

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**Special Meeting Minutes –March 29, 2021 at 7:30 p.m.**  
**Approved on April 26, 2021**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER:**

Vice President, Melissa Vitalos called the meeting to order at 7:31 p.m. and asked everyone to please stand for the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS ACT:**

Melissa Vitalos read the following statement:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

**ROLL CALL**

Present

Vice-President, Melissa Vitalos

Lisa Eller

Carmine Freda

Holly Masenior

Chris Bauknight

Absent

President, Bartley Howley

Kristen Dufner

Ana Del Salto

Others Present

Jacqueline Nassry, Superintendent

Tim Mantz, Business Administrator/Board Secretary

Sherry Koeppen, Principal

Earl Jenkins, Supervisor of Instruction

Florence Dolobach, Assistant to the Business Administrator

**II. COMMUNICATIONS TO THE BOARD-None**

**III. ADMINISTRATIVE REPORTS-None**

**IV. PUBLIC COMMENT**

**V. ACTION ITEMS: Chief School Administrator's Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

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**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Carmine Freda, seconded by Chris Bauknight, to approve the following business affairs agenda items **2.1** through **2.3**;

Motion carried by unanimous roll call vote.

- 2.1 To approve a professional services contract with Parette Somien Architects for the Preschool Playground Area project at the Washington Taylor Street School at a fixed cost of \$67,750 for professional services and a lump sum of \$2,500 for reimbursable expenses.
- 2.2 **RESOLVED**, upon the recommendation of the Superintendent, that the Washington Borough Board of Education, in the County of Warren, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “Site Improvements at Taylor Street School” to serve as an application to the office of School Facilities and an amendment to the District’s Long Range Facility Plan; and  
  
**BE IT FUTHER RESOLVED**, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Reserve Account.
- 2.3 To approve a contract with the Gillepsie Group, an approved ESCNJ Co-op contracted vendor, to remove old carpet and abatement of asbestos tiles and replace with new LVT flooring at the Taylor Street School in the amount of \$60,284.76.

**VI. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:35pm on a motion by Lisa Eller, seconded by Chris Baulknight.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.