

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING**

**November 11, 2019**

**Agenda**

**I. INTRODUCTORY ITEMS**

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Holly Masenior	_____
Lisa Eller	_____	Adam Robinson	_____
Carmine Freda	_____	Melissa Vitalos	_____

**II. EXECUTIVE SESSION:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution to enter into executive session at \_\_\_\_\_ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**III. COMMUNICATIONS TO THE BOARD**

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**IV. ADMINISTRATIVE REPORTS**

Mr. Jenkins: Supervisor of Instruction  
Mrs. Koeppen: Principal/CST  
Mrs. Nassry: Superintendent

**V. PUBLIC COMMENT**

**VI. ACTION ITEMS: Superintendent's Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1 through 1.2**.

- 1.1 To approve the minutes of October 14, 2019 regular meeting
- 1.2 To approve the minutes of October 14, 2019 executive session meeting.

**ROLL CALL VOTE**

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1 through 2.5**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of October, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of October 31, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (to be hand-carried)
- 2.2 To approve the 11/11/19 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.

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- 2.4 To approve submission of the 2020-2021 Preschool Expansion Aid Grant.
- 2.5 To approve placement of the identified student in the Stepping Stone School multiple disabilities program beginning November 13, 2019 – June 30, 2020 at a prorated cost of \$48,540.60 plus transportation.

**ROLL CALL VOTE**

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

**Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1** through **3.11**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of October 2019.
- 3.2 To accept the letter of resignation with regret from Ms. Jillian Adie effective October 21, 2019.
- 3.3 To approve Keelin McDonald to do special education observations for ten hours from Centenary University during the 2019-2020 academic year.
- 3.4 To approve Alfred Kopsco’s medical leave from November 1, 2019 to November 18, 2019.
- 3.5 To approve Ms. Catherine Dell Elba as a part-time paraprofessional effective November 12, 2019 for the 2019-20 school year at a rate of \$20.98 per hour not to exceed 29 hours per week.
- 3.6 To approve Ms. Kari Torressen-Diaz as our new full-time Speech Teacher effective 12/1/19 or as soon thereafter at a prorated salary of \$63,000 (Step 8 MA on the 2020-2021 W.E.A. Salary Guide) plus benefits.
- 3.7 To approve Mr. Colby Deemer as our new full time Maintenance Supervisor effective 12/1/19 at a prorated salary of \$50,000 with single benefits.
- 3.8 To approve a maternity leave of absence request for Mrs. Samantha Richards from February 14 through April 17, 2020.
- 3.9 To approve the enclosed list of workshops for staff from September 4 through those listed on the attachment that includes staff member’s name, said workshop name with location, date and cost of workshop and mileage as applicable.
- 3.10 To approve to advertise for a full-time custodian.

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3.11 To authorize the Superintendent of Schools to take appropriate action to effectuate necessary emergent hires in order to address unfilled vacancies that may occur between today and the date of the next Board of Education meeting to ensure the district's schools are appropriately staffed to provide support and instruction during the 2019-2020 academic year. Any such hires are subject to ratification and approval by the Board of Education at its next regularly scheduled meeting.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

**C. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda item **4.1**.

4.1 To approve the Peer Leaders Program and the 2019-20 Peer Leaders from Warren Hills Regional High School to volunteer in our district: Jessica Howley, Kayla Ates, Julia Bertoldi, Jessica DeSanto, Michelle Escobar, Kate Fenner, Rachel Fitz, Eric Hardy, Emma Kaiven, Nicole Kilhullen, Ashleigh Knorr, Kaylor McLagen, Brooke Motzer, Kayla Norton, Nene Uwaomah, Abigail Wall.

ROLL CALL VOTE

Del Salto	_____	Dufner	_____	Eller	_____
Freda	_____	Masenor	_____	Robinson	_____
Vitalos	_____	Howley	_____		

**VII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.