

# WASHINGTON BOROUGH BOARD OF EDUCATION

Regular Meeting Minutes –May 10, 2021, at 7:30 p.m.

Approved on June 14, 2021

## I. INTRODUCTORY ITEMS

### CALL TO ORDER:

President, Bartley Howley called the meeting to order at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

### OPEN PUBLIC MEETINGS ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in The Express Times posting publicly and by notifying the Municipal Clerk of the date, time and place of the meeting.

### ROLL CALL

#### Present

President, Bartley Howley  
Vice-President, Melissa Vitalos  
Lisa Eller  
Kristen Dufner  
Ana Del Salto  
Carmin Frede  
Holly Masenior  
Chris Bauknight

#### Absent

#### Others Present

Jacqueline Nassry, Superintendent  
Tim Mantz, Business Administrator/Board Secretary  
Sherry Koeppen, Principal  
Earl Jenkins, Supervisor of Instruction  
Florence Dolobach, Assistant to the Business Administrator

## II. COMMUNICATIONS TO THE BOARD- All emails received regarding Covid concerns have been shared with all the board members.

## III. ADMINISTRATIVE REPORTS

Mr. Jenkins

- The security drill for the month was the shelter in place which turns into instructional lockdown.
- We had our normal fourth grade “Egg Drop” event off our gym roof. It’s about a 30–40-foot drop from gym roof.

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Mrs. Koeppen

- Since Warren County is now in the “yellow” we are reopening the playground at Taylor and the kids are very excited.
- Morning Madness event is replacing our Field Day event during this time.
- We are having a Moving Up ceremony where the Preschoolers are moving up to the second floor.

Mrs. Nassry

- Construction to begin in the next couple weeks on the new playground at Memorial.
- Skylights have been replaced at Memorial and insulation is complete in the attic at Taylor.
- We have received additional funds from a security grant which we will use to replace security cameras and add more cameras.
- As of today, we are anticipating opening full time in September.

**V. PUBLIC COMMENT- N/A**

**VI. ACTION ITEMS: Chief School Administrator’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study, are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Melissa Vitalos, seconded by Lisa Eller, to approve the following board affairs agenda items **1.1**:

Motion carried by unanimous roll call vote.

- 1.1 To approve the minutes of the April 26, 2021 regular meeting.

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Carmine Freda, seconded by Lisa Eller, to approve the following business affairs agenda items **2.1** through **2.9**;

Motion carried by unanimous roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of April 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of April 30, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC

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6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.(to be hand carried)

- 2.2 To approve the 5/10//21 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To submit the 2020 School Security Grant with assurances in the amount of \$24,858 to support Alyssa’s Law compliance.
- 2.5 To adopt the following resolution to approve the 2021-22 Tax Requests;  
 WHEREAS, the amount required of \$5,258,426 has been approved by the Washington Borough Board of Education for local tax levy for 2020-2021 General Current Expense and the Board Secretary has notified the appropriate agencies using form A4F, and that the 2021-22 school year budget was adopted, and the Chief School Administrator and Board Secretary were directed to implement the budget.

RESOLVED that the Borough of Washington is hereby requested to place in the hands of the Treasurer of School Moneys the district taxes needed to meet all interest and debt redemption charges, as per the 2021-22 A4F Form, in the amounts, and by the dates as listed, in accordance with the statutes relating thereto.

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>
July 1, 2021	438,202.16	136,560
August 1, 2021	438,202.16	
September 2, 2021	438,202.16	
October 1, 2021	438,202.16	
November 1, 2021	438,202.16	
December 2, 2021	438,202.16	
January 2, 2022	438,202.16	56,227
February 3, 2022	438,202.16	
March 2, 2022	438,202.16	
April 1, 2022	438,202.16	
May 1, 2022	438,202.16	
June 1, 2022	438,202.24	
<b>Total</b>	<b>\$5,258,426</b>	<b>\$192,787</b>

- 2.6 To approve a Shared Services Agreement with the Oxford Township Board of Education for the purpose of sharing a World Language Teacher for the 2021-22 school year whereas the Oxford Township Board of Education will reimburse the Washington Borough Board of Education 50% of the total cost of the overall pay and benefit package of Carmen Padilla who will serve as the World Language Teacher of record.
- 2.7 To approve the Interlocal Services Agreement with the Pohatcong Township Board of Education for contracted School Business Administration Services for the 2021-22 school year at a fee of \$65,000.
- 2.8 To approve the placement of the identified students in the Warren Glen Academy for the 2021-22 school year at an annual tuition cost of \$57,762.60 per student.
- 2.9 To approve Centenary University MOU Clinical Teacher Residency Pilot Program cost not to exceed \$10,500.

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

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Motion made by Ana Del Salto, seconded by Chris Bauknight, to approve the following personnel affairs agenda items **3.1** through **3.6**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of April 2021.
- 3.2 To approve the enclosed list of Personnel Appointments, i.e. Continuing Contract Reappointments, Tenured Faculty, Staff and Administration for the 2021-2022 school year.
- 3.3 To approve with regret the resignation letter from Mrs. Florence Dolobach effective August 31, 2021.
- 3.4 To approve a maternity leave request for Mrs. Kimberly Guiliana, using 12 weeks FMLA from September 1 until November 24, then using 40 accumulated sick days (November 29 through January 31, 2022) and returning to work on February 2, 2022.
- 3.5 To approve to advertise for the following: Music Maternity Leave Replacement (September-December), K-5 Classroom Teachers w/ Special Education Certification, School Psychologist, Custodian, Part-time Aides, Facilities Manager/Assistant to Business Administrator.
- 3.6 To approve staff donating 7 sick days to Julianne Wildrick Salvatore.

**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Lisa Eller, seconded by Ana Del Salto, to approve the following school affairs agenda item **4.1**.

Motion carried by unanimous roll call vote.

- 4.1 To approve a final copy of the 2021-2022 Washington Borough School Calendar.

**VII. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:43pm on a motion by Lisa Eller, seconded by Ana Del Salto.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz  
Board Secretary/B.A.