

WASHINGTON BOROUGH BOARD OF EDUCATION
Regular Meeting Minutes – September 9, 2019 at 7:30 p.m.
Approved on October 14, 2019

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley called the meeting to order at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Bartley Howley
Vice-President, Melissa Vitalos
Ana Del Salto
Lisa Eller
Kristen Dufner
Carmine Freda
Holly Masenior
Adam Robinson

Absent

Others Present

Jacqueline Nassry, Superintendent
Tim Mantz, Business Administrator/Board Secretary
Sherry Koeppen, Principal
Earl Jenkins, Supervisor of Instruction
Florence Dolobach, Assistant to the Business Administrator

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins said the students are off to a great school year and that the students were energized. He also said the biggest improvement is having the laptops in every classroom.

Mrs. Koeppen recognized the Lighthouse district designation has brought excitement to our teachers. Mrs. Koeppen thanked Mrs. Hackett, Mrs. Knauer and Mrs. Smith, who did a great job in the absence of a school nurse, were able to get kids registered and ready to begin the school year.

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Mrs. Nassry thanked Mrs. Knauer who did a great job making sure all the medical records at Taylor and Memorial were in order.

Mrs. Nassry said our district is moving over to a google classroom platform and it will be a learning curve for the staff.

Mrs. Nassry thanked the WEA for their donation of three outdoor tables that will be used by our students and the community.

Mrs. Nassry said clubs Choir, Endangered species, Drama Club, Instrumental Music, and Battle of the minds are starting tomorrow.

IV. PUBLIC COMMENT

Lisa LaCaruba gave a shout out to Mrs. Roeloffs who applied for the grant that the WEA received to purchase the outdoor picnic tables.

Mr. Chris Bauknight introduced himself and announced that he will be running in November for a seat on the board.

V. ACTION ITEMS: Chief School Administrator's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Ana Del Salto, to approve the following board affairs agenda items **1.1** through **1.3**;

Motion carried by roll call vote. All members voted in the affirmative with Carmine Freda abstaining from 1.1 and 1.2.

- 1.1 To approve the minutes of August 26, 2019 regular meeting
- 1.2 To approve the minutes of August 26, 2019 executive session meeting.
- 1.3 To approve the Memorandum of Agreement Between Education and Law Enforcement Officials for 2019-20.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller, to approve the following business affairs agenda items **2.1** through **2.6**;

Motion carried by unanimous roll call vote.

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- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of August, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of August 31, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (to be hand carried)
- 2.2 To approve the 9/9/19 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve NJ Department of Human Services Commission for the Blind and Visually Impaired to provide Education Level 2 services for the identified student at a cost of \$4,500.
- 2.5 To re-approve a student milk price of \$0.60 for the 2019-20 school year.
- 2.6 To approve substitute rate of \$70 for aides without a substitute certificate.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller, to approve the following personnel affairs agenda items **3.1** through **3.7**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of August 2019.
- 3.2 To approve with regret the resignation letter from Ms. Liza McNamara effective August 26, 2019.
- 3.3 To approve Mrs. Elizabeth North and Ms. Karen Hopkins as substitute teachers for the 2019-20 school year pending receipt of credentials.
- 3.4 To approve Mrs. Kelly Jones as mentor to Ms. Corlynn Housman.
- 3.5 To approve Mrs. Rachel Coates as mentor to Ms. Jessica Nissen
- 3.6 To approve Ms. Haylee Ricci as a part-time paraprofessional for the 2019-20 school year at a rate of \$20.98 per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.7 To approve Ms. Mariarosairo Bronco as a part-time paraprofessional of the identified student in the Franklin Township School District for the 2019-20 school year at a rate of \$20.48 per hour not to exceed 29 hours per week pending receipt of credentials

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D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Carmine Freda, seconded by Ana Del Salto, to approve the following school affairs agenda item **4.1**.

Motion carried by unanimous roll call vote.

- 4.1 To approve the use by Cub Scout Pack 145 of the Memorial School cafeteria for a Scout meeting on September 27, 2019, 6:00-9:00 pm; and Memorial School gymnasium facilities on January 24, 2020 from 6:00 to 9:00 pm and January 25, 2020 from 9:00 to 3:00 pm for the Pinewood Derby.

VI. EXECUTIVE SESSION:

Motion made by Melissa Vitalos, seconded by Carmine Freda, to adopt the following resolution to enter into executive session at 7:41 p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. RECONVENE

Motion by Lisa Eller, seconded by Holly Masenior, to reconvene the meeting to public session at 7:49 p.m.

Motion carried by unanimous voice vote.

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VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:50 pm on a motion by Melissa Vitalos, seconded by Lisa Eller.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.