

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

February 10, 2020

Agenda

I. INTRODUCTORY ITEMS

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Chris Bauknight	_____	Bartley Howley	_____
Ana Del Salto	_____	Holly Masenior	_____
Kristen Dufner	_____	Adam Robinson	_____
Lisa Eller	_____	Melissa Vitalos	_____
Carmine Freda	_____		

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

Mrs. Koeppen: Principal/CST

Mrs. Nassry: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1**.

1.1 To approve the minutes of January 6, 2020 regular meeting

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ROLL CALL VOTE

Bauknight, C.	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.7**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of December, 2019 and January, 2020 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of December 31, 2019 and January 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (January to be hand-carried)
- 2.2 To approve the 2/10/20 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve the district’s participation in the NJ Child Assault Prevention Program at a cost not to exceed \$479.40.
- 2.5 To approve a joint transportation agreement with the Warren County Special Services School District for the 2020-2021 school year with an Administrative Fee of 4%.
- 2.6 To approve a tuition contract for the identified student to attend the Terranova, Inc. t/a Chapel Hill Academy for the 2019-2020 school year, beginning on January 9, 2020, at a tuition cost of \$35,595.
- 2.7 To establish Washington Borough Child Study Team learning evaluation rate of \$450.

ROLL CALL VOTE

Bauknight, C.	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1** through **3.9**.

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- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of January 2020.
- 3.2 To approve Margaret Ferrara’s medical leave from February 1, 2020 to March 12, 2020.
- 3.3 To approve a rate increase for substitute secretary to \$11.00 effective January 1, 2020.
- 3.4 To retroactively to January 21, 2020 approve Bonnie Ann Adamski as a home instruction service provider at a rate of \$50 per hour not to exceed 10 hours per week.
- 3.5 To approve with regret the resignation letter from Ms. Kaitlyn Smith effective January 17, 2020.
- 3.6 To approve Ms. Holly Lynch as a part-time paraprofessional effective February 11, 2020 for the 2019-20 school year at a rate of \$20.98 per hour not to exceed 29 hours per week.
- 3.7 To approve Mrs. Samantha Richards to move from Step 6B+30 (\$59,215) to Step 6M (\$60,770). on the W.E.A. salary guide effective March 1, 2020.
- 3.8 To approve Daniel Yawger to do observations for five hours from Warren County Community College on March 17 and 19, 2020.
- 3.9 To approve the enclosed list of workshops for staff from September 4 through those listed on the attachment that includes staff member’s name, said workshop name with location, date and cost of workshop and mileage as applicable.

ROLL CALL VOTE

Bauknight, C.	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

C. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 to 4.4.**

- 4.1 To approve the use of our Memorial Butterfly Garden for the Karen Ann Quinlan Hospice Butterfly Release Celebration on Saturday, June 13, 2020, from 9:00 a.m. to 1:00 p.m.
- 4.2 To approve the use of the Taylor Street School cafeteria and gymnasium facilities by the Washington Borough Recreation Karate on Fridays, 6:00-8:00 p.m. February 21, 2020 to April 24, 2020 for Sessions 3, the final session for the year.
- 4.3 To affirm the administrative decision regarding the following HIB case: System assigned incident #3.
- 4.4 To approve a draft copy of the 2020-2021 Washington Borough School Calendar.

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ROLL CALL VOTE

Bauknight, C.	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at _
__ p.m.