

WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR MEETING MINUTES - November 8, 2021
Approved December 13, 2021

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley, called the meeting at 7:30 p.m. and asked everyone to please stand for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL

Present

Chris Bauknight

Ana DelSalto

Kristen Dufner

Lisa Eller

Carmine Freda

Holly Masenior

Bartley Howley, President

Melissa Vitalos, Vice-President

II. COMMUNICATIONS TO THE BOARD - NONE

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Memorial conducted its evacuation drill, and everything ran smoothly.
- Start Strong Testing concluded, the reports are expected in mid-December
- The Smart Boards have arrived. They were installed in several classrooms at Memorial over the break.
- Thank you to both Mrs. Knauer and Ms. Stocker for their efforts in organizing CPR training in the district. There were a number of staff members that participated and are certified.

Mrs. Koeppen: Principal/CST

- Taylor Street playground has finally opened for the students to use. Thank you to everyone involved with this project for their efforts.
- Conferences were hosted in the district last week, approx. 62% were hosted virtually. Parents expressed appreciation for the choice in being able to participate virtually. There

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was a noticeable increase in participation this year, many parents appreciated the convenience for childcare and safety concerns amidst the pandemic.

- The district received the CAP grant again this year and will be conducting the CAP Community Assault Program.

Mrs. Nassry: Superintendent

- The Warren County Department of Health has been in contact with districts regarding pediatric vaccine clinics. The Warren Hills Cluster will be conducting a clinic.
- Unvaccinated staff have been in compliance with Executive Order 253 for weekly testing, through the Vendor Mirimus. Results are reported to the district approximately 24-48 hours after the test kits are received.
- The close of marking period 1 is November 9th, report cards will be sent home the week of November 23rd.

IV. PUBLIC COMMENT - None

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller to approve the following board affairs agenda item **1.1-1.17**.

Motion carried by affirmative roll call vote, with one abstention on item 1.17 by Mr. Freda.

- 1.1 To approve the minutes of the October 11, 2021 regular meeting.
- 1.2 To approve the 2021 School Self-Assessment of the NJ Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act, from July 1, 2020 – June 30, 2021 for Taylor Street and Memorial School.
- 1.3 To entertain the second reading of Policy 2422, Comprehensive Health and Physical Education. (M)
- 1.4 To entertain the first second of Policy 2467, Surrogate Parents and Resource Family Parents (M)
- 1.5 To entertain the second reading of Policy 5111, Eligibility of Resident/Nonresident Students (M)
- 1.6 To entertain the second reading of Policy 5116, Education of Homeless Children
- 1.7 To entertain the second reading of Policy 7432, Eye Protection (M)
- 1.8 To entertain the second reading of Policy 8420, Emergency and Crisis Situations (M)

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- 1.9 To entertain the second reading of Policy 8540, School Nutrition Programs (M)
- 1.10 To entertain the second reading of Policy 8550, Meal Charges/Outstanding Food Service Bill (M)
- 1.11 To entertain the second reading of Policy 8600, Student Transportation (M)
- 1.12 To entertain the second reading of Policy 6115.01, Federal Awards/Funds Internal Controls-Allowability of Costs (M) (New)
- 1.13 To entertain the second reading of Policy 6115.02 Federal Awards/Funds Internal Controls-Mandatory Disclosures (M) (New)
- 1.14 To entertain the second reading of Policy 6115.03 Federal Awards/Funds Internal Controls-Conflict of Interest (M) (New)
- 1.15 To entertain the second reading of Policy 6311, Contracts for Goods or Services Funded by Federal Grants (M)
- 1.16 To entertain the second reading of Policy 1648.11, The Road Forward COVID-19-Health and Safety (M) (New)
- 1.17 To ratify the Collective Negotiation Agreement of the Washington Borough Board of Education and the Washington Education Association July 1, 2021 – June 30, 2024.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Carmine Freda, seconded by Chris Bauknight to approve the following business affairs agenda item **2.1** through **2.3**.

Motion carried by unanimous roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of October 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of October 31, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 11/08/21 current expense food service and regular account bill list.
- 2.3 To approve the placement of the identified student in the Franklin Township School District for the 2021-22 school year at an annual tuition cost of \$36,950.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by _Ana DelSalto to approve the following personnel affairs agenda item **3.1** through **3.5**

Motion carried by unanimous roll call vote.

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- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of October, 2021.
- 3.2 To approve Ms. Kelsey Stocker to move from Step 1B (\$53,145.) to Step 1B+15 (53,745.) on the 2018-2021 W.E.A. salary guide effective December 1, 2021.
- 3.3 To approve Ms. Julianne Wildrick as a student teacher 5 days per week from January to March with Mrs. S. Ledwith and March to May TBD from Grand Canyon University during the 2021-2022 academic year.
- 3.4 To approve with regret the resignation letter from Mrs. Kristina Navarro effective November 22, 2021.
- 3.5 To approve a maternity leave request for Mrs. Julianna Deemer, from January 31, 2022 to June 30, 2022 utilizing the remainder of sick days (approximately 14 days) then unpaid leave for the remainder of the academic year.

VI. ADJOURNMENT

Motion made by Lisa Eller seconded by Chris Bauknight, to adjourn at 7:43 p.m.

Motion carried by unanimous voice vote.

Respectively submitted,

Tim Mantz
Board Secretary