

WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL MEETING MINUTES - February 14, 2022
Approved 3/21/22

I. INTRODUCTORY ITEMS

CALL TO ORDER:

Vice President, Melissa Vitalos, called the meeting to order at 7:00 p.m. and asked everyone to please rise for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT:

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL:

Present

Chris Bauknight
Ana DelSalto
Lisa Eller
Carmine Freda
Joseph Kresefsky
Ya’el Kresefsky
Holly Masenior
Melissa Vitalos

Not Present

Bartley Howley

II. COMMUNICATIONS TO THE BOARD - None

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Provided details on the Start Strong Assessment results for the district. The results reflect a percentage of the overall student knowledge in each content area. Start Strong Assessment is a tool for teachers to determine what content areas are lacking to build lessons and guide instruction. Individual student results were sent home to parents in December, those results included raw scores.
- Governor Murphy through the Department of Education has sent out further guidance on how districts conduct Security Drills, with specific guidance to include written notification to parents on the date that the drill was conducted and to ensure that districts are stating in plain language to the student body when drills are completed that there is no danger and to confirm that the exercise was only a drill.

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Mrs. Koeppen: Principal/CST

- Shared a presentation on Preschool progress and updates to the district’s program. MEARS through Rutgers university conducted an ECRS Assessment to provide a rating scale as part of the Preschool Expansion Program to be used for further improvements to the program. 2022-23 enrollment is currently underway, open enrollment will close June 1st.
- Reported on the grade level meetings taking place at Taylor St. School, including year end activities, accelerated learning programs/opportunities and Extended School Year.

Mrs. Nassry: Superintendent

- Mid-year Parent Teacher Conferences will take place at the end of this week, options for either in person or virtually were once again provided to families.
- Provided details on Governor Murphy’s lifting of the mask mandate, which will take effect on March 7, 2022. Cleaning protocols, isolation room for nurse’s evaluations as well as social distancing protocols in classrooms and lunch rooms will remain in place. The Warren County Health Department has provided encouraging news that over the past 2 weeks, community transmission with positive cases have been decreasing.
- Recognized and thanked Mrs. Ana DelSalto for her years of service on the Board of Education since becoming a member in 2018.

IV. PUBLIC COMMENT - None

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Chris Bauknight, seconded by Lisa Eller, to approve the following board affairs agenda item **1.1-1.8**.

Motion carried by affirmative roll call vote, with abstentions by Mr. Kresefsky and Mrs. Kresefsky.

- 1.1 To approve the minutes of the January 10, 2022 reorganization/regular meeting.
- 1.2 To accept the NJ Start Strong 2021-2022 results summary
- 1.3 To entertain the first reading of Policy 1648.13 School Employee Vaccination Requirements (M) (New).
- 1.4 To entertain the first reading of Policy 1648.14 School Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New).
- 1.5 To entertain the first reading of Policy 2425 Emergency Virtual or Remote Instruction Program (M) (New)

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- 1.6 To entertain the first reading of Policy 5751 Sexual Harassment of Students (M) (Revised)
- 1.7 To entertain the first and only reading of Regulation 5751 Sexual Harassment of Students (M) (Revised)
- 1.8 To accept, with regret, the resignation of Ms. Ana Del Salto effective February 15, 2022.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Carmine Freda, seconded by Ana DelSalto, to approve the following business affairs agenda item **2.1** through **2.11**.

Motion carried by affirmative roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of January 2022 and further that, in compliance with N.J.A.C. 6A:23A-16.10(c)f, The Board of Education certifies that as of January 31, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 2/14/22 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To accept the Annual Comprehensive Financial Report (ACFR) and Auditor’s Management Report on Administrative Findings for the Year Ending June 30, 2021 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.5 To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2021

Schedule of findings of Non-Compliance	None
<i>Summary of Recommendations</i>	
1. Administrative Practices and Procedures	None
2. Financial Accounting and Reporting	None
3. School Purchasing Programs	None
4. School Food Service	None
5. Student Body Activities	None
6. Applications for State School Aid	None
7. Pupil Transportation	None
8. Facilities and Capital Assets	None
9. Miscellaneous	None
10. Follow-up on prior year findings	None

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- 2.6 To approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, that the Washington Borough Board of Education, in the County of Warren, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “Window Replacement at Taylor Street Elementary School” to serve as an application to the office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Reserve Account.

- 2.7 To approve a Shared Services Agreement with the Belvidere Board of Education for the purpose of sharing a Master Preschool Teacher for the 2021-22 school year where the Belvidere Board of Education will reimburse the Washington Borough Board of Education 20% of the total cost of the overall pay and benefit package of Melissa Brown who will serve as the Master Preschool Teacher of record.
- 2.8 To approve a shared service agreement with the Oxford Township Board of Education to provide a curriculum writer for the 2021-22 school year at a cost of \$1,300.
- 2.9 To approve a joint transportation agreement with the Warren County Special Services School District for the 2022-2023 school year with an Administrative Fee of 4%.
- 2.10 To approve an agreement with the Hunterdon County Educational Services Commission Board of Education to provide public school services for January 31, 2022 through June 30, 2022 and the 2022-23 school year as needed.
- 2.11 To accept the FY 23 SEMI Federal Medicaid Reimbursement Revenue Projection

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Ana DelSalto, to approve the following personnel affairs agenda item **3.1** through **3.8**

Motion carried by affirmative roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of January, 2022.
- 3.2 To approve a medical leave of absence, for employee # 111229, effective on January 28, 2022 to March 11, 2022, utilizing sick days (per contract).
- 3.3 To approve a medical leave of absence for employee #508037, effective February 17, 2022 to March 21, 2022 using sick days (per contract) and FMLA.

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- 3.4 To approve Ms. Gisel Puzio as a full-time grade 1 teacher beginning February 15, 2022 at a prorated salary of \$65,730. (Step 8B) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.5 To approve Ms. Graciela Cunningham as substitute teacher for the 2021-22 school year pending receipt of credentials.
- 3.6 To approve Ms. Alicia Gaimo as a part-time paraprofessional for the 2021-22 school year at a rate of \$21.62 (Step 1A) per hour not to exceed 29 hours per week, pending receipt of credentials.
- 3.7 To approve Ms. Ashley Wyckoff as a part-time paraprofessional for the 2021-22 school year at a rate of \$21.62 (Step 1A) per hour not to exceed 29 hours, pending receipt of credentials.
- 3.8 To authorize the Superintendent of Schools to take appropriate action to effectuate necessary emergent hires in order to address unfilled vacancies that may occur between today and the date of the next Board of Education meeting to ensure the district's schools are appropriately staffed to provide support and instruction during the 2021-2022 academic year. Any such hires are subject to ratification and approval by the Board of Education at its next regularly scheduled meeting.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Lisa Eller, seconded by Chris Bauknight, to approve the following school affairs agenda item **4.1-4.4**.

Motion carried by affirmative roll call vote.

- 4.1 To affirm the administrative decision to revise the 2021-2022 school calendar due to the unexpected school closing on Friday January 7, 2022, January 20, 2022, and February 4, 2022 and that school will now be in session on June 9, 10, and 13, 2022.
- 4.2 To affirm the administrative decision regarding the following HIB case: System assigned incident #5.
- 4.3 To approve the use of school facilities by the Washington Borough Youth Association for Floor Hockey beginning February 28, 2022 through April 14, 2022 @ Taylor Street School gymnasium, practices, and games, 5:45-9:00 p.m. pending receipt of insurance.
- 4.4 To approve the following Summer School 2022 Extended School Year Program, tentatively scheduled June 14 through July 14.

ESY	9-11:30	6/14 – 7/7	Tuesday, Wednesday, Thursday
Lunch Bunch	11:30	6/14 - 7/14	Tuesday, Wednesday, Thursday
Accelerated Learning	12-1:30	6/14 - 7/14	Tuesday, Wednesday, Thursday

(District closed: July 4 & 5)

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VI. ADJOURNMENT

Motion made by Lisa Eller seconded by Ana DelSalto, to adjourn at 7:19 p.m.

Motion carried by unanimous voice vote.

Respectively submitted,

Tim Mantz
Board Secretary