

WASHINGTON BOROUGH BOARD OF EDUCATION

REGULAR MEETING MINUTES – October 10, 2022

Approved 11/14/22

I. INTRODUCTORY ITEMS

CALL TO ORDER

President, Bartley Howley, called the meeting to order at 7:00 p.m. and asked everyone to please rise for the Pledge of Allegiance.

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

ROLL CALL:

Present

Chris Bauknight
Lisa Eller
Bartley Howley
Holly Masenior
Kevin Noone
Melissa Vitalos

Not Present

Carmine Freda
Joseph Kresefsky
Ya'el Kresefsky

II. COMMUNICATIONS TO THE BOARD

Mr. Jenkins – Presentation on NJSLA Score Reports

- Individual Student Reports were sent home at the end of September. Information provided is comparative to State averages, not student growth from year's prior as the testing was not conducted during COVID for the past several school years. Current 6th graders are the only grade level that had previously taken the NJSLA Assessments, but that was when they were 3rd graders. Continued NJSLA testing will provide more specific data for comparison on individual student growth as well as average against students throughout the state with like demographics in similar cohorts.

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

- Security Drill will take place later this month

Mrs. Koeppen: Principal/CST

- Articulation efforts at Preschool have shown positive results in later grades. Kindergarten staff observed recognizable improvements at the beginning of this school year and thanked the Preschool staff for their efforts.
- Professional Development Events
 - CPI (Crisis Prevention Intervention) Training was conducted in house today by Jessica Nissen. Ms. Nissen participated in extensive training this summer in order to turnkey to staff.
 - Lake Drive provided staff with training for students with hearing impairments.

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Mrs. Nassry: Superintendent

- Middle School articulation between Staff and Warren Hills for 6th grade and 7th grade took place today. This has been most beneficial to ensure that our students are ready for transition to Warren Hills, as articulation at this level has not occurred since COVID.
- Title IV activities have resumed in the district. There are a number of clubs/activities that students have an opportunity to participate in afterschool. We are looking forward to productions from Drama Club and Choir tentatively scheduled for mid-December.
- PTO Book Fair will take place the week of October 17th
- Halloween classroom celebrations will take place on Friday 10/28, this date was chosen to coordinate with other community events taking place.
- Conferences are scheduled for November 7-9, the district will once again host conferences both in-person and virtually. The virtual option in prior years noted an increase in participation from families by eliminating some barriers, such as child care.

Mr. Howley inquired about some of the enrichment programs such as Battle of the Minds and Battle of the Books.

IV. PUBLIC COMMENT - None

V. ACTION ITEMS: Superintendent's Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by Lisa Eller, seconded by Chris Bauknight to approve the following board affairs agenda item **1.1**.

Motion carried by affirmative roll call vote.

- 1.1 To approve the minutes of the September 12, 2022 regular meeting.

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by Melissa Vitalos, seconded by Lisa Eller to approve the following business affairs agenda item **2.1** through **2.11**.

Motion carried by affirmative roll call vote.

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- 2.1 To approve, on the recommendation of the Superintendent, the acceptance of the financial reports of the Board Secretary and the Treasurer for the month of September 2022 and further that, in compliance with N.J.A.C. 6A:23A-16.10(c)f, The Board of Education certifies that as of September 30, 2022, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge, no major account has been over expended in violation of NJAC 6A:23A-16.10(a) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve 10/10/22 current expense regular account bill list.
- 2.3 To approve the Comprehensive Maintenance Plan (CMP).
- 2.4 To approve the Annual Maintenance Budget Amount Worksheet (M-1).
- 2.5 To approve the annual update of the Uniform State Memorandum of Agreement (MOA) with the Washington Township Police Department for the 2022-2023 school year.
- 2.6 To approve the Nursing Service Plan for 2022-2023.
- 2.7 To approve the 2022-2023 Health and Safety Evaluation of School Buildings Checklist for the Taylor Street School.
- 2.8 To approve the 2022-2023 Health and Safety Evaluation of School Buildings Checklist for the Memorial School.
- 2.9 To approve supplementing approximately 38% of the 2022-23 base salary of Maria Stein with ESEA Title I funds.
- 2.10 To approve supplementing approximately 58% of the 2022-23 base salaries of Maureen Kozlowski, Amy Nissen and Cathy Opdyke with ESEA Title I funds.
- 2.11 To approve contract with Mountain Lakes Board of Education for Teacher of the Deaf Itinerant Services for the 2022-23 school year for the identified student with total amount of \$5,950

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by Lisa Eller, seconded by Holly Masenior to approve the following personnel affairs agenda item **3.1** through **3.11**.

Motion carried by affirmative roll call vote.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of September, 2022.
- 3.2 To approve Ms. Erin Murphy, of Warren County Community College, to complete approx. 20 hours of observation in kindergarten classrooms.
- 3.3 To approve Ms. Kelly O’Brien as K-6 Student Teacher beginning January 23, 2023 through May 12, 2023.

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- 3.4 To approve with regret the resignation letter from Mr. Lowell Perkins effective November 14, 2022.
- 3.5 To approve Ms. Lisa Buhl to move from Step 6 MA+15 (\$64,746) to Step 6 MA+30 (\$65,291) on the 2022-2023 W.E.A. salary guide effective November 1, 2022.
- 3.6 To retroactively approve Lane Miller as a substitute teacher for the 2022-2023 school year.
- 3.7 To approve Mrs. Linda Chamberlain to provide home instruction at a rate of \$38/hr. not to exceed 10 hours per week.
- 3.8 To approve Karrie Schulok, Leigh Semenowitz, Susan Chioffe, and Jennifer Peters to serve as mentors in accordance with the Washington Borough School District's 2022-2023 Mentor Plan.
- 3.9 To approve Mr. Christopher Cannavo as a long-term Physical Education/Health substitute beginning November 28, 2022 through March 24, 2023, at a prorated salary of \$53,006. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.10 To approve to advertise for substitute teachers, part time paraprofessionals, Kindergarten – Gr. 5, Preschool – Grade 3 and students with exceptionalities certified teachers.
- 3.11 To approve an increase in FTE for Andrea Reichert from 0.6 FTE to 0.8 FTE, with a prorated annual salary of \$46,772.80 (Step 2, MA+45) for the 2022-23 school year effective 10/11/22.

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by Chris Bauknight, seconded by Melissa Vitalos, to approve the following school affairs agenda item **4.1** through **4.2**.

Motion carried by affirmative roll call vote.

- 4.1 To approve the use of school facilities by the Washington Borough Youth Association for Basketball beginning November 14, 2022 through March 17, 2023 @ Memorial and Taylor Street School gymnasium, practices, and games, 5:45-9:00 p.m.
- 4.2 To approve the following field trip for Student Enrichment, Gr 4, on October 18, 2022 to the Evangelical Free Church in Blairstown, NJ.

VI. EXECUTIVE SESSION:

Motion made by Melissa Vitalos, seconded by Chris Bauknight, to adopt the following resolution to enter into executive session at 7:20 p.m.

Motion carried by affirmative roll call vote.

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This executive session is expected to last about 20 minutes. The general nature of the subject areas to be discussed are: Personnel Matters rendered confidential by Federal Law, State Law, or Court Ruling.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

Motion made by Melissa Vitalos, seconded by Chris Bauknight, to exit executive session and reconvene the meeting to public session at 7:28 p.m.

Motion carried by affirmative roll call vote.

VII. ADJOURNMENT

Motion made by Melissa Vitalos, seconded by Lisa Eller, to adjourn at 7:29 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Tim Mantz
Board Secretary