

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

April 27, 2020

Agenda

I. INTRODUCTORY ITEMS

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

D. Roll Call

Chris Bauknight	_____	Bartley Howley	_____
Ana Del Salto	_____	Holly Masenior	_____
Kristen Dufner	_____	Adam Robinson	_____
Lisa Eller	_____	Melissa Vitalos	_____
Carmine Freda	_____		

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction
Mrs. Koeppen: Principal/CST
Mrs. Nassry: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1 to 1.17**.

- 1.1 To approve the minutes of March 9, 2020 regular meeting
- 1.2 To approve the minutes of March 9, 2020 executive session meeting.
- 1.3 To approve the following resolution:

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WHEREAS, Board Policy 0131 provides that the Board may, under emergency circumstances, suspend the operation of a bylaw or policy and adopt, amend, or repeal a bylaw or policy without prior notice; and

WHEREAS, due to the emergent health, safety and welfare issues faced by the Washington Borough School District due to the Covid-19 pandemic and the uncertainty surrounding the Board’s ability to hold regular meetings, there may be a need for the Superintendent to exercise this authority regarding the Board bylaws, or policies; and

WHEREAS the Board wishes to delegate its authority to the Superintendent under Policy 0131 given the urgent circumstances, which currently exist.

THEREFORE, BE IT RESOLVED, that the Board hereby delegates to its Superintendent the authority to suspend the operation of a bylaw or policy and adopt, amend, or repeal a bylaw or policy.

- 1.4 To approve to change to a pass/fail grade system for marking period 3 and 4 for the current school year.
- 1.5 To entertain the first reading of Policy 0152, Board Officers (Revised)
- 1.6 To entertain the first reading of Policy 1581, Domestic Violence (M) Revised
- 1.7 To entertain the first and only reading of Regulation 1581, Domestic Violence (M) New
- 1.8 To entertain the first reading of Policy 2422, Health and Physical Education (M) Revised
- 1.9 To entertain the first reading of Policy 3421.13, Postnatal Accommodations New
- 1.10 To entertain the first and reading of Policy 4421.13, Postnatal Accommodations New
- 1.11 To entertain the first reading of Policy 5330 Administration of Medication (M) Revised
- 1.12 To entertain the first and only reading of Regulation 5330 Administration of Medication (M) Revised
- 1.13 To entertain the first reading of Policy 7243, Supervision of Construction (M) Revised
- 1.14 To entertain the first reading of Policy 8210, School Year (R) Revised
- 1.15 To entertain the first reading of Policy 8220, School Day (M) Revised
- 1.16 To entertain the first and only reading of Regulation 8220, School Closings (Revised)
- 1.17 To entertain the first reading of Policy 8462, Reporting Potentially Missing or Abused Children (M0 Revised)

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenor	_____
Robinson	_____	Vitalos	_____	Howley	_____

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B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.8**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of March, 2020 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of March 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 4/27/20 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve the 2020-2021 Preschool Program Plan and Budget Approval.
- 2.5 To approve the District Preparedness Plan, March 2020.
- 2.6 To approve the 2020-2021 school district budget as follows:

BE IT RESOLVED to approve the 2020-2021 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$8,910,758	\$5,258,426
Special Revenue Fund	1,630,796	
Debt Service Fund	191,913	191,911
Total Base Budget	\$10,733,467	\$5,450,337

WHEREAS, the Washington Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board

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approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$25,000 for all staff and board members

- 2.7 To approve an agreement with Maschio’s Food Service, Inc. to provide operation and management of the district’s food service program for the 2020-2021 school year for a management fee of \$5,894.32 and a breakeven, no-cost guarantee food service operation, including the management fee.
- 2.8 To approve a professional services contract with Parette Somjen Architects for the Preschool Playground Area project at the Washington Taylor Street School at a fixed cost of \$10,252 for professional services and a lump sum of \$500 for reimbursable expenses.

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1** through **3.12**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of March 2020.
- 3.2 To approve Margaret Ferrara’s medical leave from March 19 to May 7.

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- 3.3 To approve with regret the retirement letter from Mr. Alfred Kopsco effective July 1, 2020.
- 3.4 To approve with regret the retirement letter from Mrs. Ellen D’Andrea effective July 1, 2020.
- 3.5 To approve with regret the retirement letter from Ms. Nina Frinzi effective July 1, 2020.

- 3.6 To approve with regret the retirement letter from Mrs. Sherry Dell Elba effective July 1, 2020.
- 3.7 To approve with regret the retirement letter from Mrs. Gail Snyder effective July 1, 2020.
- 3.8 To approve Ms. Keelin McDonald as a part-time paraprofessional for the 2020-21 school year at a rate of \$21.57 per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.9 To approve Ms. Briann Dolobach as a part-time paraprofessional for the 2020-21 school year at a rate of \$21.07 per hour not to exceed 29 hours per week.
- 3.10 To approve Ms. Kristina Navarro as a part-time paraprofessional for the 2020-21 school year at a rate of \$21.57 per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.11 To approve Ms. Julianna Deemer as a part-time paraprofessional for the 2020-21 school year at a rate of \$21.57 per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.12 To approve Briann Dolobach, Jared Dolobach and Christopher Ostir as summer custodians pending receipt of substitute credentials.

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

C. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1**.

- 4.1 To approve a final copy of the 2020-2021 Washington Borough School Calendar.

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Robinson	_____	Vitalos	_____	Howley	_____

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VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at _____ p.m.