

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

February 13, 2023

Agenda

I. INTRODUCTORY ITEMS

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

| | | | |
|------------------|-------|------------------|-------|
| Angela Bridygham | _____ | Joseph Kresefsky | _____ |
| Lisa Eller | _____ | Ya’el Kresefsky | _____ |
| Carmine Freda | _____ | Holly Masenior | _____ |
| Dawn Higgins | _____ | Melissa Vitalos | _____ |
| Bartley Howley | _____ | | |

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

Mrs. Koeppen: Principal/CST

Mrs. Nassry: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.2**.

1.1 To approve the minutes of the January 9, 2023 regular meeting.

1.2 To approve the minutes of the January 9, 2023 executive session meeting.

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ROLL CALL VOTE

| | | |
|-----------------|---------------------|---------------------|
| Bridygham _____ | Eller _____ | Freda _____ |
| Higgins _____ | Kresefsky, J. _____ | Kresefsky, Y. _____ |
| Masenor _____ | Vitalos _____ | Howley _____ |

B. Consent Agenda Motion: BUSINESS AFFAIRS

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.7**.

- 2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of January 2023 and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of January 31, 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve 2/13/23 current expense food service and regular account bill list.
- 2.3 To approve the budget transfer as presented.
- 2.4 To accept the Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report on Administrative Findings for the Year Ending June 30, 2022 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.5 To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2022
Schedule of findings of Non-Compliance None
Summary of Recommendations

- | | |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting | None |
| 3. School Purchasing Programs | None |
| 4. School Food Service | None |
| 5. Student Body Activities | None |
| 6. Applications for State School Aid | None |
| 7. Pupil Transportation | None |
| 8. Facilities and Capital Assets | None |
| 9. Miscellaneous | None |
| 10. Follow-up on prior year findings | None |

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- 2.6 To approve a professional services contract with the New Jersey School Boards Association to conduct a “Premium Service Superintendent Search” at a cost of \$15,000.
- 2.7 To approve a joint transportation agreement with the Warren County Special Services School District for the 2023-2024 school year with an Administrative Fee of 4.5%.

ROLL CALL VOTE

| | | | | | |
|-----------|-------|---------------|-------|---------------|-------|
| Bridygham | _____ | Eller | _____ | Freda | _____ |
| Higgins | _____ | Kresefsky, J. | _____ | Kresefsky, Y. | _____ |
| Masenor | _____ | Vitalos | _____ | Howley | _____ |

C. Consent Agenda Motion: PERSONNEL AFFAIRS

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1 through 3.13**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of January, 2023.
- 3.2 To approve the Centenary University field experience of Ms. Jennifer Peters beginning January 11, 2023 through April 26, 2023 to support the completion of the Learning Disability Teacher Consultant requirements under the mentorship of Mrs. Melissa Brown at no cost to the district.
- 3.3 To approve the Centenary University field experience of Ms. Manju Mathew, beginning January 9, 2023 through May 1, 2023 to support the completion of the Learning Disability Teacher Consultant requirements under the mentorship of Mrs. Melissa Brown at no cost to the district.
- 3.4 To approve Ms. Erin Clark as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week.
- 3.5 To approve Mrs. Keriwyn Gilligan as a part-time paraprofessional for the 2022-23 school year at a rate of \$22.18 (Step 1A) per hour not to exceed 29 hours per week.
- 3.6 To approve Mrs. Tiffany Farrington to move from Column A, Step 2 (\$22.18 per hour) to Column B, Step 2 (\$22.78 per hour) on the 2022-2023 W.E.A. salary guide effective March 1, 2023.

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- 3.7 To approve Mr. Christopher Cannavo as a long-term Grade 2 substitute beginning March 31, 2023 through May 12, 2023, at a prorated salary of \$53,006. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.8 To approve Mrs. Lori Finnegan as a substitute teacher for the 2022-2023 school year.
- 3.9 To approve Ms. Megan Thompson as a substitute teacher for the 2022-2023 school year.
- 3.10 To approve Mr. Walker Heller as a substitute teacher for the 2022-2023 school year pending receipt of credentials.
- 3.11 To approve the resignation letter from Mr. Eben Loudin effective March 31, 2023.
- 3.12 To approve the resignation letter from Mrs. Erin Costa effective February 22, 2023.
- 3.13 To establish the following substitute personnel rates for the 2022-2023 school year effective March 1, 2023 as follows: Substitute teachers \$110. per day

ROLL CALL VOTE

| | | | | | |
|-----------|-------|---------------|-------|---------------|-------|
| Bridygham | _____ | Eller | _____ | Freda | _____ |
| Higgins | _____ | Kresefsky, J. | _____ | Kresefsky, Y. | _____ |
| Masenor | _____ | Vitalos | _____ | Howley | _____ |

D. Consent Agenda Motion: SCHOOL AFFAIRS

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 through 4.3.**

- 4.1 To approve amendment of the 2022-2023 District Calendar due to recent weather closures: June 5th and June 6th Regular Schedule, June 8th and June 9th Compressed Schedule. Last Day for Staff June 12th.
- 4.2 To approve the following field trip for Grade 3, on May 30, 2023 to The Crayola Experience, Easton, PA.
- 4.3 To approve the use of Memorial School Gym by Warren Hills Little League Youth Baseball from March 4, 2023 through March 25, 2022, practice times to be coordinated 8:00 am – 12:00 pm on Saturdays at a custodial rate of \$38.00 per hour.

ROLL CALL VOTE

| | | | | | |
|-----------|-------|---------------|-------|---------------|-------|
| Bridygham | _____ | Eller | _____ | Freda | _____ |
| Higgins | _____ | Kresefsky, J. | _____ | Kresefsky, Y. | _____ |
| Masenor | _____ | Vitalos | _____ | Howley | _____ |

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VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject areas to be discussed are: Matters rendered confidential by Federal Law, State Law, or Court Ruling, and Personnel Matters.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at _____ p.m.