised)
- 1.19 To entertain the first reading of Policy 2415.06 Unsafe School Choice Option (Revised)
- 1.20 To entertain the first and only reading of Regulation 2460.8 Special Education – Free and Appropriate Public Education (Revised)
- 1.21 To entertain the first and only reading of Regulation 5530 Substance Abuse (Revised)
- 1.22 To entertain the first reading of Policy 5600 Student Discipline/Code of Conduct (Revised)
- 1.23 To entertain the first and only reading of Regulation 5600 Student Discipline/Code of Conduct (Revised)

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- 1.24 To entertain the first reading of Policy 5611 Removal of Students for Firearms Offenses (Revised)
- 1.25 To entertain the first and only reading of Regulation 5611 Removal of Students for Firearms Offenses (Revised)
- 1.26 To entertain the first reading of Policy 5612 Assaults on District Board of Education Members or Employees (Revised)
- 1.27 To entertain the first and only reading of Regulation 5612 Assaults on District Board of Education Members or Employees (Revised)
- 1.28 To entertain the first reading of Policy 5613 Removal of Students for Assaults with Weapons Offenses (Revised)
- 1.29 To entertain the first and only reading of Regulation 5613 Removal of Students for Assaults with Weapons Offenses (Revised)
- 1.30 To entertain the first reading of Policy 8461 Reporting Violence, Vandalism, harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised)
- 1.31 To entertain the first and only reading of Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised)

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenior	_____	Robinson	_____
Vitalos	_____	Howley	_____		

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1** through **2.7**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of February, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of February 28, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (to be hand carried)
- 2.2 To approve the March 11, 2019 current expense food service and regular account bill list.
- 2.3 To approve budget transfers as presented

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- 2.4 To approve a joint transportation agreement with the Sussex County Regional Transportation Cooperative for the 2019-2020 school year with an Administrative Fee of 4%.
- 2.5 To approve Parking Pad Access and Construction License Agreement with the Borough of Washington.
- 2.6 To approve the amendment to the WEA proposed contract Article IV (A) Work Year to read 'The school work year for teachers employed on a ten month basis shall not exceed on hundred eighty-seven days **including four snow days**'.
- 2.7 To approve the tentative 2019-2020 school district budget as per the attachment.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1** through **3.12**.

- 3.1 To accept comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of February, 2019.
- 3.2 To accept the resignation of Ms. Mary Lynn Orchard effective February 14, 2019.
- 3.3 To approve Ms. Danielle Sherman effective March 12, 2019 as a part-time paraprofessional for the 2018-19 school year at a rate of \$19.84 per hour not to exceed 29 hours per week.
- 3.4 To approve a maternity leave request for Mrs. Catherine Birdsall from September 1 through January 2, 2020.
- 3.5 To approve Nicholas Sessa and Crystal Donovan as substitute teachers for remainder of the 2018-2019 academic year.
- 3.6 To approve staff donating 11 sick days to Samantha Richards.
- 3.7 To approve with regret the resignation from Mrs. Aimee Oliva effective May 17, 2019.
- 3.8 To approve with regret the resignation from Mrs. Katherine Borrmann effective June 30, 2019.
- 3.9 To approve Olivia Stuber's Clinical Experience and Internship from Centenary University during the Fall, 2019.
- 3.10 To approve Kara Peschel's Clinical Experience and Internship from Western Governors University during the 2019-2020 academic year.

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- 3.11 To approve Brian Rozanski’s Clinical Experience and Internship from Centenary University during the 2019-2020 academic year.
- 3.12 To approve the enclosed list of workshops for staff from September 5 through those listed on the attachment that includes staff member’s name, said workshop name with location, date and cost of workshop and mileage as applicable.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda item **4.1 through 4.6.**

- 4.1 To affirm the administrative decision regarding the following HIB cases: System assigned incident #7.
- 4.2 To approve the use of Memorial School fields by Warren Hills Youth Baseball Association from April 1 through July 1, 2019 practice times to be coordinated – 5:00-8:30 p.m.; Monday – Friday, and 9:00-6:00 p.m. Saturday and Sunday pending receipt of Certificate of Insurance.
- 4.3 To approve the use of Taylor Street School fields by Washington Borough Softball and Warren Hills Youth Baseball Association from April 1 through July 1, 2019 practice times to be coordinated – 5:00-8:30 p.m.; Monday – Friday, and 9:00-6:00 p.m. Saturday and Sunday pending receipt of Certificate of Insurance.
- 4.4 To approve Karen Nash Memorial Butterfly Garden and Comcast Cares Day to reconstruct 3 rail fencing around the Garden, remove lower hedges and relocate Garden Shed on May 4, 5, 2019 and to have use of the cafeteria and restrooms from 8:30 a.m. to 2:30 p.m.
- 4.5 To affirm the administrative decision to revise the 2018-2019 school calendar due to the unexpected school closing on Tuesday, February 12, 2019, Wednesday, February 13, 2019, Wednesday, February 20, 2019 and Monday, March 4, 2019 for inclement weather that school will now be in session on Tuesday, April 23, 2019, June 12, 2019, June 13, 2019 and June 14, 2019.
- 4.6 To approve a draft copy of the 2019-2020 Washington Borough School Calendar.

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ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Robinson	_____	Vitalos	_____
Howley	_____				

**VII. EXECUTIVE SESSION:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution to enter into executive session at \_\_\_\_\_ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**VIII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.