

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING**

**February 14, 2022**

**Agenda**

**I. INTRODUCTORY ITEMS**

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Chris Bauknight	_____	Bartley Howley	_____
Ana Del Salto	_____	Joseph Kresefsky	_____
Lisa Eller	_____	Ya’el Kresefsky	_____
Carmine Freda	_____	Holly Masenior	_____
		Melissa Vitalos	_____

**II. COMMUNICATIONS TO THE BOARD**

**III. ADMINISTRATIVE REPORTS**

- Mr. Jenkins: Supervisor of Instruction
- Mrs. Koeppen: Principal/CST
- Mrs. Nassry: Superintendent

**IV. PUBLIC COMMENT**

**V. ACTION ITEMS: Superintendent’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1-1.8**.

- 1.1 To approve the minutes of the January 10, 2022 reorganization/regular meeting.
- 1.2 To accept the NJ Start Strong 2021-2022 results summary

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- 1.3 To entertain the first reading of Policy 1648.13 School Employee Vaccination Requirements (M) (New).
- 1.4 To entertain the first reading of Policy 1648.14 School Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New).
- 1.5 To entertain the first reading of Policy 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- 1.6 To entertain the first reading of Policy 5751 Sexual Harassment of Students (M) (Revised)
- 1.7 To entertain the first and only reading of Regulation 5751 Sexual Harassment of Students (M) (Revised)
- 1.8 To accept with regret the resignation letter from Ms. Anna Del Salto effective February 15, 2022.

**ROLL CALL VOTE**

Bauknight	_____	Del Salto	_____	Eller	_____
Freda	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1** through **2.11**.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of January 2021 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of January 31, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 2/14/22 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To accept the Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report on Administrative Findings for the Year Ending June 30, 2020 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.5 To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

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Audit for Year Ending June 30, 2020

Schedule of findings of Non-Compliance None

*Summary of Recommendations*

- |  |      |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting      | None |
| 3. School Purchasing Programs              | None |
| 4. School Food Service                     | None |
| 5. Student Body Activities                 | None |
| 6. Applications for State School Aid       | None |
| 7. Pupil Transportation                    | None |
| 8. Facilities and Capital Assets           | None |
| 9. Miscellaneous                           | None |
| 10. Follow-up on prior year findings       | None |

- 2.6 To approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, that the Washington Borough Board of Education, in the County of Warren, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “Window Replacement at Taylor Street Elementary School” to serve as an application to the office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Reserve Account.

- 2.7 To approve a Shared Services Agreement with the Belvidere Board of Education for the purpose of sharing a Master Preschool Teacher for the 2022-23 school year where the Belvidere Board of Education will reimburse the Washington Borough Board of Education 20% of the total cost of the overall pay and benefit package of Melissa Brown who will serve as the Master Preschool Teacher of record.
- 2.8 To approve a shared service agreement with the Oxford Township Board of Education to provide a curriculum writer for the 2021-22 school year at a cost of \$1,300.
- 2.9 To approve a joint transportation agreement with the Warren County Special Services School District for the 2022-2023 school year with an Administrative Fee of 4%.

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- 2.10 To approve an agreement with the Hunterdon County Educational Services Commission Board of Education to provide public school services for January 31, 2022 through June 30, 2022 and the 2022-23 school year as needed.
- 2.11 To accept the FY 23 SEMI Federal Medicaid Reimbursement Revenue Projection

**ROLL CALL VOTE**

Bauknight	_____	Del Salto	_____	Eller	_____
Freda	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1** through **3.8**

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of January, 2022.
- 3.2 To approve a medical leave of absence, for employee # 111229, effective on January 28, 2022 to March 11, 2022, utilizing sick days (per contract).
- 3.3 To approve a medical leave of absence for employee #508037, effective February 17, 2022 to March 21, 2022 using sick days (per contract) and FMLA.
- 3.4 To approve Ms. Gisel Puzio as a full-time grade 1 teacher beginning February 15, 2022 at a prorated salary of \$65,730. (Step 8B) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.5 To approve Ms. Graciela Cunningham as substitute teacher for the 2021-22 school year pending receipt of credentials.
- 3.6 To approve Ms. Alicia Gaimo as a part-time paraprofessional for the 2021-22 school year at a rate of \$21.62 (Step 1A) per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.7 To approve Ms. Ashley Wyckoff as a part-time paraprofessional for the 2021-22 school year at a rate of \$21.62 (Step 1A) per hour not to exceed 29 hours pending receipt of credentials.
- 3.8 To authorize the Superintendent of Schools to take appropriate action to effectuate necessary emergent hires in order to address unfilled vacancies that may occur between today and the date of the next Board of Education meeting to ensure the district's schools are appropriately staffed to provide support and instruction during the 2021-2022 academic year. Any such hires are subject to ratification and approval by the Board of Education at its next regularly scheduled meeting.

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ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Eller	_____
Freda	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

**Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda item **4.1-4.4**.

- 4.1 To affirm the administrative decision to revise the 2021-2022 school calendar due to the unexpected school closing on Friday January 7, 2022, January 20, 2022, and February 4, 2022 and that school will now be in session on June 9, 10, and 13, 2022.
- 4.2 To affirm the administrative decision regarding the following HIB case: System assigned incident #5.
- 4.3 To approve the use of school facilities by the Washington Borough Youth Association for Floor Hockey beginning February 28, 2022 through April 14, 2022 @ Taylor Street School gymnasium, practices, and games, 5:45-9:00 p.m. pending receipt of insurance.
- 4.4 To approve the following Summer School 2022 Extended School Year Program, tentatively scheduled June 14 through July 14.

ESY	9-11:30	6/14 – 7/7	Tuesday, Wednesday, Thursday
Lunch Bunch	11:30	6/14 - 7/14	Tuesday, Wednesday, Thursday
Accelerated Learning	12-1:30	6/14 - 7/14	Tuesday, Wednesday, Thursday

(District closed: July 4 & 5)

ROLL CALL VOTE

Bauknight	_____	Del Salto	_____	Eller	_____
Freda	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

**VI. EXECUTIVE SESSION:**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution to enter into executive session at \_\_\_\_\_ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Personnel.

It is anticipated that action pursuant to this executive session will not be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

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**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**VII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at \_  
\_\_ p.m.