

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

December 11, 2023

Agenda

I. INTRODUCTORY ITEMS

A. Call the meeting to order

B. Flag Salute

C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Angela Bridygham	_____	Joseph Kresefsky	_____
Lisa Eller	_____	Ya’el Kresefsky	_____
Carmine Freda	_____	Holly Masenior	_____
Dawn Higgins	_____	Melissa Vitalos	_____
Bartley Howley	_____		

II. COMMUNICATIONS TO THE BOARD

III. ADMINISTRATIVE REPORTS

Mr. Jenkins: Supervisor of Instruction

Mrs. Koeppen: Principal/CST

Mr. Esposito: Superintendent

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1**.

1.1 To approve the minutes of the November 13, 2023 regular meeting session.

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ROLL CALL VOTE

Bridygham _____	Eller _____	Freda _____
Higgins _____	Kresefsky, J. _____	Kresefsky, Y. _____
Masenor _____	Vitalos _____	Howley _____

B. Consent Agenda Motion: BUSINESS AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1** through **2.6**.

- 2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of November 2023 and further that, in compliance with NJAC 6A:23A-16.10c and NJAC 6A:23A-16.10c (3) the Board of Education and School Business Administrator certify that as of November 30, 2023, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. *(hand carry)*
- 2.2 To approve 12/11/23 current expense regular account and food service bill list.
- 2.3 To approve the Request for Proposal of the NJDOE High Impact Tutoring Grant.
- 2.4 To accept the Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report on Administrative Findings for the Year Ending June 30, 2023 and order that a copy be filed in the business office and with the New Jersey Department of Education.
- 2.5 To acknowledge that there were no audit recommendations under the following headings and to approve the corrective action plan.

Audit for Year Ending June 30, 2023

Schedule of findings of Non-Compliance None

Summary of Recommendations

- | | |
|--|------|
| 1. Administrative Practices and Procedures | None |
| 2. Financial Accounting and Reporting | None |
| 3. School Purchasing Programs | None |
| 4. School Food Service | None |
| 5. Student Body Activities | None |
| 6. Applications for State School Aid | None |
| 7. Pupil Transportation | None |
| 8. Facilities and Capital Assets | None |

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- | | |
|--|------|
| 9. Miscellaneous | None |
| 10. Follow-up on prior year findings | None |
| 2.6 To approve contract with Curriculum Associates for iReady Assessment and Personalized Instruction Math Site License 201-350 Students in the amount of \$15,020 and term of 1 year. | |

ROLL CALL VOTE

Bridygham _____	Eller _____	Freda _____
Higgins _____	Kresefsky, J. _____	Kresefsky, Y. _____
Masenor _____	Vitalos _____	Howley _____

C. Consent Agenda Motion: PERSONNEL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1 through 3.6**.

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of November, 2023.
- 3.2 To approve Mrs. Kate Bitondo as a substitute paraprofessional for the 2023-2024 school year.
- 3.3 To approve Ms. Emily Gilligan as a substitute teacher for the 2023-2024 school year.
- 3.4 To approve the hiring of Ms. Susan Michlik as a full time teacher for the 2023-2024 school year on or about January 2, 2024 at an annual salary of \$64,810 (Step 6, MA), prorated to start date on the 2021-2024 W.E.A.salary guide with single benefits, pending receipt of credentials.
- 3.5 To appoint Mrs. Lynn Hackett as substitute caller for the 2023-2024 school year with an annual stipend amount of \$5000.
- 3.6 To approve Ms. Emilee Segreaves to move from Step 4 BA+15 (\$58,130) to Step 4 BA+30 (\$58,680) on the 2023-2024 W.E.A. salary guide effective January 1, 2024.

ROLL CALL VOTE

Bridygham _____	Eller _____	Freda _____
Higgins _____	Kresefsky, J. _____	Kresefsky, Y. _____
Masenor _____	Vitalos _____	Howley _____

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D. Consent Agenda Motion: SCHOOL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 to 4.4.**

- 4.1 To approve the following field trip for the Fine Arts Showcase, Grade 6, on January 17, 2024 (snowdate January 18, 2024) to Warren Hills Regional High School, Washington, NJ.
- 4.2 To approve the following Student Enrichment field trip: Legos on the Loose, Grade 3, on January 31, 2024 to Willow Grove Elementary School, Hackettstown, NJ.
- 4.3 To approve the following field trip for Grade 1, on May 9, 2024 to The Growing Stage Theatre, Netcong, NJ.
- 4.4 To affirm the administrative decision regarding the following HIB cases: System assigned incident #05-23 and #06-23.

ROLL CALL VOTE

Bridygham	_____	Eller	_____	Freda	_____
Higgins	_____	Kresefsky, J.	_____	Kresefsky, Y.	_____
Masenor	_____	Vitalos	_____	Howley	_____

VI. EXECUTIVE SESSION:

Motion made by _____, seconded by _____, to adopt the following resolution to enter into executive session at _____ p.m.

This executive session is expected to last about 20 minutes. The general nature of the subject areas to be discussed are: Matters rendered confidential by Federal Law, State Law, or Court Ruling, and Personnel Matters.

It is anticipated that action pursuant to this executive session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

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1. The public shall be excluded from discussion of and action upon the specified subject matter.
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

VII. ADJOURNMENT

Motion made by _____seconded by _____, to adjourn at
___p.m.