

WASHINGTON BOROUGH BOARD OF EDUCATION
Regular Meeting Minutes –October 12, 2020 at 7:30 p.m.
Approved on November 9, 2020

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bart Howley called the meeting to order at 7:31 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETINGS ACT:

Bart Howley read the following statement:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

ROLL CALL

Present

President, Bartley Howley
Vice-President, Melissa Vitalos
Lisa Eller
Kristen Dufner (Arrived at 7:33pm)
Ana Del Salto
Carmine Freda
Holly Masenior
Chris Bauknight

Absent

Others Present

Jacqueline Nassry, Superintendent
Tim Mantz, Business Administrator/Board Secretary
Sherry Koeppen, Principal
Earl Jenkins, Supervisor of Instruction
Florence Dolobach, Assistant to the Business Administrator

II. COMMUNICATIONS TO THE BOARD-None

III. ADMINISTRATIVE REPORTS

Mr. Jenkins attended the monthly security meeting and said they have helped guide us through this process. We had an “All Systems Check” and everything is in great working order and that was our security drill for the month. This October we will be having an evacuation drill and going to our rally point to be sure we do it in a timely fashion. There will be another security meeting at the end of October for November’s drill.

So far, we have had ten teachers’ evaluations and it seems that teachers and students have adjusted well. Good things are happening, and students are embracing the new procedures.

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Mrs. Koeppen- Our district had our first ever virtual “Back to School Night” and the grade level presentations, slideshow and videos were amazing. The teachers exuded the love and excitement of teaching and the love they have for our children.

As Director of Special Services, we are trying to get as many backlog student evaluations done and our Child Study Team is trying to get caught up.

We will be putting out a parent survey because parents are co-teaching with our teachers, and we will be able to access the needs. We will have results to share with the board.

Mrs. Nassry- I have been invited to participate in the Community Diversity Meeting in town and have been asked to relate it to what we do at the school. We will be working together to better our community.

Today’s in-service, all staff worked on the Safe Schools training and teachers met with grade level peers to work on virtual field trips scheduled to happen during our compressed days.

We have been very satisfied with this transition and are very grateful to parents and staff for their flexibility and for the support of our board members.

IV. PUBLIC COMMENT N/A

V. ACTION ITEMS: Chief School Administrator’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Melissa Vitalos, seconded by Carmine Freda, to approve the following board affairs agenda items **1.1 through 1.8**:

Motion carried by unanimous roll call vote.

- 1.1 To approve the minutes of the September 14, 2020 regular meeting
- 1.2 To approve the Memorandum of Agreement Between Education and Law Enforcement Officials for 2020-21.
- 1.3 To approve the Comprehensive Maintenance Plan (CMP)
- 1.4 To approve the Annual Maintenance Budget Amount Worksheet (M-1)
- 1.5 To approve the Health & Safety Evaluation of School Buildings Checklist
- 1.6 To approve the Nursing Services Plan

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- 1.7 To approve the School Safety and Security Plan
- 1.8 To approve LGBTQ+ K-8 Warren Hills Cluster Curriculum, September 2020

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Ana Del Salto, seconded by Chris Bauknight, to approve the following business affairs agenda items **2.1** through **2.9**;

Motion carried by unanimous roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of September 2020 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of September 30, 2020, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 10/12/20 current expense food service and regular account bill list.
- 2.3 To approve supplementing approximately 39% of the 2020-21 base salary of Maria Stein (\$81,360) with ESEA Title I funds.
- 2.4 To approve supplementing approximately 75% of the 2020-21 base salaries of Christina Howley (\$26,965), Amy Nissen (\$27,457) Cathy Opdyke (\$27,817) and Ellen Wildrick (\$27,817) with ESEA Title I funds.
- 2.5 To approve supplementing approximately 29% of the 2002-21 base salary of Joann Gaw (\$27,202) with IDEA Preschool funds.
- 2.6 To approve Centenary University MOU Clinical Teacher Residency Pilot Program cost not to exceed \$10,500.
- 2.7 To approve Learning Sciences International Marzano evaluation package in the amount of \$4,000.00 for the 2020-2021 school year.
- 2.8 To approve a contract with Stephanie Shaeffer MS CCC-SLP to provide individual Speech/Language Auditory-Verbal Therapy services for the identified student one time per week at an hourly cost of \$195.00 as per the enclosure.
- 2.9 To approve a part-time Shared Curriculum Writer's Agreement with Allamuchy, Franklin Township, Mansfield Township, Pohatcong, and Washington Township for the 2020-2021 school year at a cost of \$1300. per district.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following personnel affairs agenda items **3.1** through **3.13**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of September 2020.

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- 3.2 To approve the resignation letter from Heather Jorgensen effective September 25, 2020.
- 3.3 To approve Megan Wade as Anti-Bullying Specialist for the 2020-21 school year.
- 3.4 To retroactively approve Kacey MacManis as a part-time paraprofessional for the 2020-21 school year at a rate of \$21.07 (Step 1-A) per hour not to exceed 29 hours per week pending receipt of credentials effective October 5, 2020.
- 3.5 To retroactively approve Jody Hoffman to move from Step 1-A (\$21.07) to Step 1-B (\$21.57) effective September 28, 2020.
- 3.6 To approve Kaitlin Zack to move from Step 1-A (\$21.07) to Step 1-B (\$21.57) effective October 1, 2020.
- 3.7 To approve Heather Jorgensen as a substitute teacher for the 2020-21 school year.
- 3.8 To approve Melissa Brown as mentor to Ms. Melissa Maney, Ms. Daniela Cleveland, and Ms. Jordan Cohen.
- 3.9 To approve Mrs. Maria Stein as mentor to Ms. Olivia Stuber.
- 3.10 To approve Mrs. Sarah Ledwith as a mentor to Mr. Brian Rozanski.
- 3.11 To retroactively approve Lisa LaCaruba's medical leave from September 9 to October 27, 2020.
- 3.12 To retroactively approve Catherine Dell Elba to provide medical leave replacement classroom coverage from September 9 to October 27, 2020 at a prorated salary of \$52,045 (Step 0 BA) on the W.E.A. salary guide with single benefits.

VI. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:50 pm on a motion by Lisa Eller, seconded by Chris Bauknight.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary/B.A.