

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL MEETING MINUTES - April 11, 2022**  
**Approved 5/9/22**

**I. INTRODUCTORY ITEMS**

**CALL TO ORDER**

President, Bartley Howley, called the meeting to order at 7:00 p.m. and asked for everyone to please rise for the Pledge of Allegiance.

**OPEN PUBLIC MEETING ACT**

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

**ROLL CALL:**

**Present**

Chris Bauknight

Lisa Eller

Carmine Freda

Bartley Howley

Joseph Kresefsky

Ya'el Kresefsky

Holly Masenior

Melissa Vitalos

**II. COMMUNICATIONS TO THE BOARD**

Mrs. Nassry reported on letters from both Mrs. Chesniak and Mrs. Slivka submitted to the Board for agenda items as listed under Personnel.

**III. ADMINISTRATIVE REPORTS**

Mr. Jenkins: Supervisor of Instruction

- Reviewed Security Drills that took place recently in the district and new protocols for notification when finished. Discussed a return to live lockdown drills and procedures, the district has been providing instructional drills during COVID. A return to live procedures will provide important guidance to the student body.
- Updated the Board on the upcoming standardized testing for NJSLA. The testing window will be open from May 2 – 20, 2022 for grade levels and sections to be completed. The district will schedule the testing sections into the students regular class schedule within their classrooms. This method creates a more comfortable environment for the students to aid in their success.

Mrs. Koeppen: Principal/CST

- Provided updates on the activity events that are taking place at Taylor Street School. Bingo Night, literacy reading event, was hosted by Mrs. Buhl and was very successful and

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popular. This year was funded by grant, and hopefully will be able to host again next year. Mrs. Ledwith hosted a Market Day event, to enhance math and entrepreneurial skills, students were able to buy and sell various products within the different classrooms. Some upcoming events include Grand Faloons, to support the science curriculum and Moving Up Day, which First grade students will have the opportunity to visit Memorial School for the day. Field Day for K-Gr.1 and a Trike-A-Thon for preschoolers with fundraising efforts to support St. Jude's Children Hospital.

Mrs. Nassry: Superintendent

- Provided updates on activities taking place at Memorial School including, Battle of the Books, Reading Club and Yearbook Club. Yearbook Club is finalizing the yearbook with the publisher, so that they will be ready by the end of the school year. Warren Hills Peer Leaders are meeting with Sixth grade students, virtually. The grade level teams are working on year end activities for students, Field Trips haven't been taking place, mainly due to deposits and transportation arrangements are required early in the school year and there was too much uncertainty for this year.

**IV. PUBLIC COMMENT** – Opened at 7:10 p.m.

- Inquiry from parent, Laurie Koziol, whether students would have the option to be able to take the district chromebooks home for the summer to support continued learning. *Mrs. Nassry responded that she would look into the feasibility, summer months is when the chromebooks undergo maintenance and support upgrades.*
- Ann Kaspereen, teacher, congratulated the Board for their efforts with the 1:1 technology initiative in the district. She also inquired on the district calendar for the current year.

Upon no further comments from the public, Mr. Howley closed open public comment at 7:13 p.m.

**V. ACTION ITEMS:** Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS**

Motion made by Lisa Eller, seconded by Chris Bauknight, to approve the following board affairs agenda item **1.1-1.10**.

Motion carried by affirmative roll call vote, with abstention by Mrs. Kresesky on items 1.6, 1.7, 1.9.

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- 1.1 To approve the minutes of the March 21, 2022 regular meeting.
- 1.2 To approve the minutes of the March 21, 2022 executive session meeting.
- 1.3 To entertain the second reading of Policy 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment (M) (Revised)
- 1.4 To entertain the second reading of Policy 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- 1.5 To entertain the second reading of Policy 2622, Student Assessment (M) (Revised)
- 1.6 To entertain the second reading of Policy 3233, Political Activities (Revised)
- 1.7 To entertain the second reading of Policy 5541, Anti-Hazing (M) (New)
- 1.8 To entertain the second reading of Policy 7540, Joint Use of Facilities (Revised)
- 1.9 To entertain the second reading of Policy 8465, Bias Crimes and Bias-Related Acts (M) (Revised)
- 1.10 To entertain the second reading of Policy 9560, Administration of School Surveys (M) (Revised)

**B. Consent Agenda Motion: BUSINESS AFFAIRS**

Motion made by Carmine Freda, seconded by Holly Masenior, to approve the following business affairs agenda item **2.1** through **2.10**.

Motion carried by affirmative roll call vote, with abstentions by Mr. Kresefsky on item 2.5 and Mrs. Kresefsky on item 2.5.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of March 2022 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of March 31, 2022, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 4/11/22 current expense regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To accept 2020 Security Grant funds to support security upgrades required for compliance measures of Alyssa's Law (A764).
- 2.5 To approve the Comprehensive Equity Plan Statement of Assurance 2022-2023
- 2.6 To retroactively approve Home/Bedside Instruction Agreement with LearnWell for Student #2496838174 commencing 3/21/22 and ending 3/24/22 in the amount of \$47.00 per hour not to exceed 10 hours of educational services per week.

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- 2.7 To approve a Shared Services Agreement with the Oxford Township Board of Education for the purpose of sharing a World Language Teacher for the 2022-23 school year whereas the Oxford Township Board of Education will reimburse the Washington Borough Board of Education 50% of the total cost of the overall pay and benefit package of Carmen Padilla who will serve as the World Language Teacher of record.
- 2.8 To award a contract to The JDM Group for E-Rate Category 2 services in the amount of \$88,902.16, for e-rate eligible upgrades to district internet connectivity.
- 2.9 To award a contract to Data Network Solutions for E-Rate Category 1 services, effective July 1, 2022, with e-rate eligible monthly costs of \$2,080 for districtwide internet service.
- 2.10 To approve submission of the 2022 School Safety Grant application in the amount of \$4,500 to the New Jersey Safety Insurance Program

**C. Consent Agenda Motion: PERSONNEL AFFAIRS**

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following personnel affairs agenda item **3.1** through **3.5**

Motion carried by affirmative roll call vote, with abstentions by Mr. Kresefsky on item 3.5 and Mrs. Kresefsky on item 3.5

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of March, 2022.
- 3.2 To continue a medical leave of absence, for employee # 111229, effective on March 28, 2022 to April 18, 2022, working half days and utilizing half sick days (per contract).
- 3.3 To approve Mrs. Erica Chesniak to move from Step 6M+15 (\$64,180.) to Step 6M+30 (\$64,725.) on the 2021-2024 W.E.A. salary guide effective May 1, 2022.
- 3.4 To approve a FMLA maternity leave of absence request for Mrs. Katelyn Slivka, from September 1, 2022, to October 28, 2022 utilizing 10 sick days, then commencing NJFLA leave for 12 weeks from October 31, 2022 to January 25, 2023 and returning to work on January 26, 2023.
- 3.5 To approve the appointment of Jacqueline Nassry as the Superintendent of the Washington Borough School District for a term beginning July 1, 2022 and expiring June 30, 2027 with an initial base salary of \$150,000, and to approve the employment agreement between the Board and the Superintendent, which has been approved by the Executive County Superintendent, and to authorize the Board President and Board Secretary to execute the agreement on behalf of the Washington Borough Board of Education.

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**D. Consent Agenda Motion: SCHOOL AFFAIRS**

Motion made by Chris Bauknight, seconded by Lisa Eller, to approve the following school affairs agenda item **4.1-4.3**.

Motion carried by affirmative roll call vote.

- 4.1 To affirm the administrative decision to revise the 2021-2022 school calendar to add 2 additional compressed days, scheduled at the discretion of administration so that staff may participate in in-service/professional development, and that May 27 and June 15, 2022 will now be compressed days.
- 4.2 To approve a final copy of the 2022-2023 Washington Borough School Calendar.
- 4.3 To affirm the administrative decision regarding the following HIB case: System assigned incident #9.

**VI. EXECUTIVE SESSION:**

Motion made by Melissa Vitalos, seconded by Lisa Eller, to adopt the following resolution to enter into executive session at 7:16 p.m.

Motion carried by affirmative voice vote.

This executive session is expected to last about 20 minutes. The general nature of the subject matter to be discussed is Board Vacancy.

It is anticipated that action pursuant to this executive session will be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of and action upon the specified subject matter.
- 2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
- 3. This Resolution shall take effect immediately.

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**VII. RECOVENE**

Motion by Melissa Vitalos, seconded by Chris Bauknight, to exit executive session and reconvene the meeting to public session at 7:21 p.m.

Motion carried by unanimous voice vote.

Motion by Melissa Vitalos, seconded by Lisa Eller to appoint Mr. Kevin Noone to the Board of Education to fill the vacant seat.

Motion carried by affirmative roll call vote, with dissention by Mrs. Kresefsky.

Mr. Mantz swore in Mr. Kevin Noone to the Washington Borough Board of Education

**VIII. ADJOURNMENT**

Motion made by Lisa Eller, seconded by Chris Bauknight, to adjourn at 7:24 p.m.

Respectively submitted,

Tim Mantz  
Board Secretary