

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

March 13, 2023

Agenda

I. INTRODUCTORY ITEMS

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Angela Bridygham	_____	Joseph Kresefsky	_____
Lisa Eller	_____	Ya’el Kresefsky	_____
Carmine Freda	_____	Holly Masenior	_____
Dawn Higgins	_____	Melissa Vitalos	_____
Bartley Howley	_____		

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction
Mrs. Koeppen: Principal/CST
Mrs. Nassry: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1**.

1.1 To approve the minutes of the February 13, 2023 regular meeting.

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ROLL CALL VOTE

Bridygham _____	Eller _____	Freda _____
Higgins _____	Kresefsky, J. _____	Kresefsky, Y. _____
Masenor _____	Vitalos _____	Howley _____

B. Consent Agenda Motion: BUSINESS AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.5**.

- 2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of February 2023 and further that, in compliance with NJAC 6A:23A-16.10c, the Board of Education certifies that as of February 28, 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve 3/13/23 current expense regular account bill list.
- 2.3 To approve a shared service agreement with the Oxford Township Board of Education to provide a curriculum writer for the 2022-23 school year at a cost of \$1,800.
- 2.4 To approve the submission of the 2023-2024 PEA Budget.
- 2.5 To approve the tentative 2023-2024 school district budget as follows:
BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	Local Tax Levy
General Fund	\$10,602,960	\$5,258,426
Special Revenue Fund	1,405,651	
Debt Service Fund	<u>169,600</u>	<u>169,599</u>
Total Base Budget	\$12,178,211	\$5,428,025

BE IT FURTHER RESOLVED, that a public hearing be held on May 8, 2023 at the Memorial School for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

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WHEREAS, the Washington Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$25,000 for all staff and board members

ROLL CALL VOTE

Bridygham	_____	Eller	_____	Freda	_____
Higgins	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

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C. Consent Agenda Motion: PERSONNEL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1 through 3.5**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of February, 2023.
- 3.2 To approve an unpaid medical leave of absence for employee # W0009595, effective March 20 through May 1, 2023 utilizing 8 sick days beginning March 20 through March 29, followed by unpaid leave for the remainder of the 2022-2023 school year.
- 3.3 To approve Mrs. Sarah Alicea as a Grade 1 teacher beginning March 20, 2023 through June 30, 2023, at a prorated salary of \$53,006. (Step 1, BA) on the 2021-2024 W.E.A. salary guide with single benefits, pending receipt of credentials .
- 3.4 To approve Mrs. Fabiana Whitting as a secretarial substitute for the 2022-2023 school year.
- 3.5 To approve Mr. Lowell Perkins as a substitute paraprofessional/teacher for the 2022-2023 school year pending receipt of credentials.

ROLL CALL VOTE

Bridygham	_____	Eller	_____	Freda	_____
Higgins	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

D. Consent Agenda Motion: SCHOOL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 through 4.7**.

- 4.1 To approve the submission of the 2023-2024 Comprehensive Equity Plan Statement of Assurance.
- 4.2 To approve the School Nurse’s Report for January and February, 2023.
- 4.3 To approve the following field trip for Kindergarten, on April 21, 2023 to Ort Farms, Long Valley, NJ.

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- 4.4 To approve the following field trip for Grade 6, on May 25, 2023 to Camp Bernie, Port Murray, NJ.
- 4.5 To approve the use of Memorial School baseball field by Warren Hills Little League Youth Baseball from March 25, 2023 through August 25, 2023 practice times to be coordinated 5:00 p.m. - 8:00 p.m. Monday – Friday, and 9:00 a.m. – 8:00 p.m. on Saturday and Sunday.
- 4.6 To approve travel for Mr. Colby Deemer to attend the NJSBGA 25th Annual Conference/Expo in Atlantic City, NJ on March 19 – 22, 2023.
- 4.7 To approve the 2022-2023 Warren Hills Peer Leadership Program to volunteer in our district.

ROLL CALL VOTE

Bridygham	_____	Eller	_____	Freda	_____
Higgins	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject areas to be discussed are: Matters rendered confidential by Federal Law, State Law, or Court Ruling, and Personnel Matters.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of and action upon the specified subject matter.
- 2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
- 3. This Resolution shall take effect immediately.

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VII. ADJOURNMENT

Motion made by _____seconded by _____, to adjourn at
___p.m.