

WASHINGTON BOROUGH BOARD OF EDUCATION

REGULAR MEETING MINUTES - December 13, 2021

Approved January 10, 2022

I. INTRODUCTORY ITEMS

CALL TO ORDER:

President, Bartley Howley, called the meeting to order at 7:30 p.m. and asked everyone to please rise for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT:

President Bartley Howley read the following statement:

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL

Present

Chris Bauknight

Ana Del Salto

Kristen Dufner

Lisa Eller

Carmine Freda

Holly Masenior

Bartley Howley, President

Melissa Vitalos, Vice-President

II. COMMUNICATIONS TO THE BOARD - NONE

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- District smartboard installation will be completed at Taylor St. over winter break
- Battle of the Minds competition, Teams from Grades 5 & 6 competed, Gr. 5 team took 2nd place overall. Congratulations to the Staff and Students that participated.
- Mr. Detrick was recently nominated as the Governor's Teacher of the Year from Warren Hills. Mr. Detrick initiated the "Girls Coding with Girls" program, there are currently 8 Memorial alumni students enrolled in STEM/Computer Science programs in college.
- The district was Shelter in Place on 12/2/21 due to events elsewhere in the community, we are able to utilize that exercise as our emergency drill requirements for the month.

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Mrs. Koeppen: Principal/CST

- Discussed the various classroom lessons and student enthusiasm, as the administrative team is conducting observations amongst teaching staff.

Mrs. Nassry: Superintendent

- Reported that the district is moving to phase II of the Learning Accelerated program, concentrates on small group for socialization and coordination fine motor skills. The program is funded by the ESSER grant funds.
- Thanked Mrs. Knauer and Ms. Stocker for their efforts conducting this year's "Secret Santa" program. There were 30 staff members that donated gift cards to be distributed to families this holiday season.
- Congratulated the district's Governor Educator of the Year nominees:
Memorial School: Mrs. Erica Chesniak, 7 year veteran educator of Physical Education. She transitioned to Memorial School on a full time basis this year and is active within the community as athletic coach.
Taylor St. School: Mrs. Sarah Ledwith, 7 year veteran educator in Elementary Education. She transitioned to Taylor Street School this year as a First Grade teacher.
- Thanked Mrs. Dufner for her years of service and support to the Board of Education. Mrs. Dufner has been a Board Member since 2013.

IV. PUBLIC COMMENT - None

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Carmine Freda to approve the following board affairs agenda item **1.1-1.2**.

Motion carried by affirmative roll call vote.

- 1.1 To approve the minutes of the November 8, 2021 regular meeting.
- 1.2 To approve the six-month updated 2021-22 LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i).

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B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Chris Bauknight, seconded by Melissa Vitalos to approve the following business affairs agenda item **2.1** through **2.5**.

Motion carried by affirmative roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of November 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of November 30, 2021, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 12/13/21 current expense food service and regular account bill list.
- 2.3 To retroactively approve (11/24/21) the submission of the Consolidated American Rescue Plan as per the enclosure: ARP ESSER: \$971,625; Accelerated Learning Coach and Educators Support: \$50,000; Evidence Based Summer Learning and Enrichment: \$40,000; Evidence Based Comprehensive Beyond the School Day: \$40,000; NJTSS (New Jersey Tiered System of Supports) Mental Health Support Staffing: \$45,000.
- 2.4 To approve a professional services contract with Parette Somjen Architects for the "Window Replacement at Taylor Street School" project at a flat fee of \$76,600 and \$3,900 for reimbursable expenses.
- 2.5 To retroactively approve Learning Sciences International Marzano evaluation package in the amount of \$4,200.00 for the 2021-2022 school year.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos to approve the following personnel affairs agenda item **3.1** through **3.9**

Motion carried by affirmative roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of November, 2021.
- 3.2 To approve Ms. Nina Rangel as a full-time music teacher beginning January 3, 2022 at a prorated salary of \$59,045. (Step 4 M) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.3 To amend the maternity leave request for Mrs. Kaitlyn Cardenas from January 18, 2022, to May 10, 2022 utilizing 20 sick days then state maternity leave disability for 12 weeks.

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- 3.4 To approve Ms. Michele DeMott as a long-term substitute grade K classroom teacher from January 11, 2022 through May 11, 2022 at a prorated salary of 52,440. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits
- 3.5 To approve Mr. Hunter Page as a part-time paraprofessional for the 2021-22 school year at a rate of \$22.12 per hour not to exceed 29 hours per week beginning December 14, 2021.
- 3.6 To continue an unpaid maternity leave request for Mrs. Kimberly Guiliana, from February 2, 2022 to June 30, 2022 for the remainder of the academic year.
- 3.7 To continue Ms. Alyssa Hillpot as a long-term substitute grade 3 classroom teacher from February 1, 2022 to June 30, 2022 at a prorated salary of 52,440. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits
- 3.8 To approve Ms. Vought, Ms. Haskoor and Mrs. Ledwith as homebound instructors for the 2021-22 school year effective 11/15/21.
- 3.9 To approve Ms. Katherine Murawski and Mrs. Debbie Thompson as substitute teachers for the 2021-22 school year.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Ana DelSalto, seconded by Lisa Eller to approve the following school affairs agenda item **4.1** through **4.2**.

Motion carried by affirmative roll call vote.

- 4.1 To affirm the administrative decision regarding the following HIB case: System assigned incident #2, #3, and #4.
- 4.2 To approve the use by Cub Scout Pack 145 of the Memorial School gymnasium facilities on January 28, 2022 from 6:00 to 9:00 pm and January 29, 2022 from 9:00 to 3:00 pm for the Pinewood Derby.

Mr. Howley inquired about administrative suggestion to return to in person Board Meetings. Mrs. Nassry responded that in person meetings are favorable, contingent that COVID protocols and community transmission rates allow to conduct safely.

VI. ADJOURNMENT

Motion made by Lisa Eller seconded by Chris Bauknight to adjourn at 7:47 p.m.

Motion carried by unanimous voice vote.

Respectively submitted,

Tim Mantz
Board Secretary