

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

October 14, 2019

Agenda

I. INTRODUCTORY ITEMS

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Holly Masenior	_____
Lisa Eller	_____	Adam Robinson	_____
Carmine Freda	_____	Melissa Vitalos	_____

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction – 2018-2019 NJSLA Report

Mrs. Koeppen: Principal/CST

Mrs. Nassry: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1 through 1.11.**

- 1.1 To approve the minutes of September 9, 2019 regular meeting
- 1.2 To approve the minutes of September 9, 2019 executive session meeting.
- 1.3 To approve to rescind Policy 5330.04 Administering an Opioid Antidote
- 1.4 To approve to rescind Regulation Guide 5330.04 Administering an Opioid Antidote
- 1.5 To approve the Comprehensive Maintenance Plan (CMP)
- 1.6 To approve the Annual Maintenance Budget Amount Worksheet (M-1)

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- 1.7 To approve the Health & Safety Evaluation of School Buildings Checklist
- 1.8 To approve the Nursing Services Plan
- 1.9 To approve the School Safety and Security Plan
- 1.10 To approve the NJ Single Accountability Continuum (NJQSAC) District Performance Review – School Year 2019-20 for submission.
- 1.11 To approve the NJ Single Accountability Continuum (NJQSAC) District Performance Review signed Declaration page for submission.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.9**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of September, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of September 30, 2019, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 10/14/19 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve a professional services contract with Parette Somjen Architects for the roof replacement project at the Taylor Street School at a fixed cost of \$29,300 for professional services and a lump sum of \$1,500 for reimbursable expenses.
- 2.5 To approve the agreement between the Washington Borough Board of Education and E-Rate Partners, LLC to provide E-rate consulting services for School Funding Year 2019 (July 1, 2020-June 30, 2022) at an annual cost of \$1,400.
- 2.6 To approve supplementing approximately 83% of the 2019-20 base salary of Lisa Buhl (\$56,410) and approximately 58% of the 2019-20 base salary of Maria Stein (\$80,615) with ESEA Title I funds.
- 2.7. To approve supplementing approximately 89% of the 2019-20 base salaries of Cathy Opdyke (\$27,141) and Ellen Wildrick (\$27,141) with IDEA Basic funds.
- 2.8 To approve home instruction for the identified student at Taylor Street School at an hourly cost of \$34/hour not to exceed 10 hours per week.

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- 2.9 To approve an interlocal services agreement with the Borough of Washington for janitorial services for the time period of January 1, 2020 through December 31, 2023 whereas the Borough of Washington will pay the Washington Borough Board of Education an annual fee of \$8,000 for janitorial services provided.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1** through **3.13**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of September 2019.
- 3.2 To approve Alexandra Pierson’s Clinical Experience and Internship from Centenary University during the 2019-2020 academic year.
- 3.3 To approve Luz Reynoso’s Community Health and Population-Focused Nursing Field Experience during the 2019-2020 academic year.
- 3.4 To approve Jenna Henderson’s Quest Field Experience III from Fairleigh Dickinson University between January 2, 2020 and January 17, 2020 at Taylor Street School.
- 3.5 To approve Brian McLaughlin’s Clinical Observation of Mathematics Instruction for ten weeks from Centenary University at Memorial School.
- 3.6 To approve Jocelyn Barmore’s science observation for ten hours from Centenary University during the 2019-2020 academic year.
- 3.7 To accept the letter of resignation with regret from Elizabeth Schundler effective 12/4/19.
- 3.8 To approve Ms. Marissa Migliorino to move from Step 4BA+15 (\$56,465.) to Step 4 M (\$58,570.) on the W.E.A. salary guide effective November 1, 2019.
- 3.9 To approve Ron Darois’ medical leave from August 28, 2019 to October 18, 2019.
- 3.10 To approve Ms. Briemann Dolobach as a substitute teacher aide and Ms. Lisa Vira as substitute teacher for the 2019-20 school year.
- 3.11 To amend and approve the Job Description of Maintenance Supervisor.
- 3.12 To advertise for a speech language specialist, maternity leave replacement for in-class special education certified replacement, district maintenance supervisor.

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- 3.13 To approve the enclosed list of workshops for staff from September 4 through those listed on the attachment that includes staff member’s name, said workshop name with location, date and cost of workshop and mileage as applicable.

ROLL CALL VOTE

Del Salto	Dufner	Eller
Freda	Masenor	Robinson
Vitalos	Howley	

C. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 to 4.5**.

- 4.1 To approve the updated School Facilities form.
- 4.2 To approve the use of school facilities by the Washington Borough Recreation Youth Basketball practices beginning November 11, 2019 through December 20 for practices @ Memorial and Taylor Street School gymnasium, practices and games beginning January 3 through March 20, Mondays, Wednesdays, Fridays, 5:30-9:00 p.m.; and Lil Hoopsters Clinic beginning November 13 through December 20 for practices @Taylor Street School gymnasium, practices and games beginning January 2 through March 15, Tuesdays, Thursdays, Fridays 5:30-9:00 p.m.
- 4.3 To approve the use of school facilities by the Washington Borough Recreation – Soccer beginning January 6, 2020 through March 12, 2020, Memorial Gym, Tuesdays & Thursdays, Taylor Street Gym, Mondays & Wednesday, 5:45 to 8:15p.m.
- 4.5 To approve the following field trips:

Grade	Date	Destination
Preschool	Spring 2020	TBA
K	10/23/19	Ort Farms, Long Valley, NJ
1	10/24/19	Lehigh Valley Zoo, Schnecksville, PA
2	4/7/20	DaVinci Science Center, Allentown, PA
3	5/21/20, 5/26/20 rain	Turtle Back Zoo, East Orange, NJ
4	5/28/20	Waterloo Village, Stanhope, NJ
5	10/30/19	Morris Museum, Morristown, NJ
6	5/19/20	Safety Patrol, Bridgewater Sports Arena, NJ
6	5//20/20	Medieval Times, Lynhurst, NJ
Student Enrichment Trips		
4	10/30/19	Mindnastics, Blairstown Evangelical Church, Blairstown
5,6	11/13/19, 11/14 snow	Battle of the Minds, Harmony School, Phillipsburg
3	1/10/20,	Math-a-Magician, Harmony Firehouse, Harmony

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6	1/8/20, 1/9 snow	Fine Arts Showcase, WHHS, Washington
6	2/27/20, 2/28 snow	All Star Band, Phillipsburg High School, Phillipsburg
3,4	3/6/20, 4/9 snow	Phabulous Physics, Mansfield School, Port Murray
5,6	4/23/20	Battle of the Books, Great Meadows School District
5	3/25/20	Strategic Thinking Day, Memorial School
3,4	5/19/19	Battle of the Books, Oxford Street School, Belvidere
3	1/30/20	Legos on Loose Discover, Hackettstown

ROLL CALL VOTE

Del Salto _____ Dufner _____ Eller _____
 Freda _____ Masenior _____ Robinson _____
 Vitalos _____ Howley _____

VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at _____ p.m.