

WASHINGTON BOROUGH BOARD OF EDUCATION
Reorganization and Regular Meeting Minutes – January 6, 2020 at 7:30 p.m.
Approved on February 10, 2020

I. INTRODUCTORY ITEMS

CALL TO ORDER:

Business Administrator, Tim Mantz called the meeting to order at 7:30p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Tim Mantz read the following statement:

The New Jersey Open Public Meetings Act was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President-Bartley Howley
Vice-President, Melissa Vitalos
Kristen Dufner
Lisa Eller
Ana Del Salto
Carmine Freda
Chris Bauknight

Absent

Adam Robinson

Others Present

Tim Mantz, School Business Administrator
Sherry Koeppen, Principal
Earl Jenkins, Supervisor of Instruction
Florence Dolobach, Assistant to the Business Administrator

II. ANNUAL SCHOOL ELECTION RESULTS – NOVEMBER 6, 2019

The Board Secretary will announce the results of the annual school election.

School Board Members were elected as follows;

Three year term

Lisa Eller
Holly Masenior
Chris Bauknight

III. OATH OF OFFICE

Newly elected board members take the oath of office.

The Board Secretary will review N.J.A.C. 6A:23-2-11c.4 and the procedures to be followed in the event of over expenditure of funds. The board will discuss N.J.A.C. 6A:30, the School Ethics Act.

IV. NOMINATION FOR SCHOOL BOARD PRESIDENT

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Mr. Mantz invited nominations from the floor for the office of School Board President.

Kristen Dufner nominated Bart Howley.

Hearing only one nomination, a motion was made by Lisa Eller, seconded by Carmine Freda, to close nominations for School Board President and elect Bart Howley as School Board President.

Motion carried by unanimous voice vote.

V. NOMINATIONS FOR SCHOOL BOARD VICE PRESIDENT

Mr. Mantz invited nominations from the floor for the office of School Board Vice President.

Lisa Eller nominated Melissa Vitalos.

Hearing only one nomination, a motion was made by Lisa Eller, seconded by Ana DelSalto, to close nominations for School Board Vice-President and elect Melissa Vitalos as School Board Vice-President.

Motion carried by unanimous voice vote.

VI. REORGANIZATION MOTIONS AND APPOINTMENTS:

A. Reorganization Motions

Motion made by Bart Howley, seconded by Lisa Eller, to adopt reorganization motions number 1 through 2 as a slate.

1. To establish the 2019 annual meeting calendar as presented.
2. To adopt and ratify as our own, the actions taken by the outgoing Board of Education on this date of December 31, 2019.

Returned to Regular board meeting

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VII. PRESENTATION

None

VIII. COMMUNICATIONS TO THE BOARD

None

IX. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

Lead program will begin on January 15th with Officer Josh Masenior doing a great job with the program.

Mrs. Koeppen: Principal/CST

First graders wrote thank you notes to our troops. December 23rd was Winter Fun day, staff and students had lots of fun that day. Kudos to the maintenance staff that surprised staff with a new bathroom cabinet and new paint in the bathroom.

X. PUBLIC COMMENT:

XI. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following board affairs agenda item **1.1 through 1.14**.

Motion carried by unanimous roll call vote.

- 1.1** To approve the minutes of December 9, 2019 regular meeting
- 1.2** To approve the minutes of December 9, 2019 executive session meeting.
- 1.3** To entertain the second reading of Policy 1642, Earned Sick Leave Law (M) (New)
- 1.4** To entertain the second reading of Policy 3159, Teaching Staff Member/School District Reporting Responsibilities (M) Revised
- 1.5** To entertain the second reading of Policy 3218, Use, Possession, or Distribution of Substances (M) Revised
- 1.6** To entertain the second reading of Policy 4218, Use, Possession, or Distribution of Substances (M) Revised
- 1.7** To entertain the second reading of Policy 4219, Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) Revised
- 1.8** To entertain the second reading of Policy 6112, Reimbursement of Federal and Other Grant Expenditures (M) Revised
- 1.9** To entertain the second reading of Policy 7440 School District Security (M) Revised
- 1.10** To entertain the second reading of Policy 8600, Student Transportation (M) Revised

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- 1.11 To entertain the second reading of Policy 8630, Bus Driver/Bus Aide Responsibility (M) Revised
- 1.12 To entertain the second reading of Policy 8670, Transportation of Special Needs Students (M) Revised
- 1.13 To entertain the second reading of Policy 9210, Parent Organizations Revised
- 1.14 To entertain the second reading of Policy 9400, Media Relations Revised

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Lisa Eller, seconded by Carmine Freda, to approve the following business affairs agenda item **2.1 through 2.2**.

Motion carried by unanimous roll call vote.

~~To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of December, 2019 and further that, in compliance with N.J.A.C. 6A:23A-16.10(c)f, The Board of Education certifies that as of December 31, 2019, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. *Tabled until next board meeting*~~

- 2.1 To approve the 1/06/20 current expense food service and regular account bill list.
- 2.2 To approve the budget transfers as presented.

C. Consent Agenda Motion : PERSONNEL AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller, to approve the following personnel affairs agenda item **3.1 through 3.7**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of December 2019.
- 3.2 To approve Alfred Kopsco's medical leave from December 17, 2019 to February 14, 2020.
- 3.3 To approve Margaret Ferrara's medical leave from December 17, 2019 to January 30, 2020.
- 3.4 To approve Ellen Wildrick's medical leave from February 28 to March 30, 2020.
- 3.5 To amend a maternity leave of absence request for Mrs. Samantha Richards from February 10 through March 31, 2020.
- 3.6 To approve to advertise grade 5 in class support maternity leave position.
- 3.7 To congratulate Mrs. Denise DeMasi and Mrs. Katelyn Slivka as Governor's Educator of the Year and Mrs. Melisa Brown as Educational Services Professional of the Year.

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D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Lisa Eller, seconded by Ana DelSalto, to approve the following school affairs agenda item **4.1** through **4.2**.

Motion carried by unanimous roll call vote.

- 4.1 To affirm the administrative decision to revise the 2019-2020 school calendar due to the unexpected school closing on Tuesday, December 17, 2019 for inclement weather that school will now be in session on Wednesday, April 15, 2020
- 4.2 To affirm the administrative decision regarding the following HIB case: System assigned incident #2.

VIII. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:40 p.m. on a motion by Melissa Vitalos, seconded by Lisa Eller.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Business Administrator/ Board Secretary