

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING**

**December 13, 2021**

**Agenda**

**I. INTRODUCTORY ITEMS**

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Chris Bauknight	_____	Carmine Freda	_____
Ana Del Salto	_____	Bartley Howley	_____
Kristen Dufner	_____	Holly Masenior	_____
Lisa Eller	_____	Melissa Vitalos	_____

**II. COMMUNICATIONS TO THE BOARD**

**III. ADMINISTRATIVE REPORTS**

Mr. Jenkins: Supervisor of Instruction  
Mrs. Koeppen: Principal/CST  
Mrs. Nassry: Superintendent

**IV. PUBLIC COMMENT**

**V. ACTION ITEMS: Superintendent’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1-1.12**.

- 1.1 To approve the minutes of the November 8, 2021 regular meeting.
- 1.2 To approve the six-month updated 2021-22 LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i).

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ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenor	_____
Vitalos	_____	Howley	_____		

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1** through **2.5**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of November 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of November 30, 2021, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 12/13/21 current expense food service and regular account bill list.
- 2.3 To retroactively approve (11/24/21) the submission of the Consolidated American Rescue Plan as per the enclosure: ARP ESSER: \$971,625; Accelerated Learning Coach and Educators Support: \$50,000; Evidence Based Summer Learning and Enrichment: \$40,000; Evidence Based Comprehensive Beyond the School Day: \$40,000; NJTSS (New Jersey Tiered System of Supports) Mental Health Support Staffing: \$45,000.
- 2.4 To approve a professional services contract with Parette Somjen Architects for the “Window Replacement at Taylor Street School” project at a flat fee of \$76,600 and \$3,900 for reimbursable expenses.
- 2.5 To retroactively approve Learning Sciences International Marzano evaluation package in the amount of \$4,100.00 for the 2021-2022 school year.

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenor	_____
Vitalos	_____	Howley	_____		

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1** through **3.9**

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- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of November, 2021.
- 3.2 To approve Ms. Nina Rangel as a full-time music teacher beginning January 3, 2022 at a prorated salary of \$59,045. (Step 4 M) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.3 To amend the maternity leave request for Mrs. Kaitlyn Cardenas from January 18, 2022, to May 10, 2022 utilizing 20 sick days then state maternity leave disability for 12 weeks.
- 3.4 To approve Ms. Michele DeMott as a long-term substitute grade K classroom teacher from January 11, 2022 through May 11, 2022 at a prorated salary of 52,440. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits
- 3.5 To approve Mr. Hunter Page as a part-time paraprofessional for the 2021-22 school year at a rate of \$22.12 per hour not to exceed 29 hours per week beginning December 14, 2021.
- 3.6 To continue an unpaid maternity leave request for Mrs. Kimberly Guiliana, from February 2, 2022 to June 30, 2022 for the remainder of the academic year.
- 3.7 To continue Ms. Alyssa Hillpot as a long-term substitute grade 3 classroom teacher from February 1, 2022 to June 30, 2022 at a prorated salary of 52,440. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits
- 3.8 To approve Ms. Vought, Ms. Haskoor and Mrs. Ledwith as homebound instructors for the 2021-22 school year effective 11/15/21.
- 3.9 To approve Ms. Katherine Murawski and Mrs. Debbie Thompson as substitute teachers for the 2021-22 school year.

**ROLL CALL VOTE**

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenor	_____
Vitalos	_____	Howley	_____		

**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda item **4.1** through **4.2**.

- 4.1 To affirm the administrative decision regarding the following HIB case: System assigned incident #2, #3, and #4.
- 4.2 To approve the use by Cub Scout Pack 145 of the Memorial School gymnasium facilities on January 28, 2022 from 6:00 to 9:00 pm and January 29, 2022 from 9:00 to 3:00 pm for the Pinewood Derby.

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ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Dufner	_____
Eller	_____	Freda	_____	Masenor	_____
Vitalos	_____	Howley	_____		

**VI. EXECUTIVE SESSION:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution to enter into executive session at \_\_\_\_\_ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**VII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at \_\_\_\_\_ p.m.