

WASHINGTON BOROUGH BOARD OF EDUCATION

REGULAR MEETING MINUTES - May 09, 2022

Approved 6/6/22

I. INTRODUCTORY ITEMS

CALL TO ORDER

President, Bartley Howley, called the meeting to order at 7:00 p.m. and asked for everyone to please rise for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL:

Present

Chris Bauknight

Lisa Eller

Carmine Freda

Bartley Howley

Joseph Kresefsky

Ya'el Kresefsky

Holly Masenior

Kevin Noone

Melissa Vitalos

II. COMMUNICATIONS TO THE BOARD - None

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Provided updates on activities taking place at Memorial School, including the Annual 4th Grade Egg Drop and Grand Falloons.
- Testing has commenced, week 1 has gone smoothly. We haven't experienced any issues with our current technology infrastructure.
- Safety and Security updates, the district participated in a live lockdown drill on April 21st, the first live active drill since pre-COVID. There will be 2 additional drills prior to the end of the school year. LEED program conducted by Officer Masenior, typically presented to 5th grade, but this year also included 6th grade, since they missed out last year.

Mrs. Koeppen: Principal/CST

- Thanked and recognized Mrs. Gulick and Mrs. Smith for their extraordinary efforts this year in coordinating staffing coverage.
- Provided updates on the summer programs, the annual Extended School Year will be held for student support with IEPs as well as Accelerated Learning which will be open to all students.

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Mrs. Nassry: Superintendent

- Provided updates on the Taylor St. Window Project, anticipated for a June 20th start date and substantially completed target date of August 31st.
- Recognized the PTO's efforts this year, there have been a few staff appreciation celebrations in the recent weeks. There were a number of local businesses that provided donations for staff appreciation. Mrs. Nassry stated that the PTO's efforts in working with administration for safety protocols has gone well this year, it's not an easy task.
- The PTO will be hosting in conjunction with staff Spring Fair on June 3rd.
- Reported that we continue to work with the architect & roof installers/material supplier to investigate the cause of the gym roof leaks at Memorial.

IV. PUBLIC COMMENT – Opened at 7:16 pm

- Inquiry from Parent, Laurie Koziol, on student chromebooks being available to take home over the summer to support continue learning. *Mrs. Nassry reported that chromebooks would be turned in at year end for maintenance updates, and parents/students would be notified of when the device would be available for pick up. Families that opt in would be first for updates to accommodate.*

Upon no further comments from the public, Mr. Howley closed open public comment at 7:18 p.m.

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Carmen Freda, to approve the following board affairs agenda item **1.1-1.2**.

Motion carried by affirmative roll call vote.

- 1.1 To approve the minutes of the April 11, 2022 regular meeting.
- 1.2 To approve the minutes of the April 11, 2022 executive session meeting.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Melissa Vitalos, seconded by Chris Bauknight, to approve the following business affairs agenda item **2.1** through **2.11**.

Motion carried by affirmative roll call vote, with abstentions by Mr. Kresefsky and Mrs. Kresefsky on item 2.6.

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Mr. Kresefsky inquired whether there were costs associated with Item 2.4. *Mr. Jenkins responded No.*

Mr. Kresefsky inquired whether the district had surplus. *Mr. Mantz responded Yes.*

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of April 2022 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of April 30, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve the 5/09/22 current expense food service and regular account bill list.
- 2.3 To approve the budget transfers as presented.
- 2.4 To approve to remove from inventory 24 Asus laptops, 23 Dell laptops, 3 Acer laptops, 5 Dell Monitors, 8 Smart Tech Smart Boards.
- 2.5 To approve the 2022-2023 school district budget as follows;

BE IT RESOLVED to approve the 2022-2023 school district budget as follows:

	Budget	Local Tax Levy
General Fund	\$9,390,651	\$5,258,426
Special Revenue Fund	1,611,976	
Debt Service Fund	<u>174,000</u>	<u>161,739</u>
Total Base Budget	\$11,176,627	\$5,420,165

WHEREAS, the Washington Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$25,000 for all staff and board members.

2.6 To adopt the following resolution to approve the 2022-23 Tax Requests;

WHEREAS, the amount required of \$5,258,426 has been approved by the Washington Borough Board of Education for local tax levy for 2022-2023 General Current Expense and the Board Secretary has notified the appropriate agencies using form A4F, and that the 2022-23 school year budget was adopted, and the Chief School Administrator and Board Secretary were directed to implement the budget.

RESOLVED that the Borough of Washington is hereby requested to place in the hands of the Treasurer of School Moneys the district taxes needed to meet all interest and debt redemption charges, as per the 2022-23 A4F Form, in the amounts, and by the dates as listed, in accordance with the statutes relating thereto.

<u>Date</u>	<u>General Fund</u>	<u>Debt Service</u>
July 1, 2022	438,202.16	130,839
August 1, 2022	438,202.16	
September 2, 2022	438,202.16	
October 1, 2022	438,202.16	
November 1, 2022	438,202.16	
December 2, 2022	438,202.16	
January 2, 2023	438,202.16	30,900
February 3, 2023	438,202.16	
March 2, 2023	438,202.16	
April 1, 2023	438,202.16	
May 1, 2023	438,202.16	
<u>June 1, 2023</u>	<u>438,202.24</u>	
Total	\$5,258,426	\$161,739

2.7 To approve the submission of the 2021-2022 Testing for Lead in School Drinking Water Statement of Assurance (SOA) to the New Jersey Department of Education.

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- 2.8 To approve a memorandum of agreement with the Warren County Special Services School District to provide related services for the 2022-2023 academic year.
- 2.9 To approve a memorandum of agreement with Sussex County Education Services Commission for ancillary Educational Services for the 2022-2023 academic year.
- 2.10 To approve a student breakfast price of \$1.25 for the 2022-2023 academic year.
- 2.11 To approve a student lunch price of \$3.25 and milk price of \$0.70 for the 2022-2023 academic year.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Holly Masenior, to approve the following personnel affairs agenda item **3.1** through **3.8**.

Motion carried by affirmative roll call vote, with abstention by Mr. Freda on item 3.2

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of April, 2022.
- 3.2 To approve the enclosed list of Personnel Appointments, i.e. Continuing Contract Reappointments, Tenured Faculty, Staff and Administration for the 2022-2023 school year.
- 3.3 To approve Mr. Frank May as a substitute teacher for the 2021-22 school year pending receipt of credentials.
- 3.4 To approve a FMLA maternity leave of absence request for Ms. Jordan Cohen, from June 1, 2022 to June 15, 2022 utilizing 11 sick days.
- 3.5 To approve a FMLA paternity leave of absence request for Mr. Eben Loudin, for 12 weeks beginning September 1, 2022.
- 3.6 To approve an unpaid medical leave of absence, for employee #W0009616, effective on May 16, 2022 through the end of the year.
- 3.7 To approve Mr. Daniel Hackett, Mr. Edward Conklin and Mr. Kevin Farrell as summer custodial help pending receipt of credentials.
- 3.8 To approve to advertise for the following:
 - Elementary K-5 Certified Teachers (2),
 - Elementary Special Education Teacher (1)
 - Leave Replacement Grade 6 (September-January),
 - Leave Replacement Grade 1 (September-November)
 - School Psychologist
 - Part-time School Counselor
 - Part-time Aides \$21 per hour
 - Substitute Teachers-\$100/day

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D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Carmen Freda, seconded by Chris Bauknight, to approve the following school affairs agenda item **4.1-4.4**.

Motion carried by affirmative roll call vote, with dissention by Mr. Kresefsky and Mrs. Kresefsky on item 4.2

- 4.1 To affirm the administrative decision regarding the following HIB case: System assigned incident #10.
- 4.2 To approve the 2022-2023 School Based Big Brothers Big Sisters Mentoring Program between Memorial School & Warren Hills Regional High School to virtually volunteer in our district with sixth grade students.
- 4.3 To approve the following field events:
Grade 1: Move-Over field trip, June 1
Preschool: Trike-a-thon to benefit St Jude Children’s on May 24, raindate May 25.
- 4.4 To approve the following Summer School 2022 Extended School Year and Accelerated Learning Program, scheduled June 21 through July 14.
ESY 9-11:30 6/21 – 7/14 Tuesday, Wednesday, Thursday
Accelerated Learning 9-1:30 6/21 - 7/14 Tuesday, Wednesday, Thursday
(District closed: July 4 & 5)

VI. ADJOURNMENT

Motion made by Melissa Vitalos, seconded by Lisa Eller, to adjourn at 7:22 p.m.

Motion carried by unanimous voice vote.

Respectively submitted,

Tim Mantz
Board Secretary