

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING**

**January 11, 2021**

**Agenda**

**I. INTRODUCTORY ITEMS**

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting.

D. Roll Call

Chris Bauknight	_____	Carmine Freda	_____
Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Holly Masenior	_____
Lisa Eller	_____	Melissa Vitalos	_____

**II. COMMUNICATIONS TO THE BOARD**

**III. ADMINISTRATIVE REPORTS**

Mr. Jenkins: Supervisor of Instruction  
Mrs. Koeppen: Principal/CST  
Mrs. Nassry: Superintendent

**IV. PUBLIC COMMENT**

**V. ACTION ITEMS: Superintendent’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1-1-15**.

- 1.1 To approve the minutes of the December 14, 2020 regular meeting and the January 4, 2021 reorganization meeting.
- 1.2 To entertain the second and final reading of Policy 1620, Administrative Employment Contracts (M) (Revised).

# WASHINGTON BOROUGH BOARD OF EDUCATION

## REGULAR SCHOOL BOARD MEETING

January 11, 2021

### Agenda

- 1.3 To entertain the second and final reading of Policy 2431, Athletic Competition (M) (Revised).
- 1.4 To entertain the second and final reading of Policy 2464, Gifted and Talented Students (M) (Revised)
- 1.5 To entertain the second and final reading of Policy 5330.05, Seizure Action Plan (M) (New).
- 1.6 To entertain the second and final reading of Policy 6440 Cooperative Purchasing (M) (Revised)
- 1.7 To entertain the second and final reading of Policy 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New).
- 1.8 To entertain the second and final reading of Policy 7440 School District Security (M) (Revised)
- 1.9 To entertain the second and final reading of Policy 7450 Property Inventory (M) (Revised)
- 1.10 To entertain the second and final reading of Policy 7510 Use of School Facilities (M) (Revised)
- 1.11 To entertain the second and final reading of Policy 8420 Emergency and Crisis Situations (M) (Revised)
- 1.12 To entertain the second and final reading of Policy 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- 1.13 To entertain the second and final reading of Policy 1648 Restart and Recovery Plan (M) (Revised)
- 1.14 To entertain the second and final reading of Policy 1648.02 Remote Learning Options for Families (M) (New)
- 1.15 To entertain the second and final reading of Policy 1648.03 Restart and Recover Plan – Full-Time Remote Instruction (M) (New)

### ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Vitalos	_____	Howley	_____		

### B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1** through **2.3**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of December 2020 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL BOARD MEETING**  
**January 11, 2021**  
**Agenda**

Education certifies that as of December 31, 2020, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. *(to be hand carried)*

- 2.2 To approve the 1/11/21 current expense food service and regular account bill list.
- 2.3 To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2020

Schedule of findings of Non-Compliance None

*Summary of Recommendations*

- |  |      |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting      | None |
| 3. School Purchasing Programs              | None |
| 4. School Food Service                     | None |
| 5. Student Body Activities                 | None |
| 6. Applications for State School Aid       | None |
| 7. Pupil Transportation                    | None |
| 8. Facilities and Capital Assets           | None |
| 9. Miscellaneous                           | None |
| 10. Follow-up on prior year findings       | None |

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Vitalos	_____	Howley	_____		

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1** through **3.3**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of December 2020.
- 3.2 To retroactively approve Lisa LaCaruba's medical leave from to January 4, 2021 to January 31, 2021.

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL BOARD MEETING**  
**January 11, 2021**  
**Agenda**

3.3 To approve Ms. Melissa Maney to move from Step 0BA+15 (\$52,645.) to Step 0M (\$54,750.) on the W.E.A. salary guide effective February 1, 2021.

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenior	_____
Vitalos	_____	Howley	_____		

**VI. EXECUTIVE SESSION:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution to enter into executive session at \_\_\_\_\_p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**VII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at \_  
\_\_p.m.