

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES - October 11, 2021**

Approved November 8, 2021

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley call the meeting to order at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting.

ROLL CALL

Present

Chris Bauknight

Carmen Freda

Kristen Dufner, arrived at 7:34 p.m.

Lisa Eller

Holly Masenior

Bartley Howley, President

Melissa Vitalos, Vice-President

Absent

Ana Del Salto

II. COMMUNICATIONS TO THE BOARD - NONE

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Reported that the Start Strong Testing commenced last week and is moving along smoothly, very few technology issues and sections are quick, approx. 45 mins each. There will be make up testing the week of October 18th for students that were quarantined.
- Provided updates on security drills for October, and reported to the Board off site evacuation sites.
- Back to School night at Memorial was a success, hosted in person for families.

Mrs. Koeppen: Principal/CST

- Reported that the Back to School night at Taylor Street was also a success, families welcomed back to the buildings, some of them for the first time.
- Provided a presentation to the Board of what a virtual google classroom experience is for the younger grades PreK – Grade 1.
- Playground update, anticipated opening will be the week of October 18th.

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Mrs. Nassry: Superintendent

- Thanked everyone for their patience during the playground project at Taylor Street.
- Mrs. Nassry reported the focus of today’s staff in-service was targeted around the Learning Acceleration program, which will begin the week of October 18th and is expected to run approximately 4 weeks. Although introducing a new program to students is an undertaking for staff, it is necessary for student’s continued progress and is focused on closing the gap on splinter skills.
- Conferences will take place the first week of November, the district is working on scheduling meetings with parents, in person and virtually. The close of marking period 1 is 11/9/21.

IV. PUBLIC COMMENT - NONE

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Carmen Freda to approve the following board affairs agenda item **1.1-1.36**.

Motion carried by unanimous roll call vote.

- 1.1 To approve the minutes of the September 13, 2021 regular meeting.
- 1.2 To approve LEA Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2021-2022 School Year
- 1.3 To approve Washington Borough School District Virtual/Remote Instruction Plan for the 2021-2022 School Year
- 1.4 To entertain the second reading of Bylaw 0131, Bylaws, Policies, and Regulations (R) (Revised).
- 1.5 To entertain the second reading of Policy 2421, Career and Technical Education (R) (Revised)
- 1.6 To entertain the second reading of Policy 3134 Assignment of Extra Duties (S) (Revised)
- 1.7 To entertain the second reading of Policy 3142 Nonrenewal of Nontenured Teaching Staff Member (R) (Revised).
- 1.8 To entertain the second reading of Policy 3221 Evaluation of Teachers (M) (Revised)
- 1.9 To entertain the second reading of Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- 1.10 To entertain the second reading of Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)

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- 1.11 To entertain the second reading of Policy 3224 Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
- 1.12 To entertain the second reading of Policy 4146 Nonrenewal of Nontenured Support Staff Member (R) (Revised)
- 1.13 To entertain the second reading of Policy 5460.02 Bridge Year Pilot Program (M) (New)
- 1.14 To entertain the second reading of Policy 6471 School District Travel (M) (Revised)
- 1.15 To entertain the second reading of Policy 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- 1.16 To entertain the first reading of Policy 2422, Comprehensive Health and Physical Education. (M) (Revised)
- 1.17 To entertain the first reading of Policy 2467, Surrogate Parents and Resource Family Parents (M) (Revised)
- 1.18 To entertain the first reading of Policy 5111, Eligibility of Resident/Nonresident Students (M) (Revised)
- 1.19 To abolish Policy 5114, Children Displaced by Domestic Violence.
- 1.20 To entertain the first reading of Policy 5116, Education of Homeless Children (Revised)
- 1.21 To entertain the first reading of Policy 7432, Eye Protection (M) (Revised)
- 1.22 To entertain the first and only reading of Regulation 7432, Eye Protection (M) (Revised)
- 1.23 To entertain the first reading of Policy 8420, Emergency and Crisis Situations (M) (Revised)
- 1.24 To entertain the first and only reading of Regulation 8420.1 Fire and Fire Drills (M) (Revised)
- 1.25 To entertain the first reading of Policy 8540, School Nutrition Programs (M) (Revised)
- 1.26 To entertain the first reading of Policy 8550, Meal Charges/Outstanding Food Service Bill (M) (Revised)
- 1.27 To entertain the first reading of Policy 8600, Student Transportation (M) (Revised)
- 1.28 To abolish 8810, Religious Holiday
- 1.29 To entertain the first reading of Policy 6115.01, Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- 1.30 To entertain the first reading of Policy 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures (M) (New)
- 1.31 To entertain the first reading of Policy 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest (M) (New)
- 1.32 To entertain the first reading of Policy 6311, Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- 1.33 To abolish Policy 1648, Restart and Recovery Plan
- 1.34 To abolish Policy 1648.02, Remote Learning Options for Families
- 1.35 To abolish Policy 1648.03, Restart and Recovery Plan – Full-time Remote Instruction
- 1.36 To approve Policy 1648.11, The Road Forward COVID-19-Health and Safety (M) (New)

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B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Melissa Vitalos, seconded by Chris Bauknight to approve the following business affairs agenda item **2.1** through **2.14**.

Motion carried by unanimous roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of September 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of September 30, 2021, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (hand carried)
- 2.2 To approve the 10/11/21 current expense food service and regular account bill list.
- 2.3 To approve the Comprehensive Maintenance Plan (CMP).
- 2.4 To approve the Annual Maintenance Budget Amount Worksheet (M-1).
- 2.5 To approve the Health and Safety Evaluation of School Buildings Checklist 2021-2022
- 2.6 To approve the Nursing Service Plan for 2021-2022.
- 2.7 To approve Stephanie Shaeffer to provide speech/language and auditory-verbal therapy services for the 2021-22 school year at an hourly rate of \$195.
- 2.8 To approve the agreement between the Washington Borough Board of Education and E-Rate Partners, LLC to provide E-rate consulting services for School Funding Year 2022 (July 1, 2022 - June 30, 2023) and School Funding Year 2023 (July 1, 2023 - June 30, 2024) at an annual cost of \$1,600.
- 2.9 To approve supplementing approximately 39% of the 2021-22 base salary of Maria Stein (\$81,365) with ESEA Title I funds.
- 2.10 To approve supplementing approximately 56% of the 2021-22 base salaries of Christina Howley (\$26,965), Amy Nissen (\$27,457), Cathy Opdyke (\$27,817) and Ellen Wildrick (\$27,817) with ESEA Title I funds.
- 2.11 To approve supplementing approximately 29% of the 2021-22 base salary of Joann Gaw (\$27,202) with IDEA Preschool funds.
- 2.12 To approve the operation plan for the Preschool Expansion Aid.
- 2.13 To approve to remove from inventory and take to the recycling center: 62 Acer laptops, 3 Dell laptops, 2 Dell Desktop Units.
- 2.14 To approve a tuition contract for placement of the identified student in the Mansfield Township School District 2021-2022 school year, 9/1/21-6/30/22, at a cost of \$17,497.50.

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C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Holly Masenior to approve the following personnel affairs agenda item **3.1** through **3.12**.

Motion carried by affirmative roll call vote, with one abstention, on item 3.8 by Mr. Freda

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of September, 2021.
- 3.2 To approve with regret the resignation letter from Mrs. Catherine Birdsall effective January 2, 2022.
- 3.3 To approve to advertise for the following: Music Teacher.
- 3.4 To approve a maternity leave of absence request for Mrs. Kaitlyn Cardenas, from January 18, 2022 to April 22, 2022 utilizing 9 sick days, then state maternity leave disability for 12 weeks.
- 3.5 To approve Mrs. Michele DeMott as a part-time paraprofessional for the 2021-22 school year at a rate of \$21.57 per hour not to exceed 29 hours per week beginning October 12, 2021 pending receipt of credentials.
- 3.6 To approve a medical leave of absence, for employee #508037, effective on October 7, 2021 to November 3, 2021, utilizing sick days (per contract).
- 3.7 To approve Ms. Laura Borrmann as mentor to Ms. Kaitlyn Haskoor.
- 3.8 To approve Mrs. Eileen Freda as a mentor to Mrs. Christina Henderson.
- 3.9 To approve Mrs. Katelyn Slivka as a mentor to Ms. Alyssa Hillpot.
- 3.10 To approve Mrs. Leigh Semenowitz mentor to Mrs. Catherine Scerbo.
- 3.11 To approve Ms. Alicia Gaimo to observe 5 science lessons with Mrs. Leigh Semenowitz during the fall semester from Centenary University.
- 3.12 To approve Ms. Camerin Savacool, Mr. Hunter Page, and Mr. Anthony Quaglia as substitute teachers for the 2021-22 school year pending receipt of all paperwork complete and on file.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Melissa Vitalos, seconded by Chris Bauknight to approve the following school affairs agenda item **4.1** through **4.3**.

Motion carried by unanimous roll call vote.

- 4.1 To affirm the administrative decision regarding the following HIB case: System assigned incident #1.

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- 4.2 To affirm the administrative decision to revise the 2021-2022 school calendar due to the unexpected school closing on Thursday, September 2, 2021 and that school will now be in session on Wednesday, June 8, 2022.
- 4.3 To approve the use of school facilities by the Washington Borough Youth Association for Basketball beginning November 15, 2021 through March 11, 2022 @ Memorial and Taylor Street School gymnasium, practices, and games, 5:45-9:00 p.m.

VI. ADJOURNMENT

Motion made by Lisa Eller seconded by Melissa Vitalos, to adjourn at 7:48 p.m.

Respectively submitted,

Tim Mantz
Board Secretary