

WASHINGTON BOROUGH BOARD OF EDUCATION

REGULAR MEETING MINUTES - August 15, 2022

Approved 9/12/22

I. INTRODUCTORY ITEMS

CALL TO ORDER

President, Bartley Howley, called the meeting to order at 7:00 p.m. and asked everyone to please rise for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL:

Present

Chris Bauknight
Lisa Eller
Carmine Freda
Bartley Howley
Holly Masenior
Kevin Noone
Melissa Vitalos

Not Present

Joseph Kresefsky
Ya'el Kresefsky

II. COMMUNICATIONS TO THE BOARD - None

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Provided updates on the DOE mandates for NJ Smart Strong Assessments
- Provided updates regarding security upgrades at Memorial and that the Warren County Superintendent's Office in conjunction with the Prosecutor's Office will once again be conducting county-wide security meetings with school districts.

Mrs. Koeppen: Principal/CST

- Updated the Board on the ESY and Accelerated Learning Programs conducted this summer. There was a record student participation in the summer programs this year over previous years.
- Provided updates on staffing changes at Taylor

Mrs. Nassry: Superintendent

- Thanked and commended the custodial staff, summer cleaning has been especially challenging this summer due to the staff having to work around numerous projects taking place at both Taylor & Memorial Schools.

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- Thanked the Secretarial staff for their continued efforts with the changes taking place in the district to ensure that students and families are ready for the first day.
- Recognized and thanked Mrs. Gulick for her years of service to the district. Mrs. Gulick has been with the district for 31 years and worked with 3 superintendents throughout her tenure. Her knowledge of the staff, students, families and the community is vast and she will be missed greatly.
- New Staff Orientation will take place this week with a welcome luncheon provided by WEA.
- Back to School Nights will return in person, Taylor Street will be held on September 6th and Memorial will be held on September 7th, recorded options will be available to families who may not be comfortable attending in person.

IV. PUBLIC COMMENT – None

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Carmen Freda, seconded by Lisa Eller to approve the following board affairs agenda item **1.1-1.28**.

Motion carried by affirmative roll call vote.

- 1.1 To approve the minutes of the June 6, 2022 reorganization and regular meeting.
- 1.2 To entertain the second reading of Policy 1648.15, Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
- 1.3 To entertain the second reading of Policy 2415.04, Title I – District -Wide Parent and Family Engagement (M) (Revised)
- 1.4 To entertain the second reading of Policy 2415.50, Title I – School Parent and Family Engagement (M) (New)
- 1.5 To entertain the second reading of Policy 2416.01, Postnatal Accommodations for Students (New)
- 1.6 To entertain the second reading of Policy 2417, Student Intervention and Referral Services (M) (Revised)
- 1.7 To entertain the second reading of Policy 3161, Examination for Cause (Revised)
- 1.8 To entertain the second reading of Policy 4161, Examination for Cause (Revised)
- 1.9 To entertain the second reading of Policy 5512, Harassment, Intimidation, and Bullying (M) (Revised)

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- 1.10 To entertain the second reading of Policy 7410, Maintenance and Repair (M) (Revised)
- 1.11 To entertain the second reading of Policy 8420, Emergency and Crisis Situations (M) (Revised)
- 1.12 To entertain the second reading of Policy 9320, Cooperation with Law Enforcement Agencies (M) (Revised)
- 1.13 To entertain the first reading of Bylaw 0163, Quorum, (R) (Revised)
- 1.14 To entertain the first reading of Policy 1511, Board of Education Website Accessibility (M) (Revised)
- 1.15 To entertain the first reading of Policy 2415, Every Student Succeeds Act (M) (Revised)
- 1.16 To abolish Policy and Regulation 2432, School Sponsored Publications
- 1.17 To entertain the first reading of Policy 3216, Dress and Grooming (R) (Revised)
- 1.18 To entertain the first reading of Policy 3270, Professional Responsibilities (R) (Revised)
- 1.19 To entertain the first and only reading of Regulation 3270, Lesson Plans and Plan Books (R) (Revised)
- 1.20 To entertain the first reading of Policy 5513, Care of School Property (M) (Revised)
- 1.21 To entertain the first and only reading of Regulation 5513, Care of School Property (M) (Revised)
- 1.22 To entertain the first reading of Policy 5722, Student Journalism (M) (New)
- 1.23 To approve the district's Social Studies curriculum with updates.
- 1.24 To approve the district's Computer Science curriculum with updates.
- 1.25 To approve the District's Comprehensive Health and Physical Education curriculum with updates.
- 1.26 To approve the District's Career Readiness and Life Literacies, and Key Skills curriculum with updates.
- 1.27 To approve the district's Visual and Performing Arts curriculum with updates.
- 1.28 To approve the district's Science curriculum with updates.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Chris Bauknight, seconded by Holly Masenior, to approve the following business affairs agenda item **2.1** through **2.12**.

Motion carried by affirmative roll call vote.

- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of June and July 2022 and further that, in compliance with N.J.A.C. 6A:23A-16,10(c)f, The Board of Education certifies that as of June 30, 2022 and July 31, 2022, after review of the secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in

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violation of N.J.A.C. 6A:23A-16.10(a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 2.2 To approve the 6/30/22 and 8/15/22 current expense food service and regular account bill list.
- 2.3 To approve the 6/30/22 budget transfers as presented.
- 2.4 To retroactively approve professional development training for Jessica Nissen, Non-Violent Crisis Intervention – Instructor Training, 8/2/22-8/4/22, from the Crisis Prevention Institute at a cost of \$3,899.
- 2.5 To retroactively (6/24/22) approve submission of 2022-2023 IDEA Grant Application with assurances: Basic- \$149,190, Preschool - \$8,546 for a total of \$157,736.
- 2.6 To retroactively (7/14/22) approve submission of 2022-2023 ESEA Grant Application with assurances: Title IA: \$105,823, Title IIA-\$15,241, Title III-Mansfield Consortia, Title IV-\$10,000.
- 2.7 To accept the approved 2022-2023 Preschool Program Enrollment / Budget Planning Workbook.
- 2.7 To approve O.T. Inc. to provide occupational therapy services for the 2022-23 school year at a cost of \$80/hour not to exceed \$125,000.
- 2.8 To approve the Memorandum of Agreement with WCSSSD to provide social work services for a minimum of 28 hours /week at a cost of \$86.50/hour from September 1, 2022 – TBD.
- 2.9 To approve the placement of the identified student in the Warren Glen Academy for the 2022-2023 School Year at an annual tuition rate of \$64,900.50.
- 2.10 To approve a tuition contract for placement of the identified student in the Franklin Township School 2022 Extended School Program, at a rate of \$2500 and for the 2022-2023 School Year at an annual tuition rate of \$36,950.
- 2.11 To approve The JDM Group Contract at a rate of \$57,000 for 2022-2023 and \$60,480 for 2023-2024.
- 2.12 To approve Charles Castano, ITBiz Consulting as Webmaster at a cost of \$3,010 for 2022-2023.

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Melissa Vitalos, to approve the following personnel affairs agenda item **3.1** through **3.39**.

Motion carried by affirmative roll call vote, with abstention by Mr. Howley on item 3.9

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Months of June & July, 2022.
- 3.2 To approve with regret the resignation letter from Mrs. Megan Wade effective June 30, 2022.

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- 3.3 To approve with regret the resignation letter from Ms. Sophia Page effective June 30, 2022.
- 3.4 To approve with regret the resignation letter from Mrs. Stefanie Venturino effective August 29, 2022.
- 3.5 To approve with regret the resignation letter from Mrs. Julianne Deemer effective July 17, 2022.
- 3.6 To approve with regret the resignation letter from Mrs. Melissa Sneed effective July 25, 2022.
- 3.7 To approve with regret the resignation letter from Mrs. Kaitlyn Cardenas effective August 8, 2022.
- 3.8 To approve Mrs. Lynn Hackett as Superintendent/Principal Secretary for the 2022-23 school year at a salary of \$60,000 prorated August 16, 2022 through June 30, 2023.
- 3.9 To retroactively approve Mrs. Christina Howley, as Full-Time Secretary to the Principal for the 2022-23 school year at a salary of \$40,683 (Step 2) on the 2021-2024 W.E.A. salary guide prorated August 1, 2022 through June 30, 2023.
- 3.10 To approve Ms. Andrea Reichert as a part-time (0.6) Speech/Language Therapist for the 2022-23 school year at a salary of \$58,466 (Step 2 MA+45) on the 2021-2024 W.E.A. salary guide pending receipt of credentials.
- 3.11 To approve Ms. Heather Dentzau as a full time Counselor for the 2022-23 school year at a salary of \$57,371 (Step 2 MA+15) on the 2021-2024 W.E.A. salary guide with single benefits pending receipt of credentials.
- 3.12 To approve Mrs. Ana Del Salto as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week.
- 3.13 To approve Ms. Deana Aponte as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week.
- 3.14 To approve Ms. Sandra Gomes as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.15 To approve Mrs. Grace Cunningham as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.68(Step 1B) per hour not to exceed 29 hours per week.
- 3.16 To approve Mr. Lowell Perkins as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.17 To approve Mrs. Jane Lipinski as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.68 (Step 1B) per hour not to exceed 29 hours per week pending receipt of credentials.
- 3.18 To approve Ms. Megan Traphagen as a full time special education teacher for the 2022-23 school year at a salary of \$55,406 (Step 3B) on the 2021-2024 W.E.A. salary guide with single benefits pending receipt of credentials.

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- 3.19 To approve Mrs. Michele DeMott as a full time kindergarten teacher for the 2022-23 school year at a salary of \$53,006 (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.20 To approve Ms. Amanda Knight-Kerns as a long-term substitute grade 6 classroom teacher beginning September 1, 2022 through January 24, 2023, at a prorated salary of 53,006. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits
- 3.21 To approve Ms. Emilee Segreaves to move from Step 3 BA (\$55,406.) to Step 3 BA+15 (\$56,006) on the 2021-2024 W.E.A. salary guide effective September 1, 2022.
- 3.22 To approve Ms. Tara Betancourt to move from Step 7 BA (\$63,876) to Step 7 BA+15 (\$64,476) on the 2021-2024 W.E.A. salary guide effective September 1, 2022.
- 3.23 To approve Ms. Catherine Scerbo to move from Step 2BA (54,106) to Step 2 BA+15 (\$54,706) on the 2021-2024 W.E.A. salary guide effective September 1, 2022.
- 3.24 To rescind the motion to approve Ms. Megan Ordemann as a part time (0.4) social worker for the 2022-23 academic year at a prorated salary of \$55,711 (Step 1M) on the 2021-2024 W.E.A. salary guide pending receipt of credentials
- 3.25 To approve a FMLA maternity leave of absence request for Ms. Laura Borrmann, from November 21, 2022 to December 23, 2022 utilizing 23 accrued sick days, then NJFLA maternity leave disability for 12 weeks beginning January 2, 2023 to March 24, 2023 and returning to work on March 27, 2023.
- 3.26 To approve the 2022-2023 District Professional Plan Statement of Assurance.
- 3.27 To approve the 2022-2023 Memorial School Professional Development Plan.
- 3.28 To approve the 2022-2023 Taylor Street School Professional Development Plan.
- 3.29 To approve the 2022-2023 Superintendent Professional Development Plan
- 3.30 To approve the 2022-2023 Principal Professional Development Plan.
- 3.31 To approve the 2022-2023 Supervisor Professional Development Plan.
- 3.32 To approve the 2022-2023 Washington Borough School District Mentoring Plan.
- 3.33 To approve our 2022-2023 Substitute Staff List as per the enclosure.
- 3.34 To approve our 2022-2023 Full-time School Principal Waiver Request.
- 3.35 To retroactively approve Mariarosaria Branco as part time aide at Franklin Township Extended School Program from June 16, 2022 to July 29, 2022.
- 3.36 To authorize the Superintendent of Schools to take appropriate action to effectuate necessary emergent hires in order to address unfilled vacancies that may occur between today and the date of the next Board of Education meeting to ensure the district's schools are appropriately staffed to provide support and instruction during the 2022-2023 academic year. Any such hires are subject to ratification and approval by the Board of Education at its next regularly scheduled meeting.
- 3.37 To approve the retirement request for Ellen Wildrick effective August 15, 2022.
- 3.38 To approve resignation request for MaryAnn Pratola effective August 15, 2022.

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- 3.39 To approve Mr. Jose Bongo as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week pending receipt of credentials.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Lisa Eller, seconded by Chris Bauknight to approve the following school affairs agenda item **4.1**.

Motion carried by affirmative roll call vote.

- 4.1 To continue the partnership with WCSSSD to provide an aftercare program for students grades preschool through sixth grade utilizing the Memorial School and Taylor Street School facilities for the 2022-2023 school year.

VI. ADJOURNMENT

Motion made by Melissa Vitalos seconded by Lisa Eller, to adjourn at 7:13 p.m.

Motion carried by unanimous voice vote.

Respectively submitted,

Tim Mantz
Board Secretary