

WASHINGTON BOROUGH BOARD OF EDUCATION
Regular Meeting Minutes – February 10, 2020 at 7:30 p.m.
Approved on March 9, 2020

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley called the meeting to order at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Bartley Howley
Vice-President, Melissa Vitalos
Lisa Eller
Kristen Dufner
Ana Del Salto
Carmin Frede
Holly Masenior
Chris Bauknight (Arrived at 8:10pm)

Absent

Adam Robinson

Others Present

Jacqueline Nassry, Superintendent
Tim Mantz, Business Administrator/Board Secretary
Earl Jenkins, Supervisor of Instruction
Florence Dolobach, Assistant to the Business Administrator

II. COMMUNICATIONS TO THE BOARD-None

III. ADMINISTRATIVE REPORTS

Mr. Jenkins said he is moving the Reading redemption program down to the computer lab room during the day instead of in the hallway during lunchtime. Pillow Polo will be played on February 14th.

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Mrs. Nassry said March 2nd is Lighthouse week and our district will be holding an Open House to show our Lighthouse designation. Our district has received seven responses from other districts and teachers to attend the Open House. The administration will speak about the program and teachers will be showing our programming, answering questions and administration will host a future webinar to discuss take away from the event.

IV. PUBLIC COMMENT

Mr. Tomas Gonzalez introduced himself as the designer of the Butterfly Garden. He updated the board on what the Butterfly garden has accomplished and improved since last year to the garden. He said the 97.5 of the new fencing was replaced and will be completed this year. The club would also pave the area in front of the informational area. He asked for approval to add a shed next to the current garage. and asked permission have another “Comcast Days” on Saturday, May 2, 2020.

V. ACTION ITEMS: Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Ana DelSalto, to approve the following board affairs agenda items **1.1**;

Motion carried by unanimous roll call vote.

1.1.1 To approve the minutes of January 6, 2020 regular meeting

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following business affairs agenda items **2.1** through **2.7**;

Motion carried by unanimous roll call vote.

2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of December, 2019 and January, 2020 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of December 31, 2019 and January 31, 2020, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (January to be hand-carried)

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- 2.2 To approve the 2/10/20 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve the district's participation in the NJ Child Assault Prevention Program at a cost not to exceed \$479.40.
- 2.5 To approve a joint transportation agreement with the Warren County Special Services School District for the 2020-2021 school year with an Administrative Fee of 4%.
- 2.6 To approve a tuition contract for the identified student to attend the Terranova, Inc. t/a Chapel Hill Academy for the 2019-2020 school year, beginning on January 9, 2020, at a tuition cost of \$35,595.
- 2.7 To establish Washington Borough Child Study Team learning evaluation rate of \$450.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following personnel affairs agenda items **3.1** through **3.9**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of January 2020.
- 3.2 To approve Margaret Ferrara's medical leave from February 1, 2020 to March 12, 2020.
- 3.3 To approve a rate increase for substitute secretary to \$11.00 effective January 1, 2020.
- 3.4 To retroactively to January 21, 2020 approve Bonnie Ann Adamski as a home instruction service provider at a rate of \$50 per hour not to exceed 10 hours per week.
- 3.5 To approve with regret the resignation letter from Ms. Kaitlyn Smith effective January 17, 2020.
- 3.6 To approve Ms. Holly Lynch as a part-time paraprofessional effective February 11, 2020 for the 2019-20 school year at a rate of \$20.98 per hour not to exceed 29 hours per week.
- 3.7 To approve Mrs. Samantha Richards to move from Step 6B+30 (\$59,215) to Step 6M (\$60,770). on the W.E.A. salary guide effective March 1, 2020.
- 3.8 To approve Danielle Yawger to do observations for five hours from Warren County Community College on March 17 and 19, 2020.
- 3.9 To approve the enclosed list of workshops for staff from September 4 through those listed on the attachment that includes staff member's name, said workshop name with location, date and cost of workshop and mileage as applicable.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Lisa Eller, seconded by Ana DelSalto, to approve the following school affairs agenda item **4.1 to 4.4**.

Motion carried by unanimous roll call vote.

- 4.1 To approve the use of our Memorial Butterfly Garden for the Karen Ann Quinlan Hospice Butterfly Release Celebration on Saturday, June 13, 2020, from 9:00 a.m. to 1:00 p.m.

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- 4.2 To approve the use of the Taylor Street School cafeteria and gymnasium facilities by the Washington Borough Recreation Karate on Fridays, 6:00-8:00 p.m. February 21, 2020 to April 24, 2020 for Sessions 3, the final session for the year.
- 4.3 To affirm the administrative decision regarding the following HIB case: System assigned incident #3.
- 4.4 To approve a draft copy of the 2020-2021 Washington Borough School Calendar.

VI. EXECUTIVE SESSION:

Motion made by Melissa Vitalos, seconded by Lisa Eller, to adopt the following resolution to enter into executive session at 7:57 p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

Motion carried by unanimous voice vote.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of and action upon the specified subject matter.
- 2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
- 3. This Resolution shall take effect immediately.

VII. RECONVENE

Motion by Lisa Eller, seconded by Melissa Vitalos, to reconvene the meeting to public session at 8:14 p.m.

Motion carried by unanimous voice vote.

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VII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 8:15 pm on a motion by Carmine Freda, seconded by Melissa Vitalos.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.