

**WASHINGTON BOROUGH BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING**

March 11, 2024

Agenda

I. INTRODUCTORY ITEMS

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Angela Bridygham	_____	Ya’el Kresefsky	_____
Pattie Covell	_____	Holly Masenior	_____
Dawn Higgins	_____	Kevin Noone	_____
Jospeh Kresefsky	_____	Melissa Vitalos	_____

II. COMMUNICATIONS TO THE BOARD

Performance by the Memorial School All Star Band

III. ADMINISTRATIVE REPORTS

Memorial and Taylor Street School’s Students of the Month
Mr. Esposito: Superintendent Report
Mr. Mantz: Board Secretary to present budget summary

IV. PUBLIC COMMENT

V. ACTION ITEMS: Superintendent’s Recommendations

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

A. Consent Agenda Motion: BOARD AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following board affairs agenda item **1.1 through 1.3.**

- 1.1 To approve the minutes of the February 12, 2024 regular meeting.
- 1.2 To approve the minutes of the February 12, 2024 executive session.

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- 1.3 To except Lisa Eller’s letter of resignation from the Board of Education effective immediately.

ROLL CALL VOTE

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

B. Consent Agenda Motion: BUSINESS AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following business affairs agenda item **2.1 through 2.6.**

- 2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **February 2024** and further that, in compliance with NJAC 6A:23A-16.10c and NJAC 6A:23A-16.10c (3) the Board of Education and School Business Administrator certify that as of **February 29, 2024**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve 3/11/24 current expense food service and regular account bill list.
- 2.3 To approve the following motion:
RESOLVED, upon the recommendation of the Superintendent, that the Washington Borough Board of Education, in the County of Warren, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Pre-K restrooms at Taylor Street Elementary School to serve as an application to the office of School Facilities; and amendment to the District’s Long Range Facility Plan; and
BE IT FURTHER RESOLVED, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking additional State funding but will fund the Project through the District’s Capital Reserve Account.
- 2.4 To approve a contract with the St. Luke’s Physician Group to provide school physician services for a term beginning July 1, 2024 through June 30, 2025 at a cost of \$2,256.
- 2.5 To approve the tentative 2024-2025 school district budget as follows:
BE IT RESOLVED that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the Secretary to the Board of Education

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be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	Local Tax Levy
General Fund	\$11,813,966	\$5,258,426
Special Revenue Fund	2,137,279	
Debt Service Fund	<u>175,000</u>	<u>162,739</u>
Total Base Budget	\$14,126,245	\$5,421,165

BE IT FURTHER RESOLVED, that a public hearing be held on May 6, 2024 at the Memorial School for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

WHEREAS, the Washington Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2(b), to a maximum expenditure of \$25,000 for all staff and board members.

- 2.6 To retroactively approve contract with Garden State AAC Specialists, LLC for the provision of Augmentative and Alternative Communication Evaluation & Therapeutic Services in the amount of \$1,300 and \$35 per 15 minute of parent/teacher consultation

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as needed, not to exceed a total of \$2000, beginning February 21, 2024 to the end of the 2023-2024 school year.

ROLL CALL VOTE

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

C. Consent Agenda Motion: PERSONNEL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following personnel affairs agenda item **3.1 through 3.6.**

- 3.1 To approve the comprehensive student and staff attendance data *(with all fire drill reports, if applicable)* for the Month of February, 2024.
- 3.2 To approve a maternity leave of absence request for Ms. Keelin McDonald from on or about May 17, 2024 through June 19, 2024 utilizing available sick days.
- 3.3 To approve a FMLA/NJFLA family leave of absence request for Mr. Brian McLaughlin, for 12 weeks beginning on or about May 20, 2024 to approximately October 21, 2024.
- 3.4 To approve Ms. Kaitlyn Zack as a part-time paraprofessional for the 2023-24 school year at a rate of \$22.87 (Step 2A) per hour not to exceed 29 hours per week beginning March 12, 2024 pending receipt of credentials.
- 3.5 To approve Ms. Victoria Pagonis as classroom leave replacement from May 6, 2024 to on or about June 12, 2024 at a prorated salary of \$78,675 (Step 11 MA+45) on the 2021-2024 W.E.A. salary guide with single benefits.
- 3.6 To approve Mr. Jordon Savacool as a substitute teacher for the 2023-2024 school year pending receipt of credentials.

ROLL CALL VOTE

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

D. Consent Agenda Motion: SCHOOL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION

Motion made by _____, seconded by _____, to approve the following school affairs agenda item **4.1 through 4.5.**

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- 4.1 To approve the School Nurse’s Report for January and February, 2024.
- 4.2 To approve travel for Mr. Colby Deemer to attend the NJSBGA 26th Annual Conference/Expo in Atlantic City, NJ on March 18 – 20, 2024.
- 4.3 To affirm the administrative decision regarding the following HIB case: System assigned incident #7.
- 4.4 To approve the following Summer School 2024 Extended School Year Program, tentatively scheduled June 19 through July 23, Monday through Thursday from 8:30 a.m. – 11:30 a.m., student time: 9:00 a.m. – 11:30 a.m. (District closed: July 4)
- 4.5 To approve the following Student Enrichment field trip, Gr. 6, on May 28, 2024 to WCCSE Convocation STEM Day, Warren County Technical School, Washington, NJ.

ROLL CALL VOTE

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

VI. EXECUTIVE SESSION:

Motion by _____, seconded by _____, to enter into Executive Session at _____ p.m.

It is anticipated that the Executive Session will not exceed 60 minutes. The subject areas to be discussed are contracts, personnel matters, attorney-client privileged material.

It is anticipated that action after this Executive Session will not be taken.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

- 1. The public will be excluded from discussion regarding contracts, personnel and attorney-client privileged material
- 2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
- 3. This Resolution shall take effect immediately.

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VII. ADJOURNMENT

Motion made by _____ seconded by _____, to adjourn at
___p.m.