

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL BOARD MEETING**  
**APRIL 15, 2024**

**Agenda**

**I. INTRODUCTORY ITEMS**

- A. Call the meeting to order
- B. Flag Salute
- C. Reading of the Notice of Public Meeting

The New Jersey Open Public Meeting Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is either discussed or acted upon. The Board has fully complied with the notice requirements by advertising in the Express Times posting publicly and by notifying the Municipal Clerk of the date, time, and place of meeting

D. Roll Call

Angela Bridygham	_____	Ya’el Kresefsky	_____
Pattie Covell	_____	Holly Masenior	_____
Dawn Higgins	_____	Kevin Noone	_____
Josph Kresefsky	_____	Melissa Vitalos	_____

**II. COMMUNICATIONS TO THE BOARD**

**III. ADMINISTRATIVE REPORTS**

Memorial and Taylor Street School’s Students of the Month  
Mr. Esposito: Superintendent Report  
Mr. Mantz: Board Secretary to present budget summary

**IV. PUBLIC COMMENT**

**V. ACTION ITEMS: Superintendent’s Recommendations**

CONSENT AGENDA: Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study are considered to be routine and will be enacted by one motion.

**A. Consent Agenda Motion: BOARD AFFAIRS: SUPERINTENDENT’S RECOMMENDATION**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following board affairs agenda item **1.1**

1.1 To approve the minutes of the March 11, 2024 regular meeting.

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
APRIL 15, 2024**

**Agenda**

ROLL CALL VOTE

Bridygham _____	Covell _____	Higgins _____
Kresefsky, J. _____	Kresefsky, Y. _____	Masenor _____
Noone _____	Vitalos _____	

**B. Consent Agenda Motion: BUSINESS AFFAIRS: SUPERINTENDENT’S RECOMMENDATION**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following business affairs agenda item **2.1 through 2.5**.

- 2.1 To approve the acceptance of the monthly financial reports of the Board Secretary and the Treasurer for the month of **March 2024** and further that, in compliance with NJAC 6A:23A-16.10c and NJAC 6A:23A-16.10c (3) the Board of Education and School Business Administrator certify that as of **March 31, 2024**, after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials no major account has been over expended in violation of NJAC 6A:23A-16.10a and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- 2.2 To approve 4/15/24 current expense food service and regular account bill list.
- 2.3 To approve budget transfers in the amount of \$8,831.28 as presented for the period March 12, 2024 through April 15, 2024 noting that Commissioner approval was not required as the year to date transfers on a cumulative basis do exceed 10% pursuant to N.J.S.A. 18A:22-8.1.
- 2.4 To approve a joint transportation agreement with the Sussex County Regional Transportation Cooperative for the 2024-2025 school year with an Administrative Fee of 4% for special education routes, 2% for public routes, 2% for non-public routes and 4% for field trips/athletic trips.
- 2.5 To approve contract with Bluebird Speech & Language at a rate of \$100 per hour not to exceed \$7,000 through June 30, 2024.

ROLL CALL VOTE

Bridygham _____	Covell _____	Higgins _____
Kresefsky, J. _____	Kresefsky, Y. _____	Masenor _____
Noone _____	Vitalos _____	

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
APRIL 15, 2024**

**Agenda**

**C. Consent Agenda Motion: PERSONNEL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following personnel affairs agenda item **3.1 through 3.10**.

- 3.1 To approve the comprehensive student and staff attendance data (*with all fire drill reports, if applicable*) for the Month of March, 2024.
- 3.2 To approve with regret the retirement letter from Mrs. Karen Hagerty effective July 1, 2024.
- 3.3 To approve a FMLA/NJFLA family leave of absence request for Ms. Tricia Vought, beginning on April 22, 2024 to on or about June 3, 2024 utilizing 29 sick days.
- 3.4 To approve a FMLA/NJFLA intermittent family leave of absence request for Mrs. Tracy Rowe on an as needed basis utilizing accrued sick days.
- 3.5 To approve an extended disability leave of absence for employee # 38293437 from April 8, 2024 – April 19, 2024 utilizing an additional 10 accrued sick days.
- 3.6 To approve Mr. Brian Latzke as a full time Business Administrator for the 2024-2025 school year at an annual salary of \$128,000 effective July 1, 2024 with full family benefits or waived if selected.
- 3.7 To approve Ms. Jeanette Nolan as a substitute teacher for the 2023-2024 school year pending receipt of credentials.
- 3.8 To approve Ms. Jeanette Nolan as a part-time paraprofessional for the 2023-24 school year at a rate of \$23.27 (Step 1B) per hour not to exceed 29 hours per week beginning May 17, 2024 pending receipt of credentials.
- 3.9 To approve Mr. Antonio Tenasse as a substitute teacher for the 2023-2024 school year pending receipt of credentials.
- 3.10 To approve Mr. Keith Su Mallard as a substitute teacher for the 2023-2024 school year pending receipt of credentials.

**ROLL CALL VOTE**

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

**D. Consent Agenda Motion: SCHOOL AFFAIRS: SUPERINTENDENT’S RECOMMENDATION**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following school affairs agenda item **4.1 through 4.6**.

**WASHINGTON BOROUGH BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
APRIL 15, 2024**

**Agenda**

- 4.1 To affirm the administrative decision to revise the 2023-2024 school calendar due to the school closing on January 16, 2024, January 19, 2024, and February 13, 2024. The last day of school for students will be June 14, 2024 instead of June 17, 2024 and the last day for staff will be June 17, 2024.
- 4.2 To approve Frank Esposito to attend the NJASA Conference in Atlantic City, NJ from 5/15/24 through 5/17/24. Costs not to exceed \$1500 for registration, lodging, M&IE and mileage.
- 4.3 To approve seasonal custodial help increase from \$13 per hour to \$16 per hour effective immediately.
- 4.4 To approve establishing a Special Class Program: Preschool Disability for the 2024-2025 School Year.
- 4.5 To approve the 2024-2025 School Based Big Brothers Big Sisters Mentoring Program between Memorial School & Warren Hills Regional High School to volunteer in our district for grades 3 – 6.
- 4.6 To affirm the administrative decision regarding the following HIB case: System assigned incident #8

ROLL CALL VOTE

Bridygham	_____	Covell	_____	Higgins	_____
Kresefsky, J.	_____	Kresefsky, Y.	_____	Masenior	_____
Noone	_____	Vitalos	_____		

**VI. EXECUTIVE SESSION:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter into Executive Session at \_\_\_\_\_ p.m.

It is anticipated that the Executive Session will not exceed 60 minutes. The subject areas to be discussed are contracts, personnel matters, attorney-client privileged material.

It is anticipated that action after this Executive Session will not be taken.

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Borough Board of Education, County of Warren, State of New Jersey, as follows:

**WASHINGTON BOROUGH BOARD OF EDUCATION**  
**REGULAR SCHOOL BOARD MEETING**  
**APRIL 15, 2024**

**Agenda**

1. The public will be excluded from discussion regarding contracts, personnel and attorney-client privileged material
2. It is anticipated at this time that the above stated subject matter will be made public upon resolution of all information discussed.
3. This Resolution shall take effect immediately.

**VII. ADJOURNMENT**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to adjourn at  
\_\_\_\_p.m.