

# WASHINGTON BOROUGH BOARD OF EDUCATION

## REGULAR MEETING MINUTES - September 13, 2021

Approved October 11, 2021

### I. INTRODUCTORY ITEMS

#### CALL TO ORDER:

President, Bartley Howley called the meeting to order at 7:31 p.m. and asked everyone to please stand for the Pledge of Allegiance

#### OPEN PUBLIC MEETING ACT:

Bartley Howley read the following statement:

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times, posting publicly and by notifying the Municipal Clerk of the date, time and place of meeting.

#### ROLL CALL

##### Present

Chris Bauknight

Ana Del Salto

Lisa Eller

Carmine Freda

Bartley Howley, President

Melissa Vitalos, Vice-President

##### Absent

Kristen Dufner

### II. COMMUNICATIONS TO THE BOARD - NONE

### III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Reported that Memorial School had a great start to the school year. He thanked everyone, from the staff, the community support to the start of the school year, the students are excited to be IN the building this year and the positive energy. Lunchtime is going well this year, and recess is providing the students with interaction and socialization.
- Go Math curriculum was delivered the day before school started, Mr. Jenkins thanked Colby Deemer for his efforts in staying to ensure that the supplies were distributed to classrooms.
- Safety Security Drills, the district received word from the Department of Education that Fire Drills would resume normally, but that shelter in place and lockdown drills would continue to be instructional and not physical due to COVID social distancing protocols.

Mrs. Koeppen: Principal/CST

- Expressed her thanks to the community for a great start to the school year and provided the Board with a presentation highlighting the changes in the building, including classroom set

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up at Memorial School with social distancing protocols in place as well as the upgrades taking place at Taylor Street School. She thanked Colby Deemer, Florence Dolobach and the Board of Education Members for their efforts with these projects.

Mrs. Nassry: Superintendent

- Reported an update on the learning acceleration, SEL Program. The district will be working to close the gap by the end of the school year, utilizing State/Federal ESSER Grant Funds. The SEL program mirrors the RTI, however it supports ALL students, not just those eligible through ESSR Title I funding.
- The district will be coordinating in person Back to School Night this year, full details will be forthcoming by the end of the week.

**IV. PUBLIC COMMENT**

- Karen Castanhas – Washington Boro Parent/PTO President, expressed her gratitude for the district’s efforts in getting an aftercare program in place so quickly to meet families’ needs.

Public Comment Session Closed – 7:45 p.m.

**V. ACTION ITEMS: Superintendent’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Lisa Eller, seconded by Melissa Vitalos to approve the following board affairs agenda item **1.1-1.26**.

Motion carried by unanimous roll call vote.

- 1.1 To approve the minutes of the August 23, 2021 regular meeting.
- 1.2 To entertain the first reading of Bylaw 0131, Bylaws, Policies, and Regulations (R) (Revised).
- 1.3 To abolish Policy 1521, Educational Improvement Plans (M) (Abolished).
- 1.4 To abolish Policy 1649, Federal Families First Coronavirus (COVID-10) Response Act (M) (Abolished)
- 1.5 To entertain the first reading of Policy 2421, Career and Technical Education (R) (Revised)
- 1.6 To abolish Regulation 2421, Vocational – Technical Education (Abolished).
- 1.7 To entertain the first reading of Policy 3134 Assignment of Extra Duties (S) (Revised)

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- 1.8 To entertain the first reading of Policy 3142 Nonrenewal of Nontenured Teaching Staff Member (R) (Revised).
- 1.9 To entertain the first and only reading of Regulation 3142 Nonrenewal of Nontenured Teaching Staff Member (R) (Revised)
- 1.10 To entertain the first reading of Policy 3221 Evaluation of Teachers (M) (Revised)
- 1.11 To entertain the first and only reading of Regulation 3221 Evaluation of Teachers (M) (Revised)
- 1.12 To entertain the first reading of Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- 1.13 To entertain the first and only reading of Regulation 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administration (M) (Revised)
- 1.14 To entertain the first reading of Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
- 1.15 To entertain the first and only reading of Regulation 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)
- 1.16 To entertain the first reading of Policy 3224 Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
- 1.17 To entertain the first and only reading of Regulation 3224 Evaluation of Principals, Vice Principals and Assistant Principals (M) (Revised)
- 1.18 To entertain the first reading of Policy 4146 Nonrenewal of Nontenured Support Staff Member (R) (Revised)
- 1.19 To entertain the first and only reading of Regulation 4146 Nonrenewal of Nontenured Support Staff Member (R) (Revised)
- 1.20 To entertain the first reading of Policy 5460.02 Bridge Year Pilot Program (M) New)
- 1.21 To entertain the first and only reading of Regulation 5460.02 Bridge Year Pilot Program (M) New)
- 1.22 To entertain the first reading of Policy 6471 School District Travel (M) (Revised)
- 1.23 To entertain the first and only reading of Regulation 6471 School District Travel (M) (Revised)
- 1.24 To entertain the first reading of Policy 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- 1.25 To approve the Memorandum of Agreement Between Education and Law Enforcement Officials for 2021-22.
- 1.26 To approve the Memorandum of Agreement between Memorial School and Warren Hills Regional High School: School Based Mentoring Program for 2021-2022.

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**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Melissa Vitalos, seconded by Carmen Freda to approve the following business affairs agenda item **2.1** through **2.7**.

Motion carried by unanimous roll call vote.

2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of August 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of August 31, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

2.2 To approve the 9/13/21 current expense food service and regular account bill list.

2.3 To approve the submission and acceptance of the grant applicant for “American Rescue Plan-Individuals with Disabilities Education Act” (ARP-IDEA) fiscal year 2022 in the following amounts:

Basic:	\$25,092
Preschool:	\$ 2,134.
Total Allocation	\$27,226.

2.4 To approve a contract with the Cooper Technology Group to perform the emergency service replacing nationally recalled rise heat sensors in both the Memorial and Taylor Schools at a total cost of \$23,420.

2.5 To approve Dr. Michelle Haevens to observe the LLD program at the Taylor Street School with no cost to the district.

2.6 To approve Sarah Meinweisser, of Rainbow ABA, to observe the LLD program at the Taylor Street School with no cost to the district.

2.7 To establish the following substitute personnel rates for the 2021-2022 school year as follows:

- Substitute custodians and secretaries’ hourly rate \$13.
- Substitute teachers \$100. per day
- Substitute noncertified paras \$70. per day

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**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Lisa Eller, seconded by Ana Del Salto, to approve the following personnel affairs agenda item **3.1** through **3.2**.

Motion carried by unanimous roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of August, 2021.
- 3.2 To approve Mrs. Erica Chesniak to move from Step 7M (\$63,225.) to Step 7M+15 (63,785.) on the 2018-2021 W.E.A. salary guide effective October 1, 2021.

**VI. ADJOURNMENT**

Motion made by Lisa Eller seconded by Melissa Vitalos, to adjourn at 7:48 p.m.

Respectively submitted,

Tim Mantz  
Board Secretary/SBA