

WASHINGTON BOROUGH BOARD OF EDUCATION
Regular Meeting Minutes – March 11, 2019 at 7:30 p.m.
Approved on April 29, 2019

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley called the meeting to order at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Bartley Howley
Vice-President, Melissa Vitalos
Kristen Dufner
Lisa Eller
Carmine Freda
Holly Masenior

Absent

Ana Del Salto arrived at 7:35 pm
Adam Robinson

Others Present

Jacqueline Nassry, Superintendent
Tim Mantz, Business Administrator/Board Secretary
Sherry Koeppen, Principal
Earl Jenkins, Supervisor of Instruction

II. PRESENTATIONS

Thomas Gonzales, a volunteer with the Karen Nash Memorial Butterfly Garden Club, told the Board of upcoming maintenance projects to the garden including fixing/replacing the fence and the removal of overgrown shrubs. He explained this undertaking would be on May 4th and 5th as part of the “Comcast Cares Day”. Due to the number of volunteers expected to take part in the community project, Mr. Gonzales asked the Board if it would consider waiving the custodial fee for these two days.

III. COMMUNICATIONS TO THE BOARD

Mrs. Nassry referred to the letter to the Board from Aimee Oliva

IV. ADMINISTRATIVE REPORTS

Mr. Jenkins said that the 28th annual “Pillow Polo” between the staff and the students was held on March 1st. He reviewed the NJSLA testing schedule with the Board. Testing is to begin on April 29th.

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Mrs. Koeppen said that “Read Across America” went very well with each Taylor Street School grade level reading over 1,000 books. She also reported that the staff was readying for ESY.

Mrs. Nassry congratulated the Washington Boro students whose artwork was on display at the Warren Hills middle school. She reported that spring clubs were on-going and that the Drama Club performance was scheduled for April 10th & 11th. She thanked the Washington Boro DPW for all of their help with the past storms.

V. PUBLIC COMMENT

Ann Kaspereen thanked the Board for their flexibility regarding the WBEA contract.

VI. ACTION ITEMS: Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following board affairs agenda items **1.1** through **1.31**;

Motion carried by unanimous roll call vote.

- 1.1 To approve the minutes of February 11, 2019 regular meeting.
- 1.2 To entertain the second and final reading of Policy 5511, Dress and Grooming.
- 1.3 To entertain the first reading of Bylaw 0141.1 Board Member and Term (Revised)
- 1.4 To entertain the first reading of Bylaw 0141.2 Board Member and Term (Revised)
- 1.5 To entertain the first reading of Policy 2422 Health and Physical Education (Revised)
- 1.6 To entertain the first reading of Policy 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- 1.7 To entertain the first reading of Policy 2610 Educational Program Evaluation (Revised)
- ~~1.8 To entertain the first reading of Policy 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (Revised) – **Tabled**~~
- 1.9 To entertain the first reading of Policy 5111 Eligibility of Resident/Nonresident Students (Revised)
- 1.10 To entertain the first and only reading of Regulation 5111 Eligibility of Resident/Nonresident Students (Revised)
- 1.11 To entertain the first reading of Policy 5330.04 Administering an Opioid Antidote (Revised)
- 1.12 To entertain the first and only reading of Regulation 5330.04 Administering an Opioid Antidote (Revised)
- 1.13 To entertain the first reading of Policy 5337 Service Animals (Revised)

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- 1.14 To entertain the first reading of Policy 5756 Transgender Students (Revised)
- 1.15 To entertain the first reading of Policy 7440 School District Security (Revised)
- 1.16 To entertain the first and only reading of Regulation 7440 School District Security (Revised)
- 1.17 To entertain the first reading of Policy 8561 Procurement Procedures for School Nutrition Programs (Revised)
- 1.18 To entertain the first reading of Policy 8860 Memorials (Revised)
- 1.19 To entertain the first reading of Policy 2415.06 Unsafe School Choice Option (Revised)
- 1.20 To entertain the first and only reading of Regulation 2460.8 Special Education – Free and Appropriate Public Education (Revised)
- 1.21 To entertain the first and only reading of Regulation 5530 Substance Abuse (Revised)
- 1.22 To entertain the first reading of Policy 5600 Student Discipline/Code of Conduct (Revised)
- 1.23 To entertain the first and only reading of Regulation 5600 Student Discipline/Code of Conduct (Revised)
- 1.24 To entertain the first reading of Policy 5611 Removal of Students for Firearms Offenses (Revised)
- 1.25 To entertain the first and only reading of Regulation 5611 Removal of Students for Firearms Offenses (Revised)
- 1.26 To entertain the first reading of Policy 5612 Assaults on District Board of Education Members or Employees (Revised)
- 1.27 To entertain the first and only reading of Regulation 5612 Assaults on District Board of Education Members or Employees (Revised)
- 1.28 To entertain the first reading of Policy 5613 Removal of Students for Assaults with Weapons Offenses (Revised)
- 1.29 To entertain the first and only reading of Regulation 5613 Removal of Students for Assaults with Weapons Offenses (Revised)
- 1.30 To entertain the first reading of Policy 8461 Reporting Violence, Vandalism, harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised)
- 1.31 To entertain the first and only reading of Regulation 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (Revised)

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller, to approve the following business affairs agenda items **2.1** through **2.7**;

Motion carried by unanimous roll call vote.

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- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of February, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of February 28, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (to be hand carried)
- 2.2 To approve the March 11, 2019 current expense food service and regular account bill list.
- 2.3 To approve budget transfers as presented
- 2.4 To approve a joint transportation agreement with the Warren County Special Services School District for the 2019-2020 school year with an Administrative Fee of 4%.
- 2.5 To approve Parking Pad Access and Construction License Agreement with the Borough of Washington.
- 2.6 To approve the amendment to the WEA proposed contract Article IV (A) Work Year to read 'The school work year for teachers employed on a ten month basis shall not exceed on hundred eighty-seven days **including four snow days**'.
- 2.7 To approve the tentative 2019-2020 school district budget as per the attachment.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following personnel affairs agenda items **3.1** through **3.12**.

Motion carried by unanimous roll call vote.

- 3.1 To accept comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of February, 2019.
- 3.2 To accept the resignation of Ms. Mary Lynn Orchard effective February 14, 2019.
- 3.3 To approve Ms. Danielle Sherman effective March 12, 2019 as a part-time paraprofessional for the 2018-19 school year at a rate of \$19.84 per hour not to exceed 29 hours per week. .
- 3.4 To approve a maternity leave request for Mrs. Catherine Birdsall from September 1 through January 2, 2020.
- 3.5 To approve Nicholas Sessa and Crystal Donovan as substitute teachers for remainder of the 2018-2019 academic year.
- 3.6 To approve staff donating 11 sick days to Samantha Richards.
- 3.7 To approve with regret the resignation from Mrs. Aimee Oliva effective May 17, 2019.
- 3.8 To approve with regret the resignation from Mrs. Katherine Borrmann effective June 30, 2019.
- 3.9 To approve Olivia Stuber's Clinical Experience and Internship from Centenary University during the 2019-2020 School year.
- 3.10 To approve Kara Peschel's Clinical Experience and Internship from Western Governors University during the 2019-2020 academic year.

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- 3.11 To approve Brian Rozanski's Clinical Experience and Internship from Centenary University during the 2019-2020 academic year.
- 3.12 To approve the enclosed list of workshops for staff from September 5 through those listed on the attachment that includes staff member's name, said workshop name with location, date and cost of workshop and mileage as applicable.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Lisa Eller, seconded by Ana Del Salto, to approve the following school affairs agenda items **4.1** through **4.7**.

Motion carried by unanimous roll call vote.

- 4.1 To affirm the administrative decision regarding the following HIB cases: System assigned incident #7.
- 4.2 To approve the use of Memorial School fields by Warren Hills Youth Baseball Association from April 1 through July 1, 2019 practice times to be coordinated – 5:00-8:30 p.m.; Monday – Friday, and 9:00-6:00 p.m. Saturday and Sunday pending receipt of Certificate of Insurance.
- 4.3 To approve the use of Taylor Street School fields by Washington Borough Softball and Warren Hills Youth Baseball Association from April 1 through July 1, 2019 practice times to be coordinated – 5:00-8:30 p.m.; Monday – Friday, and 9:00-6:00 p.m. Saturday and Sunday pending receipt of Certificate of Insurance.
- 4.4 To approve Karen Nash Memorial Butterfly Garden and Comcast Cares Day to reconstruct 3 rail fencing around the Garden, remove lower hedges and relocate Garden Shed on May 4, 5, 2019 and to have use of the cafeteria and restrooms from 8:30 a.m. to 2:30 p.m.
- 4.5 To affirm the administrative decision to revise the 2018-2019 school calendar due to the unexpected school closing on Tuesday, February 12, 2019, Wednesday, February 13, 2019, Wednesday, February 20, 2019 and Monday, March 4, 2019 for inclement weather that school will now be in session on Tuesday, April 23, 2019, June 12, 2019, June 13, 2019 and June 14, 2019.
- 4.6 To approve a draft copy of the 2019-2020 Washington Borough School Calendar.
- 4.7 To approve the waiving of the custodial charge to the Karen Nash Memorial Butterfly Garden Club on May 4th & 5th for the Comcast Cares Day.

VII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:07 pm on a motion by Melissa Vitalos, seconded by Lisa Eller.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.